

SUBMIT COMPLETED FORM TO PROFESSIONAL LEARNING COMMITTEE STAFF SUPPORT

Name Carol Morales Orozco Date 08/14/2025

Department Outreach Email cmoralesorozco@marin.edu

Title of Activity: COLEGAS 2025 Annual Conference

☐ Meeting ☒ Conference ☐ Workshop ☐ Credit class ☐ Noncredit class ☐ Webinar

Sponsored by: COLEGAS

Location: Sacramento, CA ☒ In person ☐ Online

Dates of Leave: From 11/12 to 11/14 ☒ All day or hours _____

Describe the job-related benefit of this activity: (Include a web link or attach promotional materials for the event.)

After your event, you will be asked to complete a brief survey about the activity.

TITLE V FUNDING AUTHORIZED USES

Activities funded by Title 5 Staff Development Funds must be related to one of the following authorized uses. Please check all categories that apply.

- ☒ 1. Improvement of teaching
- ☒ 2. Maintenance of current academic and technical knowledge and skills
- ☐ 3. In-Service training for vocational education and employment preparation programs
- ☒ 4. Retraining to meet changing institutional needs.
- ☐ 5. Inter segmental exchange programs
- ☒ 6. Development of innovations in instructional and administrative techniques and program effectiveness.
- ☐ 7. Computer and technological proficiency programs.
- ☒ 8. Courses and training implementing affirmative action and upward mobility programs.
- ☒ 9. Other activities determined by the Board of Governors to be related to educational and professional development pursuant to criteria established by the Board of Governors of the California Community Colleges, including but not necessarily limited to programs designed to develop self-esteem.

BUDGET INFORMATION

All items must be completed or the form will be returned.

Roundtrip transportation:

Car: 175 miles @ 0.70 /mile = \$ 112.50

Airfare: \$ 0

Other: 0 \$ 0

Hotel: Your cost for 2 nights is \$ 580.89

Conference fee: \$ 800

Meals: \$ 0

Other Fees: \$ 0

Total travel cost: \$ 0

Amount to be paid from Staff

Development Funds: \$ _____

Difference to be paid from other funds \$ _____

Staff Development FOAP: 11100-51001-52000-675000

SIGNATURES

Carol Morales Orozco Aug 14, 2025
Carol Morales Orozco (Aug 14, 2025 10:36:35 PDT)

Employee's Signature Date

Julia Solis Aug 14, 2025
Julia Solis (Aug 14, 2025 10:37:08 PDT)

Supervisor's Signature Date

Chair, Professional Learning Committee Date

Asst. VP of Instruction, Budget Manager Date

STAY DATES

Wed, Nov 12, 2025

Summary of Charges



1 room for 2 night(s)

Wednesday, Nov 12, 2025

249.00 USD

Thursday, Nov 13, 2025

249.00 USD

Total Cash Rate

498.00 USD

Estimated Government Taxes and Fees

76.94 USD

Convention / Tourism Fee

5.95 USD

Total for Stay

580.89 USD

Additional Charges

Valet parking, fee: 49.00 USD daily

Changes to taxes or fees implemented after booking will affect the total room price

Room(s) held for 14:39

Apply Now >

Complete Y

Need an ac

Sign in for

Guest Information

All fields are required unless otherwise stated.



SELECT PACKAGE

ATTENDEE INFORMATION

PAYMENT DETAILS

COMPLETE ORDER

Select your ticket(s). If you have any questions, please [contact us](#).

Ticket Name

Price

Quantity

Total

Member Conference Registration

Member Price

\$700

0



\$ 0

Individual tickets must be purchased with a credit card; checks will NOT be accepted. Please note that if you selected to pay by check for an individual registration, your registration is incomplete and will NOT be processed.

Non Member Conference

Standard Price

\$800

1



\$ 800

Individual tickets must be purchased with a credit card; checks will NOT be accepted. Please note that if you selected to pay by check for an individual registration, your registration is incomplete and will NOT be processed.