

2022-2023

# Participatory Governance System Digest

*Published by the Office of Planning, Research, and Institutional Effectiveness*

COLLEGE OF  

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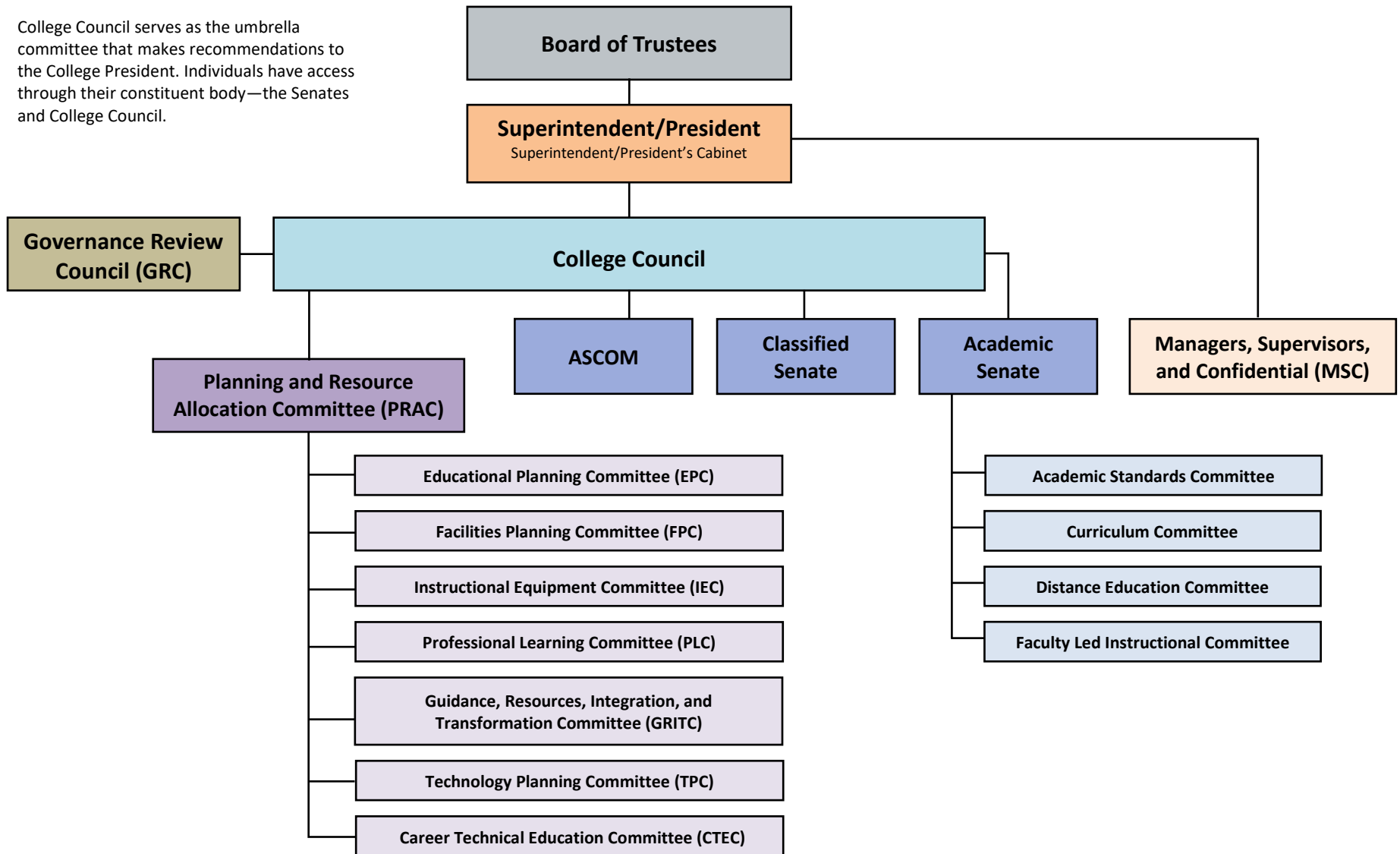
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College of Marin's Participatory Governance System consists of nine standing committees and councils composed of faculty, staff, and students.

Recommendations flow up from the committees.

Information flows in both directions.

College Council serves as the umbrella committee that makes recommendations to the College President. Individuals have access through their constituent body—the Senates and College Council.



**2022-2023 Governance Digest: *Governance in Action***

The Participatory Governance System (PGS) Governance Digest, published by the Office of Planning, Research, and Institutional Effectiveness, provides information about the College's participatory governance committees. Using a summary provided by each committee, this issue documents 2022-2023 governance committee activities and recommendations, as well as resulting actions taken and committee updates.

See the [Participatory Governance Web Page](#) for more information about the College's Participatory Governance System including the PGS Plan and links to each participatory governance committee's web page. PGS committee web pages include the committee's charge and responsibilities, membership list, meeting schedule, committee agendas and minutes.

**College Council (CC)**

**Chair:** Superintendent/President David Wain Coon (*Designated by position*)

**Primary Charge:** College Council serves as an advisory group to the Superintendent/President for Board Policies and Administrative Procedures and College goals, plans and priorities. The College Council also acts as a two-way communication vehicle for recommendations and proposals that come through the participatory governance system and serves as a clearinghouse for information.

ACTIVITIES/RECOMMENDATIONS	RESULTING ACTIONS/UPDATES
<ul style="list-style-type: none"> <li>College Council met 9 times during the 2022-2023 academic year.</li> </ul>	<ul style="list-style-type: none"> <li>At the initial meeting, new members were introduced and the Council charge and responsibilities were reviewed.</li> <li>Throughout the academic year the Council received and reviewed information from the Superintendent/President, upper management and the college community related to college plans, activities, programs and initiatives. The Council provided input and recommendations to staff and the President. This included continuously evolving COVID-19 updates.</li> <li>The Council facilitated sharing of materials and information with constituent groups and provided related feedback and recommendations to the President and College Council.</li> <li>The Council continued to discuss enrollment, student participation in clubs and governance, and the various programmatic approaches for diversity, equity and inclusion.</li> <li>Measures related to COVID-19 health and safety, hybrid work and teaching models, continuing training for faculty, student accessibility issues, and remote work protocols were discussed in conjunction with suspending BP 3507 and AP 3507 Covid-19 Vaccination Requirements.</li> <li>The Council discussed return to in-person, on-campus instruction and work; accreditation and ACCJC standards I through IV, with ISER draft documents for constituent review; Campus Policing and Public Safety Advisory Council - College of Marin; and the CEO search for Superintendent/President Coon’s replacement upon his December 2023 retirement.</li> </ul>

	<ul style="list-style-type: none"> <li>• The Council</li> <li>• The Council reviewed and approved the following Board Policies and Administrative Procedures during the 2022-2023 Academic Year.             <ul style="list-style-type: none"> <li>• BP 1100 Marin Community College District</li> <li>• BP 1200 Mission</li> <li>• BP 2000 Board Title and Authority</li> <li>• BP 2010 Board Membership</li> <li>• BP 2110 Vacancies on the Board</li> <li>• BP 2210 Officers</li> <li>• BP 2310 Regular Meetings of the Board</li> <li>• BP 2340 Agendas</li> <li>• BP 2410 Board Policies and Administrative Procedures</li> <li>• BP/AP 2430 Delegation of Authority to President</li> <li>• BP/AP 2800 Naming of Buildings and Facilities</li> <li>• BP/AP 3100 Organizational Structure</li> <li>• BP/AP 3200 Accreditation</li> <li>• BP/AP 3260 Participation in Local Decision Making</li> <li>• AP 3280 Grants</li> <li>• AP 3300 Public Records</li> <li>• AP 3420 Equal Employment Opportunity</li> <li>• BP/AP 3430 Prohibition of Harassment</li> <li>• <i>Suspended:</i> BP/AP 3507 Covid-19 Vaccination Requirements</li> <li>• BP/AP 3510 Workplace Violence Plan</li> <li>• BP/AP 3520 Local Law Enforcement</li> <li>• BP/AP 3530 Weapons on Campus</li> <li>• BP/AP 3540 Sexual and Other Assaults on Campus</li> <li>• AP 3550 Drug and Alcohol-Free Environment</li> <li>• AP 3570 Smoke-Free Campus Environment</li> <li>• BP/AP 3710 Securing of Copyright</li> <li>• BP 3720 Information Technology Use</li> </ul> </li> </ul>
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- AP 3725 Information Communications Technology Accessibility Acceptable Use
- AP 3750 Use of Copyrighted Material
- AP 3900 Speech - Time Place and Manner
- BP/AP 3920 Communication with the Public
- BP/AP 4010 Academic Calendar
- AP 4020 Program Curriculum and Course Development
- BP 4021 Program Revitalization and Discontinuance
- AP 4021 Program Discontinuance
- AP 4022 Program Revitalization
- BP/AP 4025 Criteria for Associate Degree and General Education
- AP 4026 Philosophy and Criteria for International Education
- BP 4030 Academic Freedom
- AP 4100 Graduation Requirements for Degrees and Certificates
- AP 4102 Career-Technical Programs
- AP 4104 Contract Education
- BP 4107 Health Science Programs
- AP 4222 Remedial Coursework
- BP/AP 4225 Course Repetition
- BP/AP 4226 Multiple and Overlapping Enrollments
- AP 4227 Repeatable Courses
- AP 4228 Course Repetition - Significant Lapse of Time
- BP/AP 4235 Credit for Prior Learning
- AP 4235 Credit for Prior Learning
- BP/AP 4240 Academic Renewal
- BP 4675 Programs for Older Adult Students
- AP 5013 Students in the Military
- BP/AP 5015 Residence Determination
- BP/AP 5040 Student Records and Directory Information
- AP 5045 Student Records Challenging Content and Access Log
- BP/AP 5055 Enrollment Priorities

- AP 5530 Students Right and Grievances
- BP 5700 Athletics
- AP 5700 Intercollegiate Athletics (NEW)
- BP/AP 6150 Designation of Authorized Signatures
- BP/AP 6200 Budget Preparation
- BP/AP 6250 Budget Management
- AP 6251 Reserve Fund Management
- BP/AP 6340 Bids and Contracts
- BP/AP 6520 Security for District Property
- AP 6530 District Vehicles
- BP 6540 Insurance
- BP 6560 Environmental Responsibility
- BP/AP 6580 Excavations Occurring in Native American Midden Areas
- BP/AP 6700 Civic Center and Other Facilities Use
- BP/AP 6740 Citizens Bond Oversight
- AP 6805 Controlled Access Hours BP/AP 6850 Bicycles, Skateboards, Roller Skates, Roller Blades on Campus
- BP/AP 7110 Delegation of Authority Human Resources
- BP/AP 7120 Employment Recruitment \AP 7150 Evaluation
- BP/AP 7160 Professional Development
- BP 7210 Academic Employees
- BP 7230 Classified Employees
- BP/AP 7340 Leaves
- BP 7348 Outside Employment Conflict of Interest
- AP 7365 Discipline and Dismissal - Classified Employees
- BP 7380 Retiree Health Benefits
- BP/AP 7400 Travel
- AP 7600 District Police
- AP 7700 Whistleblower Protection



**Governance Review Council (GRC)**

**Chair:** Sara McKinnon, College Skills – English Instructor

**Primary Charge:** The Governance Review Council will monitor and evaluate the governance process to ensure that: The system’s processes are open and transparent; Governance committees adhere to the guidelines outlined in the Participatory Governance System Plan; Committees fulfill their charges effectively; Committee members regularly communicate with their constituent group; Recommendations are consistent with the mission of the College; The College actively maintains its participatory governance system.

ACTIVITIES/RECOMMENDATIONS	RESULTING ACTIONS/UPDATES
<ul style="list-style-type: none"> <li>• Members held six meetings during the 2022-2023 academic year. All meetings took place on zoom.</li> <li>• A four-page PGS system flier was created and printed in time for Fall Convocation.</li> <li>• In November the chair was elected, and a new member replaced a classified professional who had stepped down.</li> <li>• Co-Chair of Standard IV visited the committee in November to discuss these accreditation standards as they relate to GRC.</li> <li>• Overall representation on PGS committees</li> </ul>	<ul style="list-style-type: none"> <li>• Meetings were held and were well-attended.</li> <li>• We had a new student join the committee – Jorge Chan.</li> <li>• The flier was put in all mailboxes at Kentfield and IVC.</li> <li>• It was sent out to the college community in spring 2023.</li> <li>• Sara McKinnon was elected chair, and Joanna Pinckney joined the committee from the classified side.</li> <li>• He was given an overview of GRC’s work over the last year or two – in terms of the updating of all committee charges and the approval of the charge for the new Career Technical Education Committee. All of the new charges were incorporated into the revised Participatory Governance Plan – completed at the end of spring 2022. The committee discussed and learned about the relevant accreditation standards.</li> <li>• The committee analyzed the current representation of the four constituent groups on all committees – in terms of what the charge lays out v. the reality. In put had been sent in from the Classified side; The GRC student representative explained the process for appointing students to committees.</li> </ul>

<ul style="list-style-type: none"><li>• PGS Website Homepage re-design</li> <li>• The PGS Survey was updated and revised.</li></ul>	<ul style="list-style-type: none"><li>• The chair worked with the College website designer to update the home page of the PGS website with input from committee members. It was approved and completed.</li> <li>• In spring 2023, the committee went over the last PGS survey and revised it with the director of PRIE.</li><li>• It was sent out to the college community in mid-spring.</li><li>• The preliminary results were reviewed at the last meeting.</li><li>• The committee plans to look at it in more depth in the fall.</li></ul>
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**Planning and Resource Allocation Committee (PRAC)**

**Co-chairs:** Jonathan Eldridge, Asst. Superintendent/Vice President of Student Learning and Student Services, and Maria Coulson, Academic Senate President (*Designated by position*)

**Primary Charge:** The Planning and Resource Allocation Committee provides oversight and makes recommendations for institutional planning and resource allocation, linking program reviews and strategic planning to the resources needed to accomplish College goals. The committee reviews all plans and recommendations made by participatory governance committees and ensures their compliance with Board policy and planning priorities. PRAC: Ensures that the College’s planning process supports student success; Aligns College plans and the budget process with Board goals and priorities; Ensures that the planning process is broad-based, offers opportunities for input by appropriate constituencies, allocates necessary resources, and leads to improvement of institutional effectiveness; Prepares planning recommendations and decisions consistent with the Education Code, the mission, vision and values of the College, accreditation standards, and strategic institutional planning priorities; Reviews and makes recommendations for long-term budget planning, revenue and expense assumptions, the tentative budget, and resource allocations, including from supplementary sources; Reviews and makes recommendations for adjustments between approved funding and actual expenditures.

ACTIVITIES/RECOMMENDATIONS	RESULTING ACTIONS/UPDATES
<ul style="list-style-type: none"> <li>• Review &amp; revise Budget Planning Process, including guiding principles, timeline, and expectations for proposals.</li> <li>• Draft memo regarding budget development/presentations, including guiding principles and timeline.</li> <li>• Review revenue and expenditure assumptions and make recommendation to VP of Administrative Services.</li> <li>• Presentations by division/area on program/strategic planning priorities and anticipated needs.</li> <li>• Draft and discuss recommendations.</li> <li>• Accept IEC allocation recommendations.</li> <li>• Finalize recommendations.</li> </ul>	<ul style="list-style-type: none"> <li>• Recommended to the Superintendent/President approximately \$270,000 of new general fund expenditures and a number of restricted fund expenditures to support various requests, both one-time and on-going.</li> </ul>

**Educational Planning Committee (EPC)**

**Chair:** Holley Shafer, Director of Institutional Effectiveness

**Primary Charge:** The Educational Planning Committee operates as a subcommittee of the Planning and Resource Allocation Committee and is responsible for coordinating and setting goals for planning broad educational endeavors at the College. Planning for specific programs and disciplines should continue to be developed at the departmental level, pursuant to the broad parameters of the Educational Master Plan. The Committee will utilize the resources and expertise of the Offices of Student Learning, Student Services and Planning, Research and Institutional Effectiveness (PRIE).

ACTIVITIES/RECOMMENDATIONS	RESULTING ACTIONS/UPDATES
<ul style="list-style-type: none"> <li>• The EPC met 10 times during the 2022-23 academic year.</li> <li>• The Committee invited Champions from each of the focus areas in the Educational Master Plan to present and discuss 1) their 3-year timeline and strategies for achieving the Strategic Plan goal and corresponding objectives, and 2) highlight activities and progress made in year 1.</li> <li>• EPC began each meeting with a study session, moderated by a different EPC member each time, to review progress on the goals being presented at that meeting and to develop questions for Champions</li> <li>• During the Champion discussions, EPC members contributed insight and experience on specific activities strategies and how they relate to other college initiatives /activities.</li> <li>• Members reviewed and approved a modified format for the 2022-2023 Strategic Plan Progress Report</li> </ul>	<ul style="list-style-type: none"> <li>• A final Year 1 Strategic Plan Progress Report was completed in Summer 2023 and presented to the Board of Trustees in September 2023.</li> </ul>

**Facilities Planning Committee (FPC)**

**Chair:** Klaus Christiansen, Director of Facilities Planning and Maintenance & Operations

**Primary Charge:** The Facilities Planning Committee operates as a subcommittee of the Planning and Resource Allocation Committee (PRAC) to ensure faculty, staff and student involvement in the planning, design, construction, upkeep and use of College-owned facilities to foster student success.

ACTIVITIES/RECOMMENDATIONS	RESULTING ACTIONS/UPDATES
<ul style="list-style-type: none"> <li>• Revision of the FPC charge to incorporate Safety at the request of President, David Wain Coon.</li> <li>• Ensure regular updates related to facilities and address questions and concerns of constituents</li> <li>• Presentation(s) from various campus constituents on programmatic and department needs</li> <li>• Engaging and presenting to PRAC on FPC work and progress</li> <li>• Identification and recommendations around bench locations for two memorials at IVC</li> <li>• Engagement and input provided in the Facilities Master Plan</li> </ul>	<ul style="list-style-type: none"> <li>• Drafted and complete with committee approval; Needing to move through process of GRC review beginning Fall 2023</li> <li>• Review and approval of PPIC funding proposal for 2022-2023 and 2023-2024; Learning Resource Center DSA approval; Bolinas Lab Station; HVAC improvements campus-wide;</li> <li>• Proposal submitted from Kinesiology on transportation needs and facilities requests</li> <li>• Chair and Management committee representatives presented to PRAC in January 2023</li> <li>• Bench recommendations went to BOT in January 2023 based on FPC recommendations</li> </ul>

**Instructional Equipment Committee (IEC)**

**Chair:** Jonathan Eldridge, Asst. Superintendent/Vice President of Student Learning and Student Services

**Primary Charge:** The College Instructional Equipment Committee operates as a subcommittee of the Planning and Resource Allocation Committee to ensure faculty, staff and student involvement in recommending allocations for instructional equipment. The Committee will make recommendations to the Planning and Resource Allocation Committee regarding the specific instructional equipment allocations. Standard forms will be used and proposals will be elicited from every department. Requestors will send copies to the supervising Dean/Manager.

ACTIVITIES/RECOMMENDATIONS	RESULTING ACTIONS/UPDATES
<ul style="list-style-type: none"> <li>• Solicited equipment requests from deans/directors</li> <li>• Verified amount of available funds to support equipment purchases (\$250,000)</li> <li>• Vetted requests to ensure they adhered to equipment definitions</li> <li>• Made recommendations for equipment purchases for 2023-2024 fiscal year to PRAC</li> </ul>	<ul style="list-style-type: none"> <li>• PRAC accepted recommendation to fund \$220,000 in equipment requests and hold \$30,000 for potential additional expenses during the fiscal year, with priority of classroom equipment replacement as warranted.</li> </ul>

**Guidance, Resources, Integration, and Transformation (GRIT) Committee**

**Chair:** Tonya Hersch, Dean of Educational Success Programs

**Primary Charge:** The Guidance, Resources, Integration, and Transformation (GRIT) Committee operates in collaboration with PRAC and the Academic Senate to support College of Marin's commitment to providing equitable opportunities and fostering success for all members of our diverse community. GRIT reviews institutional plans, program reviews, and data to ensure that antiracist practices, equity, and access are embedded in all plans and programs and that resources and efforts support overall student success.

ACTIVITIES/RECOMMENDATIONS	RESULTING ACTIONS / UPDATES
<ul style="list-style-type: none"> <li>• GRIT met 13 times during the 2022-2023 academic year</li> <li>• The GRIT committee developed the 2022-25 Student Equity Plan though the following:               <ul style="list-style-type: none"> <li>○ Brought in folks from the English Dept, the Math Dept., Outreach, Transfer, the learning communities and others to contribute to the 2022-25 Student Equity Plan</li> <li>○ Aligned the 2022-25 Student Equity Plan with COM’s current Strategic Plan</li> <li>○ Presented the 2022-25 Student Equity Plan for review through the Participatory Governance System</li> </ul> </li> <li>• The Grit charge includes in part, GRIT reviewing program reviews to ensure that antiracist practices, equity, and access are embedded in all plans and programs and that resources and efforts support overall student success.</li> </ul>	<ul style="list-style-type: none"> <li>• Completed Certified Student Equity Plan for 2022-2025</li> <li>• The GRIT Committee reviewed 11 Instructional Departments’ program reviews after they were submitted and shared their recommendations with PRAC and the corresponding departments.               <ul style="list-style-type: none"> <li>○ Math</li> <li>○ English</li> <li>○ Philosophy</li> <li>○ Nursing</li> <li>○ Biology</li> <li>○ Geology</li> <li>○ Geography</li> <li>○ Medical Assisting</li> <li>○ Dental Assisting</li> <li>○ Auto Collision</li> <li>○ Auto Technology</li> </ul> </li> </ul>

**Technology Planning Committee (TPC)**

**Chair:** Grace Mengqi Yuan, Articulation and Curriculum Analyst

**Primary Charge:** The Technology Planning Committee (TPC) operates as a subcommittee of the Planning and Resource Allocation Committee (PRAC) to assure student, staff and faculty involvement in technology planning and provide guidance for major technological decisions. The TPC upholds the ground rules and guiding principles of PRAC. The TPC evaluates existing and new technology ideas and plans to promote equity-mindedness and antiracism, knowing that this work is ongoing and must be done at individual and structural levels. The Committee will make recommendations to the Planning and Resource Allocation Committee regarding technology-related issues

ACTIVITIES/RECOMMENDATIONS	RESULTING ACTIONS / UPDATES
<ul style="list-style-type: none"> <li>• Administrative               <ul style="list-style-type: none"> <li>○ Membership renewals</li> <li>○ Chair election</li> </ul> </li> <li>• The committee includes an agenda item titled "Sound Board" every meeting. This is a dedicated segment to discuss and resolve urgent, technology-related issues raised by TPC members.</li> <li>• Partnership with the IT department. IT director and his team presented to the TPC in fall 2022, and spring 2023.               <ul style="list-style-type: none"> <li>○ Overall strategy: "The COM Digital Transformation"</li> <li>○ Assessment process and finalists of a digitization tools to mainly address forms and workflows for fiscal services</li> <li>○ Future opportunities to work together for COM's digital transformation strategy</li> </ul> </li> <li>• Revision and finalization of the Faculty Technology Survey</li> <li>• Revision and finalization of the TPC's responses to the Tech-Quity proposals</li> <li>• Working with Standard III co-chairs, Greg Nelson and Caitlin Rolston, TPC contributed to the technology-related sections in Standard III of the Institution's Self Evaluation Report.</li> <li>• Members were assigned into groups to research and provide feedback on all initiatives outlined in the Technology Master Plan 2021-2025.</li> </ul>	<ul style="list-style-type: none"> <li>• Administrative               <ul style="list-style-type: none"> <li>○ New members: Hector Saez, Irina Roderick, Jamie Terhune, Rebecca Yim, Josue Lawson, Stacey Lince, Eresa Puch.</li> <li>○ Co-Chairs elected to start in Fall 2023: Rebecca Yim and Heather Rahman.</li> </ul> </li> <li>• "Sound Board" actions               <ul style="list-style-type: none"> <li>○ Forwarded information on a language translation device to the college services office as a potential alternative to our current translation service.</li> <li>○ Notified IT and they fixed and replaced computers and Zoom equipment in several conference rooms.</li> <li>○ Notified IT and they assisted students to access WIFI at IVC.</li> </ul> </li> <li>• Forwarded the responses and recommendations to Tech-Quity Proposals to PRAC.</li> <li>• PRIE launched the faculty Tech Survey to all faculty in March on behalf of the TPC. The survey was closed on April 28, 2023. TPC will analyze survey results in Fall 2023.</li> <li>• Supported the selection of <i>TeamDynamix</i> as a digitization tool.</li> <li>• Committed to researching and investigating into a new alternative of Banner to replace HR and financial services in partnership with the IT department.</li> </ul>



**Professional Learning Committee (PLC)**

**Chair:** Cara Kreit, English Instructor

**Primary Charge:** The Professional Development Committee operates as a subcommittee of the Planning and Resource Allocation Committee. The PDC is responsible for overseeing professional development planning, programs and evaluation in support of the College Mission, institutional plans and initiatives, accreditation and legal requirements. The committee will utilize the resources and expertise of the Office of Planning, Research and Institutional Effectiveness, Human Resources, Campus Police, and other departments as appropriate.

ACTIVITIES/RECOMMENDATIONS	RESULTING ACTIONS/UPDATES
<ul style="list-style-type: none"> <li>• Met twice per month from August 2022 to May 2023.</li> <li>• Planned and coordinated fall and spring Flex Weeks using the theme, <i>Strengthening Connections and Integrating Equitable Practices</i></li> <li>• Worked with Classified professionals on PLC and Senate to identify activities of interest to classified professionals. Re-started the in-person Classified Professional Learning day in March 2023.</li> <li>• Reviewed applications for classified staff funding requests.</li> <li>• Promoted and supported the work of Umoja Equity Institute, IDEA Committee, and others.</li> <li>• Planned the annual Employee Appreciation event in coordination with Academic and Classified Senates, Human Resources, and President’s Office.</li> <li>• Recommended Fall 2022 and Spring 2023 Convocation-day activities.</li> <li>• Prepared Flex activity reports for the Chancellor’s Office.</li> <li>• Reviewed and updated Request for Flex Proposals.</li> <li>• Reviewed and revised Professional Learning Survey.</li> </ul>	<ul style="list-style-type: none"> <li>• Fall and Spring Flex Week sessions focused on meeting goals of IP Goal 5 and 6 of Strategic Plan 2022-2025:               <ul style="list-style-type: none"> <li>○ Universal design for learning principles and transformative practices, including specific focus on decolonialization of the curriculum and anti-racist practices in the classroom (course design, teaching methodologies, materials, grading practices, Canvas) *</li> <li>○ Effective use of diverse instructional delivery modalities following the principles of anti-racism and universal design*</li> <li>○ Best practices in implementing AB 705*</li> <li>○ Demonstrating critical practices that address continued focus on equity in the classroom*</li> <li>○ Celebrating community and belonging</li> <li>○ Fostering self-care, wellness, and community care</li> </ul> </li> <li>• Fall 2022 Convocation keynote was the <i>1619 Project</i> launch with Umoja Equity Institute and COM Librarians at Jonas Center, IVC Campus, and also included campus tours and full employee luncheon by the President’s Office.</li> </ul>

	<ul style="list-style-type: none"><li>• Spring 2023 Convocation keynote was Dr. Pedro Noguera at Kentfield Campus.</li><li>• Classified Professional Learning Day March 22 with 3CSN Facilitators Betina Valin and Rebecca Moon-Stone at Kentfield Campus. <a href="#">Highlights shared.</a></li><li>• Approved 17 funding requests from Classified professionals for a total of \$6,342.54.</li><li>• Oversaw Employee Appreciation and Retiree Recognition lunch for 185+ on May 24, 2023.</li><li>• Distributed Professional Learning survey in April/May 2023.</li></ul>
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**The Career Technical Education Committee (CTEC)**

**Chair:** Alina Varona, Dean of Career Education and Workforce Development

**Primary Charge:** The Career Technical Education Committee (CTEC) will support College of Marin’s commitment to providing equitable opportunities and fostering success for all members of our diverse community by supporting information gathering and sharing, communication, coordination, and cohesion around college-wide efforts, challenges, and other matters related to CTE programs and funding including but not limited to state and regional efforts and priorities, marketing, program development, grants and categorical allocations, countywide partnerships, and employer engagement.

ACTIVITIES/RECOMMENDATIONS	RESULTING ACTIONS/UPDATES
<ul style="list-style-type: none"> <li>Inaugural CTEC Meeting held December 1, 2022 convening high school, college CTE faculty, community-based orgs, and workforce investments 19 attendees total; 12 guests, 7 members</li> </ul>	<ul style="list-style-type: none"> <li>CTEC-Review charge and purpose</li> <li>Examine data for CTE</li> <li>Convene key internal and external CTE stakeholders to discuss CTE related programming and relevant items</li> <li>Preview State Plan for CTE</li> <li>Presentation from Marin County Office of Education (MCOE) on HS Pathways</li> <li>Via SWAC (Strong Workforce Advisory Sub Committee) reviewed and recommended to PRAC for funding ECE Strong Workforce Application proposing the following: Peggy Dodge, chair of Early Childhood Education (ECE), requesting funds for a new ECE earn-and-learn program. It is a partnership between COM, Community Action Marin, Workforce Alliance of the North Bay, and two large childcare facilities in Marin. In brief, 20-25 students will be recruited to participate in an 18-month program. This project offers coursework and tutoring in both English and Spanish.</li> </ul>