

SUBMIT COMPLETED FORM TO PROFESSIONAL LEARNING COMMITTEE STAFF SUPPORT

Name Lupita Mercado Date 08/06/2025

Department Outreach Email mmercadotrujillo@marin.edu

Title of Activity: Colegas Conference: Unidos Podemos: Uplifting Through Education, Democracy & Change

☐ Meeting ☒ Conference ☐ Workshop ☐ Credit class ☐ Noncredit class ☐ Webinar

Sponsored by: _____

Location: Sacramento, CA ☒ In person ☐ Online

Dates of Leave: From 11/12/25 to 11/14/25 ☒ All day or hours _____

Describe the job-related benefit of this activity: (Include a web link or attach promotional materials for the event.)

After your event, you will be asked to complete a brief survey about the activity.

TITLE V FUNDING AUTHORIZED USES

Activities funded by Title 5 Staff Development Funds must be related to one of the following authorized uses. Please check all categories that apply.

- ☐ 1. Improvement of teaching
- ☒ 2. Maintenance of current academic and technical knowledge and skills
- ☐ 3. In-Service training for vocational education and employment preparation programs
- ☒ 4. Retraining to meet changing institutional needs.
- ☐ 5. Inter segmental exchange programs
- ☐ 6. Development of innovations in instructional and administrative techniques and program effectiveness.
- ☐ 7. Computer and technological proficiency programs.
- ☐ 8. Courses and training implementing affirmative action and upward mobility programs.
- ☒ 9. Other activities determined by the Board of Governors to be related to educational and professional development pursuant to criteria established by the Board of Governors of the California Community Colleges, including but not necessarily limited to programs designed to develop self-esteem.

BUDGET INFORMATION

All items must be completed or the form will be returned.

Roundtrip transportation:

Car: _____ miles @ _____ /mile = \$ _____ 0

Airfare: \$ _____

Other: _____ \$ _____

Hotel: Your cost for 2 nights is \$ _____ 580

Conference fee: \$ _____ 800

Meals: \$ _____ 100

Other Fees: \$ _____ 50

Total travel cost: \$ _____ 1530.00

Amount to be paid from Staff

Development Funds: \$ _____

Difference to be paid from other funds \$ _____

Staff Development FOAP: 11100-51001-52000-675000

SIGNATURES


Lupita Mercado Trujillo (Aug 6, 2025 15:44:04 PDT) Aug 6, 2025

Employee's Signature Date


Julia Solis (Aug 13, 2025 16:55:46 PDT) Aug 13, 2025

Supervisor's Signature Date

Chair, Professional Learning Committee Date

Asst. VP of Instruction, Budget Manager Date

STAY DATES

Wed, Nov 12, 2025



\$25

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[Sign in for I](#)

Guest Information

All fields are required unless otherwise stated.

Summary of Charges



1 room for 2 night(s)

Wednesday, Nov 12, 2025

249.00 USD

Thursday, Nov 13, 2025

249.00 USD

Total Cash Rate

498.00 USD

Estimated Government Taxes and Fees

76.94 USD

Convention / Tourism Fee

5.95 USD

Total for Stay

580.89 USD

Additional Charges

Valet parking, fee: 49.00 USD daily

Changes to taxes or fees implemented after booking will affect the total room price

Room(s) held for 14:39

[Apply Now >](#)





SELECT PACKAGE

ATTENDEE INFORMATION

PAYMENT DETAILS

COMPLETE ORDER

Select your ticket(s). If you have any questions, please [contact us](#).

Ticket Name

Price

Quantity

Total

Member Conference Registration

Member Price

\$700

0



\$ 0

Individual tickets must be purchased with a credit card, checks will NOT be accepted.
Please note that if you selected to pay by check for an individual registration, your registration is incomplete and will NOT be processed.

Non Member Conference

Standard Price

\$800

1



\$ 800

Individual tickets must be purchased with a credit card, checks will NOT be accepted.
Please note that if you selected to pay by check for an individual registration, your registration is incomplete and will NOT be processed.