

SUBMIT COMPLETED FORM TO PROFESSIONAL LEARNING COMMITTEE STAFF SUPPORT

Name Noppakan Sirikul Date 3/12/26

Department PRIE Email nsirikul@mycom.marin.edu

Title of Activity: RP Group Conference 2026

Meeting Conference Workshop Credit class Noncredit class Webinar

Sponsored by: RP Group

Location: Garden Grove, CA In person Online

Dates of Leave: From 4/15 to 4/16/26 All day or hours _____

Describe the job-related benefit of this activity: (Include a web link or attach promotional materials for the event.)
The annual RP Conference is the largest gathering of institutional research, planning, and effectiveness professionals in the California Community Colleges system. Most of my expenses for this trip are being covered by a scholarship, so I will only need reimbursement for my flight and any extra meals that are not served at the conference.

After your event, you will be asked to complete a brief survey about the activity.

TITLE V FUNDING AUTHORIZED USES

Activities funded by Title 5 Staff Development Funds must be related to one of the following authorized uses. Please check all categories that apply.

- 1. Improvement of teaching
- 2. Maintenance of current academic and technical knowledge and skills
- 3. In-Service training for vocational education and employment preparation programs
- 4. Retraining to meet changing institutional needs.
- 5. Inter segmental exchange programs
- 6. Development of innovations in instructional and administrative techniques and program effectiveness.
- 7. Computer and technological proficiency programs.
- 8. Courses and training implementing affirmative action and upward mobility programs.
- 9. Other activities determined by the Board of Governors to be related to educational and professional development pursuant to criteria established by the Board of Governors of the California Community Colleges, including but not necessarily limited to programs designed to develop self-esteem.

BUDGET INFORMATION

All items must be completed or the form will be returned.

Roundtrip transportation:

Car: _____ miles @ _____ /mile = \$ _____ 0.00

Airfare: \$ _____ 145.20

Other: bag fee \$ _____ 35.00

Hotel: Your cost for _____ nights is \$ _____

Conference fee: \$ _____

Meals: \$ _____ 100.00

Other Fees: \$ _____

Total travel cost: \$ _____ 280.20

Amount to be paid from Staff

Development Funds: \$ _____

Difference to be paid from other funds \$ _____ 280.20

Staff Development FOAP: 11100-51001-52000-675000

SIGNATURES

Noppakan Sirikul 03/12/2026

Noppakan Sirikul (Mar 12, 2026 23:54:14 PDT)

Employee's Signature Date

Holley Shafer 03/16/2026

Supervisor's Signature Date

Chair, Professional Learning Committee Date

Asst. VP of Instruction, Budget Manager Date

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Final Audit Report

2026-03-16

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| Created: | 2026-03-12 |
| By: | Mary Kesler (mkesler@marin.edu) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAAIFc0EIMivov-iQ8a1t1EL2lzYuCNnQZM |

"26.03.12_NSirikul_RPGroup_\$280.20" History

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2026-03-16 - 5:07:08 PM GMT- IP address: 104.47.56.254
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