

# Library, College Skills, Arts & Humanities, and Educational Success Programs



**PRAC Presentation**

**April 7, 2025**

**Lauren Servais**

# Finding Our Way Forward

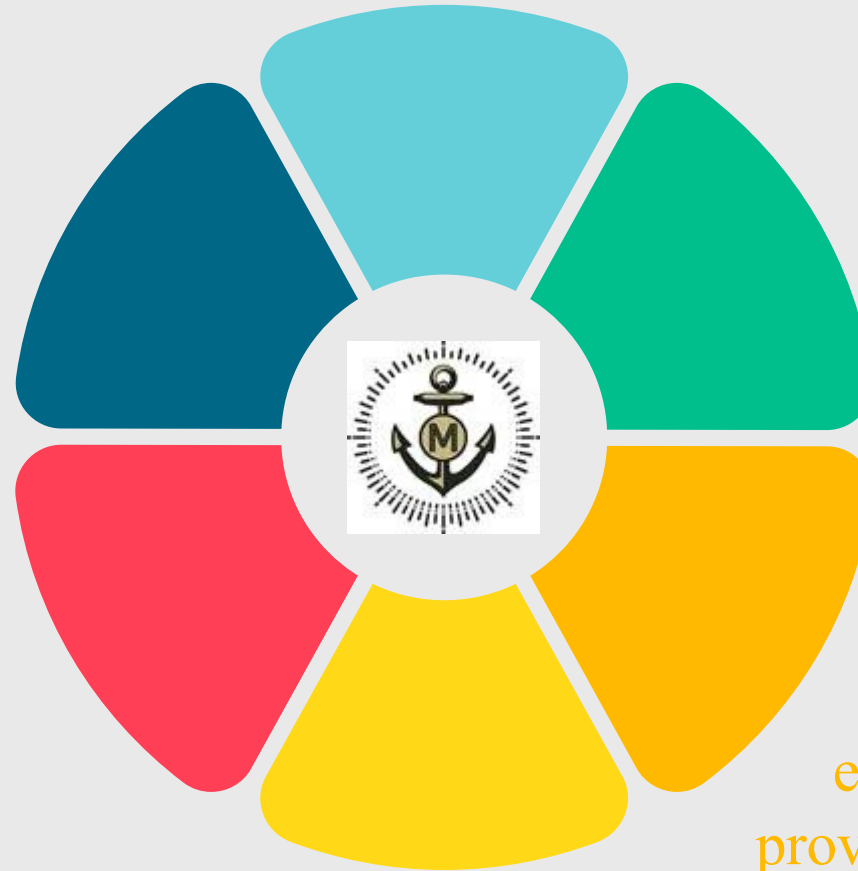


# Embodying COM's Mission

Transfer

Lifelong Learning

Community and Cultural  
Enrichment



Associate Degrees

Basic Skills Improvement

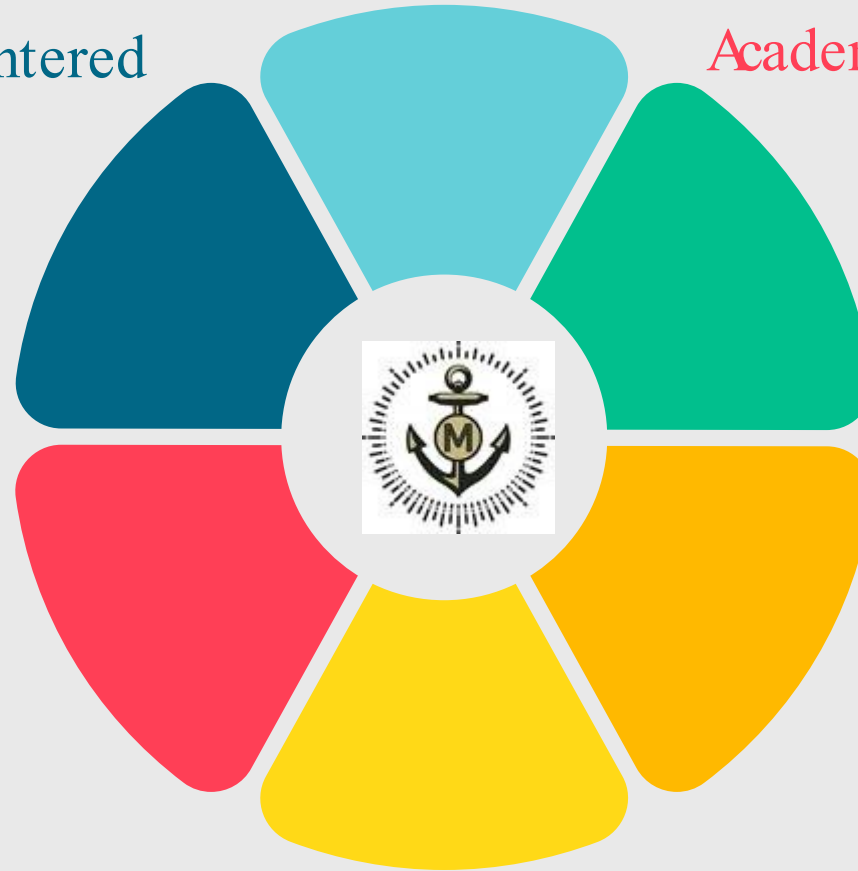
College of Marin's commitment to educational excellence is rooted in providing equitable opportunities and fostering success for all members of our diverse community

# Embodying College of Marin's Values

Student and Community Centered  
Education

Diversity

Sustainability



Academic Excellence and Innovation

Accountability

Collaboration and Open  
Communication

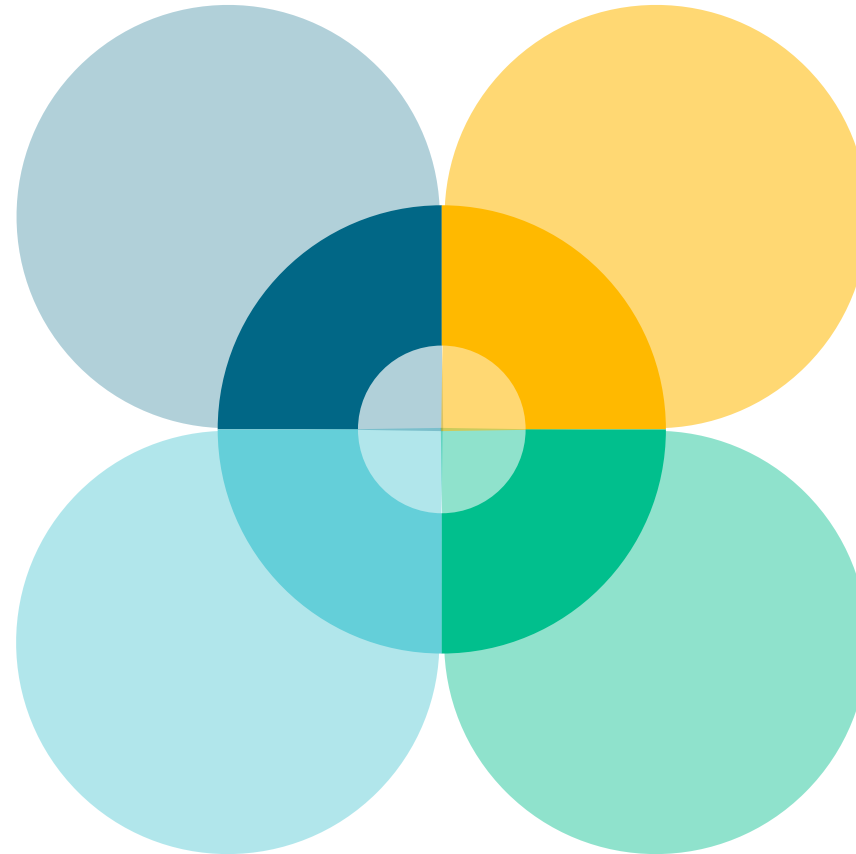
# Supporting COM's Strategic Plan

## ● Student Access and Success

AB705/1705 & “Student-ready” Paradigm

## ● Equity

Racial equity & embodying equity principles and practices in the classroom



## Instructional Program●

Weaving reflection and theory into critical action in teaching and learning

## Community Engagement and Responsiveness●

Be our community's college & preparing students for meaningful community engagement

# Principles to Guide the Way

## Studentcentric

How can we better help students reach their ed. goals?

## Equityminded

Critically assessing practices, policies, structures

## Anti-racist

Produce and sustain racial equity



## Teaching and Learning

Employ cogent best practices and innovation

## Responsive

Responding to our diverse community

## Environment

Conscious of our impact on environment over time

## Library, Arts & Humanities



## College Skills & Educational Support Services

- Library
  - Kentfield and IVC
- Communication
  - Communication Studies, Digital Journalism, Media Studies, Media Arts
- English & Humanities
  - English, Humanities, Philosophy
- Fine Arts
  - Art History, Architecture, Gallery, Studio Arts
- Performing Arts
  - Dance, Drama, Music
- World Languages and Cultures
  - ASL, French, Italian, Japanese, Spanish

- College Skills
  - ESL Foundational Skills
  - ESL Focused Skills
  - ESL Lab
  - IS English Program: Online Writing Center
  - Reading and Writing Lab
- Educational Success Programs
  - Learning Communities
    - MAPS
    - Mi Familia
    - Puente
  - Tutoring and Learning Center
    - Embedded Peer Tutor Program

# Library

## Program Review Summary

Program Review in Progress: Due  
20245-2026 Academic Year

## Program Discussions & Directions

Insight into Diversity Library Excellence in Access  
and Diversity Award (2<sup>nd</sup> year!)

Preparing for Center For Student Success

ESL Bridging Collection

Ada Limón COMMon Read

Spanish Language Collection

Library in Learning Communities & Continued  
Learning Communities Collaboration

OER/ ZTC Librarians

## Resource Requests

## Continued Support for Library Move into Center for Student Success

## Update on Previous Requests

Library Technician III Search In-Progress  
Fall 2024 and Spring 2025 ESL Saturdays and Finals  
Regular Saturday hours beginning Fall 2025





# Library

## Kentfield Library

26 Events

54 reference hours per week

162 instruction sessions

KTD Total Checkouts: 20,150

- General Collection: 14,944 (up from 8,175 last year)!
- LTP & Technology: 1,567
- Course Reserves: 3,566
- EOPS: 73



## Budget

Description	Amount
Salaries and Benefits	1,430,151.00
Supplies	276,565.00
Total	1,706,716.00

## IVC Library

1 Event

22 reference hours per week

5 instruction sessions

IVC Total Checkouts: 5,455 (up from 1,207 last year)!

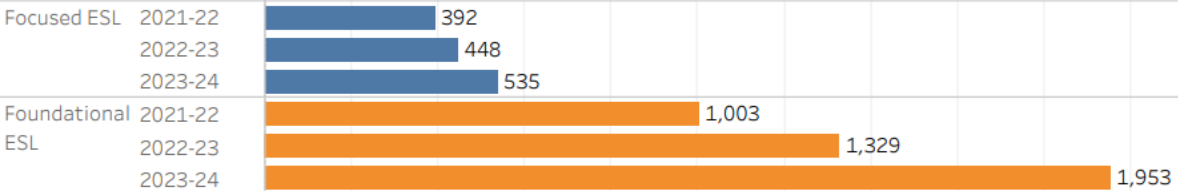
- General Collection: 5,325
- LTP & Technology: 23
- Course Reserves: 107

## Department Information

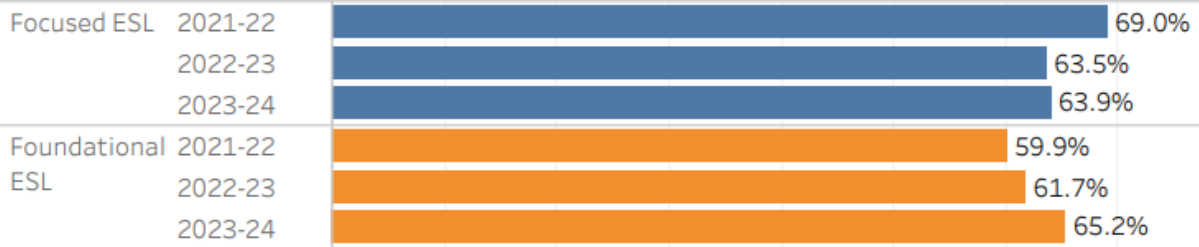
3 full-time and 4 part-time Faculty  
Library Coordinator  
4 Library Technicians

# College Skills

## Unduplicated Headcount



## Course Success



## Budget

Description	Amount
Salaries and Benefits	4,793,248.00
Supplies	7,000.00
Total	4,800,248.00

## Department Information

10 full-time faculty and 34 part-time faculty  
Foundational Skills ESL (A and B/C) Coordinator  
Focused Skills ESL Lab Coordinator  
1 FT Administrative Assistant

# College Skills

## Program Review Summary

Program Review in Progress

Resource Requests

**Ongoing Support for ESL Students  
Evening and Saturday Student Support**

## Program Discussions & Directions

Student Accessibility Services (SAS), Summer Bridge,  
Career Education, Early Childhood Education (ECE),  
Enrollment Services, Counseling, and Canal Alliance



Update on Previous Requests

Full-time ESL Faculty Search in-Progress

# COMMUNICATION

## Unduplicated Headcount

COMM	2021-22	<div></div>	610
	2022-23	<div></div>	611
	2023-24	<div></div>	618
FILM	2021-22	<div></div> 149	
	2022-23	<div></div> 171	
	2023-24	<div></div> 144	

## Course Success

COMM	2021-22	<div></div> 74.9%
	2022-23	<div></div> 82.7%
	2023-24	<div></div> 78.6%
FILM	2021-22	<div></div> 62.8%
	2022-23	<div></div> 69.1%
	2023-24	<div></div> 73.2%

## Budget

Description	Amount
Salaries and Benefits	869,254.00
Supplies	11,573.00
Total:	880,827.00

## Department Information

Communication Studies, Digital  
Journalism, Media Studies, Media Arts  
119 Teaching Units/Year  
3 full-time & 3 part-time Faculty  
1 Coordinator  
1 shared Administrative Assistant

# COMMUNICATION

## Program Review Summary

Program Review Completed Spring 2024:

- Ongoing department efforts in equity-based teaching and learning
- Student success and completion rates are above the institutional average
- Dashboard needed to gather student success data on specific courses

## Resource Requests

**Full-time Communication Hire**

(\$130,000—PT Conversion)

**Permanent Media Production Facility**

## Program Discussions & Directions

- Reviving Student Journalism & Journalism Club
- CALGETC impact
- Rising Scholars Juvenile Justice Partnership
- Hum 101
- COMPASS/Dual Enrollment
- Classified Professional Day Training
- CourseFest
- COMMON Read
- Umoja Learning Community
- Western States Communication Association

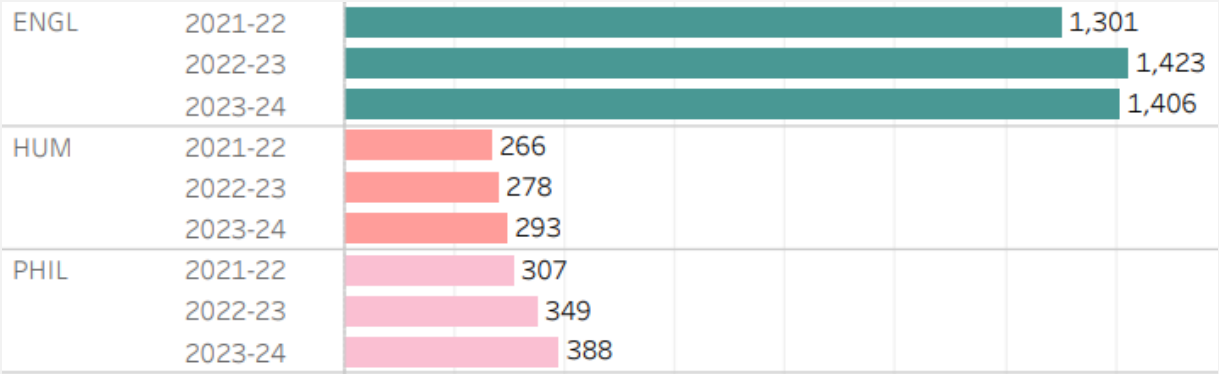
## Update on Previous Requests

Temporary Media Production Facility:  
VS 5, VS 6, VS 7, VS 10

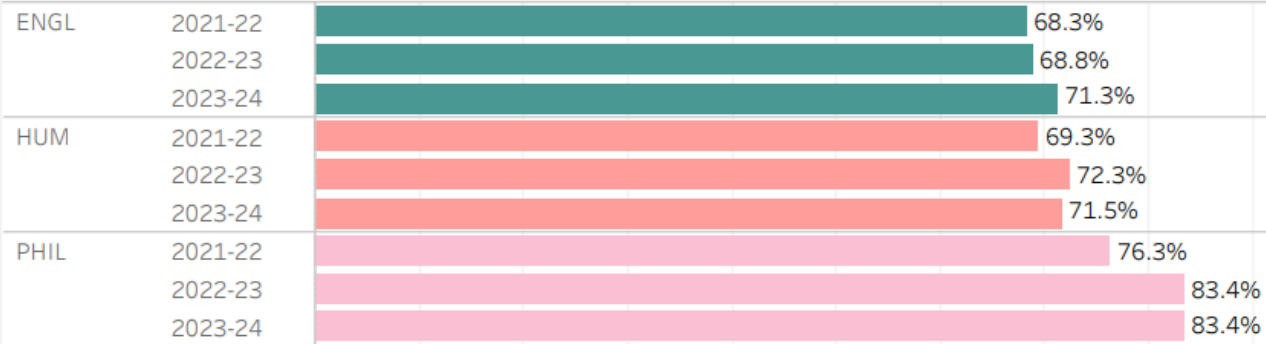


# ENGLISH & HUMANITIES

## Unduplicated Headcount



## Course Success



## Budget

Description	Amount
Salaries and Benefits	2,613,056.00
Supplies	3,565.00
Total	2,616,621.00

## Department Information

English, Humanities, Philosophy  
426.25 Teaching Units/Year  
12 full-time and 15 part-time Faculty  
RWL Coordinator  
Hum 101 Coordinator

# ENGLISH & HUMANITIES



## Program Review Summary and Ongoing Department Collaboration



The English department participates in Summer Bridge and offers courses that are part of the UMOJA and MAPS Learning Communities

### **Beyond the Classroom**

**Best Practices:** Curriculum Development to three Guided Pathways clusters: Wellness, Health & Public Safety, Business & Innovation, and STEM fulfilling IGETC/CSU Breadth/COM GE composition requirements; AI workshops, AB 705/1705 workshops, BAWP collaboration, implementing antiracist teaching practices, and collaborating with the RWL and the library.

**COM Library Partnerships:** Information literacy and research, COMmon Read into our coursework

### **COM Literary Magazine**

**Co-advising Clubs:** Alpha Gamma Sigma Honors Club, Philosophy Club, and the Literary Magazine Club.

### **Peer Tutoring**

### **Faculty Diversity Internship Program :**

**Committee Work:** Academic Senate. Curriculum Committee, DEC, Transfer Advisory Committee, Strategic Plan Task Force committees, campus wide Scholarship Awards committee, and search committees for new hires.

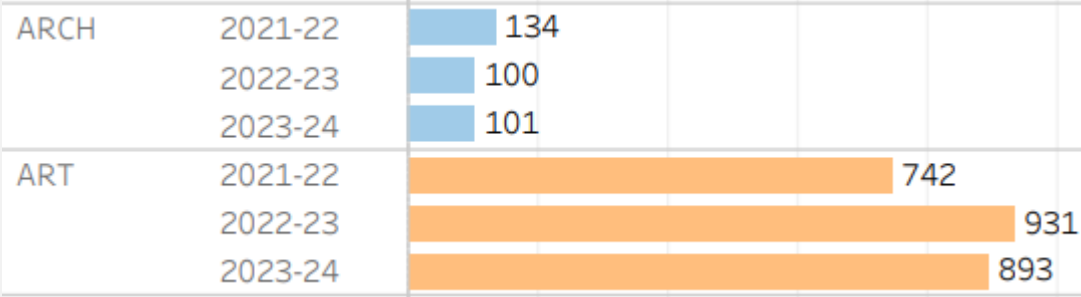
### **Community Outreach:**

Collaboration with two local high schools to promote our English major and encourage high school students to enroll in composition and literature courses.

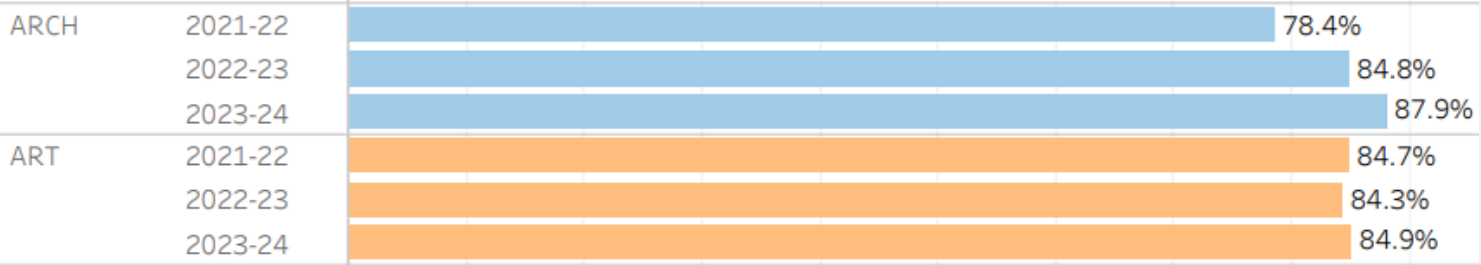
Aligning our curriculum with other community college curriculum and also with university level curriculum (UC Berkeley's Osher Institute, Cañada College, Foothill College, Chaffey College, and Dominican University).

# FINE ARTS

## Unduplicated Headcount



## Course Success



## Budget

Description	Amount
Salaries and Benefits	2,103,386.00
Student Hourly	11,207.00
Models	36,831.43
Supplies	10,606.57
Instructional Supplies	78,936.00
Total	2,240,967.00

## Department Information

Studio Arts, Art History, Architecture, Gallery  
 348.78 Teaching Units/Year  
 4 full-time and 17 part-time Faculty  
 Architectural Materials Coordinator  
 Art Gallery Co-Coordinators  
 1 Administrative Assistant  
 1 Ceramics/Fine Arts Laboratory Technician



# FINE ARTS

## Program Review Summary

Program Review Completed 2021

GRIT Recommendations:

- Increasing success of Black/ African American students through course content and practices
- Connecting increasingly diverse Architecture students with campus support programs



## Program Discussions & Directions

Increased models payment

Collaboration with UEI on Emory Douglas Exhibition

Art on Campus Conversations

Ongoing Facilities Conversations

## Resource Requests

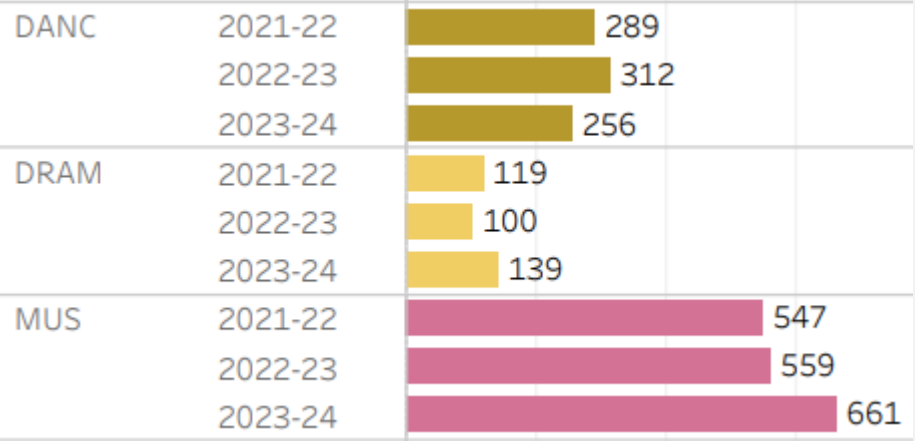
**2<sup>nd</sup> Lab Technician (\$114,442.53)**  
**Additional \$15k for Models** (ongoing)  
**Rethinking Materials Fees**  
(\$40 for all courses and additional instructional supplies funding)

## Update on Previous Requests

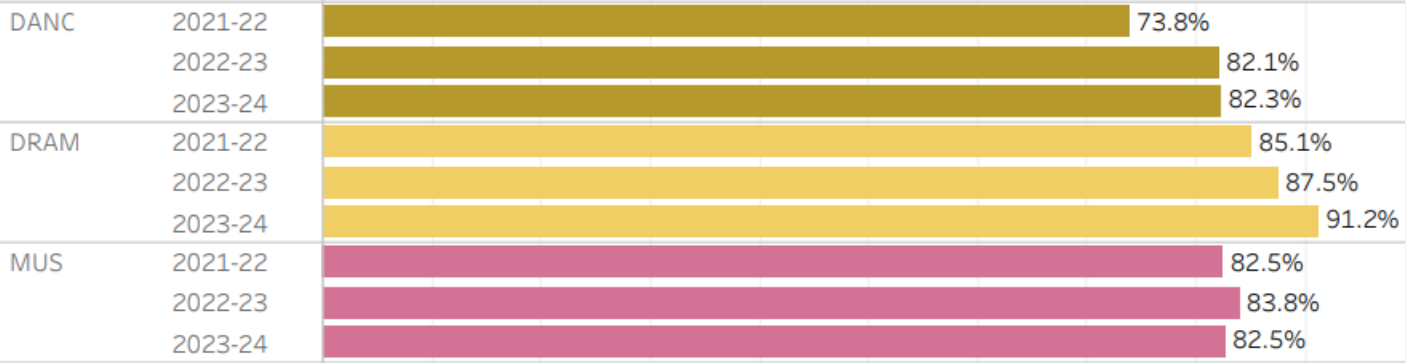
New Art 2-D Instructor

# PERFORMING ARTS

## Unduplicated Headcount



## Course Success



## Budget

Description	Amount
Salaries and Benefits	2,475,931.00
PT Hourly	33,876.00
Supplies	71,281.00
Personal Services	61,529.00
Total:	2,642,617.00

## Department Information

Dance, Drama, Music  
294.37 Teaching Units/ Year  
6 FT & 12 PT Faculty  
Dance, Drama, and Music Coordinators  
2 Administrative Assistants  
2 Designer/ Stage Technicians  
1 Accompanist

# PERFORMING ARTS

## Program Review Summary

- Community outreach
- Advertising and marketing
- House management and ushering
- Meeting needs of GE, transfer, and lifelong learners
- Retirements on the horizon

## Program Discussions & Directions

- Centennial Collaborations
- Cross-program Collaboration
- COMmon Read Collaboration



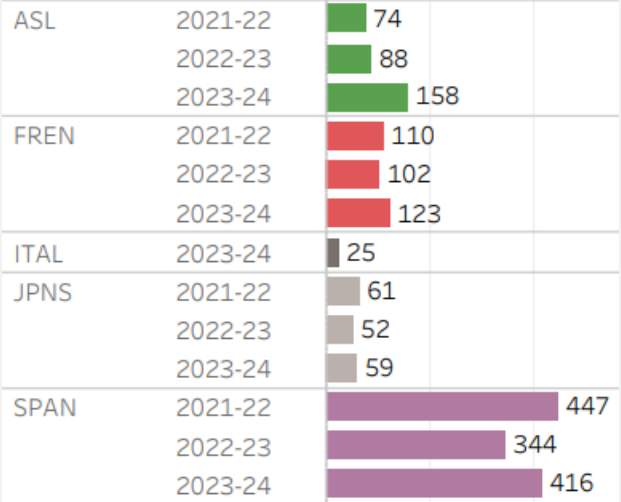
## Resource Requests

**Continued Support for Facilities:**  
Stage Lift, Sound Shells, Boiler, AV/IT  
Upgrades to JDT and Lefort Hall

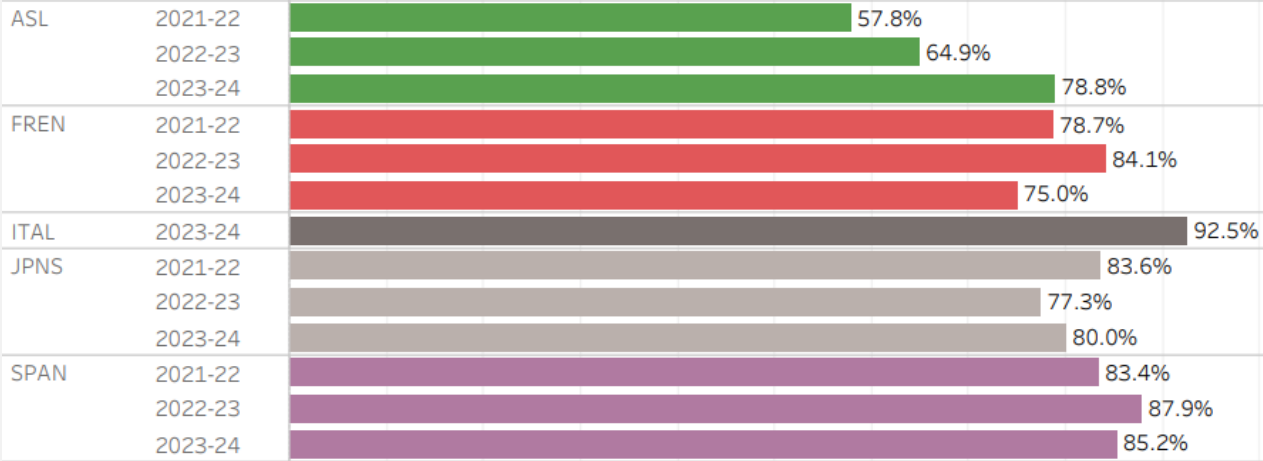
## Update on Previous Requests

2<sup>nd</sup> Designer Stage Technician  
Fire Curtain Expected Summer 2026

## Unduplicated Headcount



## Course Success



# WORLD LANGUAGES & CULTURES

## Budget

Description	Amount
Salaries and Benefits	1,086,552.00
Supplies	3,716.00
Total	1,090,268.00

## Department Information

ASL, French, Italian, Japanese, Spanish  
195 Teaching Units/Year  
2 full-time and 12 part-time Faculty  
1 Shared Administrative Assistant

# WORLD LANGUAGES & CULTURES

## Program Review Summary

CalGETC Impact

Conversations among discipline faculty  
Revisions to Course Outlines of Record

## Resource Requests

**Full-time Spanish Hire**  
(\$130,000—PT Conversion)

## Program Discussions & Directions

Impact of CalGETC

2<sup>nd</sup> year Language Series

Heritage Spanish Language Courses

Retirements on the horizon

## Update on Previous Requests

New Full-time Spanish Instructor



## Program Information

2 full-time and 4 part-time Instructional Specialists

RWL: 90.5 hours/week

Online Writing Center: 100 hours/week

### Reading and Writing Lab Schedule

M-TH 8:00-5:00pm and online

F 9:00-2:00pm

Fri., Sat., and Evening Online

### On campus RWL: (Fall 2024)

Total unique users: 495

Total number of visits: 3,178

### Zoom/online RWL: (Fall 2024)

Total unique users: 152

Total number of appointments attended: 287

### Online Writing Center (OWC): (Fall 2024)

197 individual student participants

471 Submissions

# READING AND WRITING LAB



## Budget

Description	Amount
Salaries and Benefits	\$372,057



## Program Review Summary

- Expand partnerships with SAS, EOPS, and Learning Communities
- Currently provide one-on-one sessions with SAS students
- Support increased usage of OWC and RWL in response to AB 1705
- Provide expanded hours within new CSS in 2025



## Resource Requests



### **1 FT English Instructional Specialist**

37.5 hr/week 10.5 MPY

\$60,000/year



## Program Discussions & Directions

AI and BAWP Professional Learning  
Preparation for move to Center for Student Success





## Impact

- Peer Mentoring, Internships, Activities, and Speakers
- College Field trips and Transfer workshops
- MAPS Room: studying space, study groups, and free printing/computers
- Academic Counseling, Career Counseling, Resources, and book vouchers
- Community and Sense of belonging
- Collaboration with Faculty Diversity Internship Program (FDIP)

*The Mapping Academic Pathways for Success (MAPS) program is part of COM's Guided Pathways initiative, which provides intentional opportunities for exploration and informed choices. Participating students are supported from the start to understand academic and career options better, choose a program of study, and develop a longterm educational plan.*

## Budget

Description	Amount
Coordination 9 units (9 x \$5000 x 2)	\$90,000
Student Mentors	\$15,000
Food, Supplies, and Events	\$7,000
Administrative Assistant Support (5 hrs/wk)	\$13,250
<b>Total</b>	<b>\$125,250</b>

## Program Information

3 Coordinators  
9 Peer Mentors (6 Student Hourly and 3 Federal Work Study)  
Shared Administrative Assistant Support





## Impact

- Mi Familia services the entire Latinx population (45%) of COM
- Adult Credit & Noncredit ESL
- Recent HS graduates in credit and non-credit ESL
- Recently arrived students graduating early under AB 2121
- Generation 1.5 - diaspora of Latinx students from Marin & East Bay
- Returning and Working students

*Mi Familia is your familia. This is a room and a community designed for you. Come here for un cafecito before your evening classes, study with your friends, meet your instructors for extra help, and learn about important college resources. Celebrate our diverse Latin American cultures, languages, and histories, or sit in a comfy chair and relax!*

## Budget

Description	Amount
Coordination 9 units (9 x \$5000 x 2)	\$90,000
Peer Mentors	\$15,000
Food and Supplies	\$5,000
Administrative Assistant Support (5 hrs/wk)	\$13,250
Total	\$123,250

## Program Information

6 Coordinators

4 Peer Mentors

Shared Administrative Assistant Support



## Resource Requests

### **Funding to hire more peer mentors**

\$10,000 for MAPS

\$10,000 for Mi Familia

### **Additional funding to support on -campus and off -campus events**

\$5,000 for MAPS

\$5,000 for Mi Familia



Impact



College of Marin’s First Learning Community  
2008-2024: Over 380 Students

The Puente Learning Community is Currently in a Planning Year

Puente works to increase the number of educationally disadvantaged students who enroll in four-year colleges and universities, earn college degrees, and become community mentors and leaders. Puente’s Learning Community is focused on preparing students to transfer through:

Budget

Description	Amount
Coordination 10.5 units (10.5 x \$5000 x 2)	\$105,000
Peer Mentors	\$10,000
Administrative Assistant Support (10 hrs/wk)	\$26,500
Food, Supplies, and Events	\$6,000
Orientations and Field trips	\$2,500
Mentor Support Events	\$1,500
Total	\$151,500

Program Information

2 Peer Mentors  
Shared Administrative Assistant Support

## Why?

This request is coming directly from students.

### Spring 2025 Census Data:

- 314 (6.4%) students identify as Asian
- 19 (.4%) students identify as Native Hawaiian/Pacific Islander

### Fall 2024 Disproportionate Impact Noted for Native Hawaiian/Pacific Islander Students:

- 52 students enrolled and 45 made it to end of term with 75.6% Success
- We would close retention DI with 6 students and we would close success DI with 1 student

## Proposed Cohort

2 Semester Cohort: Counseling, Ethnic Studies, English  
Campus Events that Center the APIDA Community



# Request for New Learning Community: APIDA-Asian, Pacific Islander, and Desi American Learning Community

## Proposed Budget

Description	Amount
Coordination 9 units (9 x \$5000 x 2)	\$90,000
Student Mentors	\$5,000
Food, Supplies, and Events	\$5,000
Total	\$100,000

## Proposed Staffing

2 Faculty Co-Coordinator  
2 Peer Mentors  
Shared Administrative Assistant Support



## Request for New Learning Community: APIDA-Asian, Pacific Islander, and Desi American Learning Community

### **Skyline College's Kababayan**

Transfer program with English courses and culture nights

Aming Kuwento: published collection of artwork, photography, poetry, essays, short stories  
on Filipino and Fil-Am experience. Funds for supplies, scholarships

### **Chabot College's MOVEMENT API**

Mentoring, scholarships, transfer planning, graduation regalia, cultural events

### **Santa Rosa Junior College's APASS (Asian Pacific American Student Success)**

Links English and Asian American studies and gives students priority registration  
Peer mentorship, dedicated counselors, and university field trips

### **De Anza College's IMPACT AAPI**

Peer mentorship, transfer counseling, and priority registration to students

### **Evergreen Valley College's ASPIRE (Asian/Pacific Islander Resources for Excellence)**

Classes w/culture -specific materials, scholarships, tutoring, mentorship, counseling

### **West Valley College's AANHPI (Asian American, Native Hawaiian, Pacific Islander)**

Cultural events such as Lunar New Year and knowledge exchange workshops  
Supports first-gen and high financial need AANHPI students

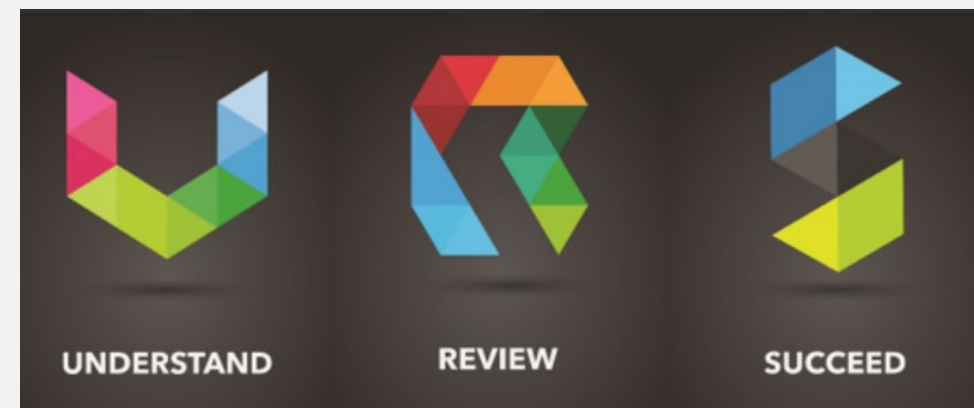
APIDA Learning  
Communities In  
Northern  
California

## Program Information

Program Coordinator  
FT Math/STAT IS (Shared with SAS)  
35-55 Peer Tutors  
200-250 Tutoring Sessions Weekly

- Drop-in, small group tutoring in many subjects
- One-on-one tutoring for SAS and EOPS students
- In-person and online sessions available
- Embedded Peer Tutoring
- Student lead study groups when tutors are not available
- “Study Hall” time
- COM hourly jobs keep students on campus
- Finals Tutoring Sessions and CRAM JAM Saturday

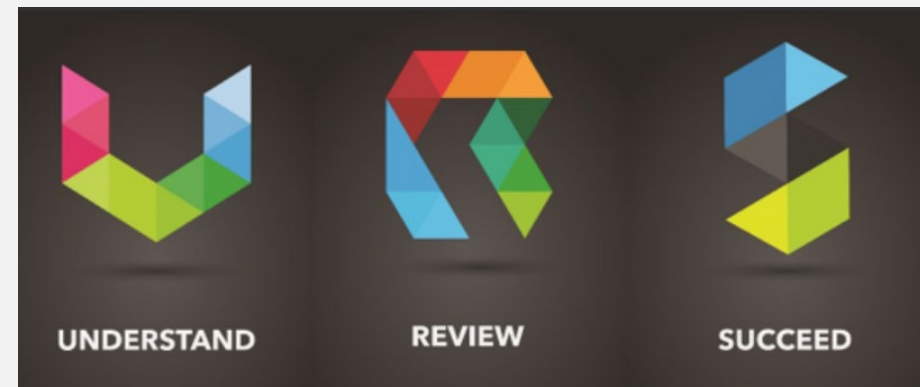
Tutoring and Learning  
Center



## Budget

Description	Amount
Program Coordinator and IS	\$173,449
Tutors	\$104,304
Food and Supplies	\$3,500
Embedded Peer Tutors	\$30,000
<b>Total</b>	<b>\$311,253</b>

# Tutoring and Learning Center



## Program Review Summary

- Expand partnerships with SAS, EOPS+, Kinesiology Department, and Learning Communities
- Expand one-on-one tutoring sessions for EOPS+ and SAS students
- Need for additional space and staff to expand our services to better serve our partnering programs and the Learning Communities

## Resource Requests

**PT Instructional Specialist** 18.75hr/week  
8.5 MPY  
\$40,000/year

Additional space and staff to expand our services to better serve our program partners and Learning Communities.

## Program Discussions & Directions

Preparation for move to Center for Student Success



# Division Requests:

New HVAC system in FA 301.

New Boiler in Performing Arts Building.

Support for marketing and community outreach.

Regular IT and Facilities Upgrades for classrooms and learning spaces.

Continued support for on-going inquiry, knowledge-building, collaboration, and praxis.





Let's chat

