

SUBMIT COMPLETED FORM TO PROFESSIONAL LEARNING COMMITTEE STAFF SUPPORT

Name Mark Zerrudo Date 3/3/2025

Department Student Learning and Success Email mzerrudo@marin.edu

Title of Activity: APAHE 2025 Conference

☐ Meeting ☒ Conference ☐ Workshop ☐ Credit class ☐ Noncredit class ☐ Webinar

Sponsored by: Asian Pacific Americans in Higher Education (APAHE)

Location: 1001 Broadway, Oakland, CA 94607 Marriott Oakland City Center ☒ In person ☐ Online

Dates of Leave: From 4/10 to 4/11 ☒ All day or hours _____

Describe the job-related benefit of this activity: (Include a web link or attach promotional materials for the event.)

After your event, you will be asked to complete a brief survey about the activity.

TITLE V FUNDING AUTHORIZED USES

Activities funded by Title 5 Staff Development Funds must be related to one of the following authorized uses. Please check all categories that apply.

- ☐ 1. Improvement of teaching
- ☒ 2. Maintenance of current academic and technical knowledge and skills
- ☐ 3. In-Service training for vocational education and employment preparation programs
- ☐ 4. Retraining to meet changing institutional needs.
- ☐ 5. Inter segmental exchange programs
- ☒ 6. Development of innovations in instructional and administrative techniques and program effectiveness.
- ☐ 7. Computer and technological proficiency programs.
- ☐ 8. Courses and training implementing affirmative action and upward mobility programs.
- ☐ 9. Other activities determined by the Board of Governors to be related to educational and professional development pursuant to criteria established by the Board of Governors of the California Community Colleges, including but not necessarily limited to programs designed to develop self-esteem.

BUDGET INFORMATION

All items must be completed or the form will be returned.

Roundtrip transportation:

Car: 0 miles @ 0 /mile = \$ _____

Airfare: \$ _____ 0

Other: 0 \$ _____ 0

Hotel: Your cost for 0 nights is \$ _____ 0

Conference fee: \$ _____ 600

Meals: \$ _____ 0

Other Fees: \$ _____ 0

Total travel cost: \$ _____

Amount to be paid from Staff

Development Funds: \$ _____ 408.88

Difference to be paid from other funds \$ _____ 191.12

Staff Development FOAP: 11100-51001-52000-675000

SIGNATURES

 Mark Zerrudo (Mar 4, 2025 11:18 PST) 3/3/2025

Employee's Signature Date

 Cat Torres Benavides (Mar 4, 2025 12:00 PST)

Supervisor's Signature Date

Chair, Professional Learning Committee Date

Asst. VP of Instruction, Budget Manager Date








APAHE Req Staff Funds

Final Audit Report

2025-03-04

Created:	2025-03-04
By:	Mark Zerrudo (mzerrudo@marin.edu)
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