

SUBMIT COMPLETED FORM TO PROFESSIONAL LEARNING COMMITTEE STAFF SUPPORT

Name Lauren Amundson Date 05/07/2025

Department Biology Email lamundson@marin.edu

Title of Activity: Wilderness First Aid with CPR and AED

☐ Meeting ☐ Conference ☒ Workshop ☐ Credit class ☐ Noncredit class ☐ Webinar

Sponsored by: Stonehearth Open Learning Opportunities

Location: Camp Herms, 1100 James Place El Cerrito, CA 94530 ☒ In person ☐ Online

Dates of Leave: From 6/7/25 to 6/8/25 ☒ All day or hours _____

Describe the job-related benefit of this activity: (Include a web link or attach promotional materials for the event.)

After your event, you will be asked to complete a brief survey about the activity.

TITLE V FUNDING AUTHORIZED USES

Activities funded by Title 5 Staff Development Funds must be related to one of the following authorized uses. Please check all categories that apply.

- ☐ 1. Improvement of teaching
- ☒ 2. Maintenance of current academic and technical knowledge and skills
- ☐ 3. In-Service training for vocational education and employment preparation programs
- ☐ 4. Retraining to meet changing institutional needs.
- ☐ 5. Inter segmental exchange programs
- ☐ 6. Development of innovations in instructional and administrative techniques and program effectiveness.
- ☐ 7. Computer and technological proficiency programs.
- ☐ 8. Courses and training implementing affirmative action and upward mobility programs.
- ☒ 9. Other activities determined by the Board of Governors to be related to educational and professional development pursuant to criteria established by the Board of Governors of the California Community Colleges, including but not necessarily limited to programs designed to develop self-esteem.

BUDGET INFORMATION

All items must be completed or the form will be returned.

Roundtrip transportation:

Car: 114.8 miles @ .70 /mile = \$ 80.36

Airfare: \$ _____

Other: bridge toll x4 \$ 34.50

Hotel: Your cost for _____ nights is \$ _____

Conference fee: \$ 318.76

Meals: \$ 50

Other Fees: \$ _____

Total travel cost: \$ 483.62

Amount to be paid from Staff

Development Funds: \$ 483.62

Difference to be paid from other funds \$ _____

Staff Development FOAP: 11100-51001-52000-675000

SIGNATURES



05/07/2025

Employee's Signature

Date



[Carol Hernandez \(May 8, 2025 09:33 PDT\)](#)

Supervisor's Signature

Date

Chair, Professional Learning Committee Date

Asst. VP of Instruction, Budget Manager Date






Req_Staff_Funds_Amundson

Final Audit Report

2025-05-08

Created:	2025-05-08
By:	Lauren Amundson (lamundson@marin.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAwQpK5Dax5U8yB-I7XXIVChMqZvKhSfsn

"Req_Staff_Funds_Amundson" History

-  Document created by Lauren Amundson (lamundson@marin.edu)
2025-05-08 - 4:08:22 PM GMT- IP address: 205.155.148.145
-  Document emailed to Carol Hernandez (chernandez@marin.edu) for signature
2025-05-08 - 4:13:38 PM GMT
-  Email viewed by Carol Hernandez (chernandez@marin.edu)
2025-05-08 - 4:33:07 PM GMT- IP address: 104.28.111.134
-  Document e-signed by Carol Hernandez (chernandez@marin.edu)
Signature Date: 2025-05-08 - 4:33:28 PM GMT - Time Source: server- IP address: 205.155.148.40
-  Agreement completed.
2025-05-08 - 4:33:28 PM GMT