

SUBMIT COMPLETED FORM TO PROFESSIONAL LEARNING COMMITTEE STAFF SUPPORT

Name Gina Longo Date 02/20/25

Department Enrollment Services Email glongo@marin.edu

Title of Activity: 2025 Asian Pacific Americans in Higher Education (APAHE) National Conference

☐ Meeting ☒ Conference ☐ Workshop ☐ Credit class ☐ Noncredit class ☐ Webinar

Sponsored by: APAHE

Location: Marriott Oakland City Center, Oakland, CA ☐ In person ☐ Online

Dates of Leave: From 4/10/25 to 4/11/25 ☒ All day or hours _____

Describe the job-related benefit of this activity: (Include a web link or attach promotional materials for the event.)

The theme for the APAHE 2025 National Conference is Choosing Humanity: Co-Creating Joy, Justice, and Leadership. In these challenging times, learning how to support and uplift our AANHPI students and colleagues is crucial.

After your event, you will be asked to complete a brief survey about the activity.

TITLE V FUNDING AUTHORIZED USES

Activities funded by Title 5 Staff Development Funds must be related to one of the following authorized uses. Please check all categories that apply.

- ☐ 1. Improvement of teaching
- ☐ 2. Maintenance of current academic and technical knowledge and skills
- ☐ 3. In-Service training for vocational education and employment preparation programs
- ☐ 4. Retraining to meet changing institutional needs.
- ☐ 5. Inter segmental exchange programs
- ☐ 6. Development of innovations in instructional and administrative techniques and program effectiveness.
- ☐ 7. Computer and technological proficiency programs.
- ☒ 8. Courses and training implementing affirmative action and upward mobility programs.
- ☒ 9. Other activities determined by the Board of Governors to be related to educational and professional development pursuant to criteria established by the Board of Governors of the California Community Colleges, including but not necessarily limited to programs designed to develop self-esteem.

BUDGET INFORMATION

All items must be completed or the form will be returned.

Roundtrip transportation:

Car: 46 miles @ 0.70 /mile = \$ 32.20

Airfare: \$ _____

Other: Bridge Toll, Parking \$ 108.00

Hotel: Your cost for _____ nights is \$ _____

Conference fee: \$ 600.00

Meals: \$ _____

Other Fees: \$ _____

Total travel cost: \$ 740.20

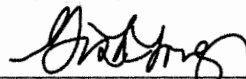
Amount to be paid from Staff


Development Funds: \$ 500.00

Difference to be paid from other funds \$ 240.20

Staff Development FOAP: 11100-51001-52000-675000

SIGNATURES

 02/20/25
Employee's Signature Date

 2/20/25
Supervisor's Signature Date

Chair, Professional Learning Committee Date

Asst. VP of Instruction, Budget Manager Date



Thank you for registering using Whova

A copy of your registration information to 2025 Asian Pacific Americans in Higher Education (APAHE) National Conference has been sent to glongo@marin.edu.

Instructions to complete payment



Until the organizer receives your payment, your registration will be incomplete. Please pay according to the organizer's instructions.

Payment instructions provided by the organizers

Hello,

Invoices will be emailed every Friday up until April 4th

We will not be able to issue group invoices. We will be sending out individual invoices for each attendee. We will be sending the invoices to the main contact person.

To access the hotel reservation link, go to <https://book.passkey.com/gt/220240845?gtid=5a46c555403324d352c7e44cee2e10fe>

If for some reason you need to cancel your hotel reservation, please let us know as soon as possible.

Set up a reminder to complete payment



[Pending] Order Summary

Name: Gina Longo

Email: glongo@marin.edu

Order Confirmation: 2e35c1002922dde20b75080640de86be

Payment type: Invoice

Billing Details:

College of Marin

835 College Ave

Order Date: February 20, 2025 02:55 PM

1 x Full 2-Day Conference (Regular)	Early bird	\$600.00
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Attendee 1: Gina Longo

Subtotal	\$600.00
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Fees	\$0.00
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Order Total	\$600.00
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Event Details

SPONSORED BY  ellucian

2025 Asian Pacific Americans in Higher Education (APAHE) National Conference

April 9 - 11, 2025

Oakland Marriott City Center

[1001 Broadway, Oakland, CA, 94607, US](#)

