

**Professional Learning Committee**

**November 12, 2019**

**3:30-4:30 pm**

**Room AC303**

**Present:** Cara Kreit, Connie Siegenthaler, Gina Longo, Ron Owens, Carol Hernandez, Stacey Lince

**Absent:** Connie Lehua, Tea Perales, Malaika Smith, Tonya Hersch, Shook Chung

- **Agenda** - Agenda approved for the current meeting
- **Minutes** - Minutes approved for 10/22/2019
- **Fall Flex Obligation update** – a series of emails have been scheduled to go out to faculty regarding their FLEX obligation for Fall. The first one was sent out a couple weeks ago reminding faculty to check their ProLearning account to see where they are with the Fall FLEX obligation. Cara and Connie have fielded questions from faculty and helped a number of people with questions. This exercise has helped to facilitate questions about how people use ProLearning and where there might be areas of confusion. There will be a second email going out shortly to those faculty members who have completed their FLEX obligation and then a third going out to faculty who have not completed their FLEX obligation. For those who have not completed their obligation enforcement proceedings will depend on the outcome of ongoing contract negotiations, and won't begin until fall 2020 at the earliest.
- **Spring FLEX week** – “Expanding and Reflecting on our Equity Toolbox of High Impact Practices” What are High Impact Practices? Can we get faculty to present on HIP's that might be working on their classrooms? Might be possible to get a Math instructor and an English instructor to present since what works in one discipline might not work in another. Possible collaboration with new Teaching and Learning committee and IDEA committee. Also with learning communities such as Puente and Emoja. Attempt to get more faculty participation presenting their best practices and success in their classrooms.
- **Spring Flex request for Proposals** – will go out to campus community on 11/13/19. Deadline to submit a proposal is 11/25/19. Potential committee outreach to presenters for more info on their proposal, possibly attending a PLC meeting. Dr. Coon is interested in Sustainability issues in all areas and will be recommending this as a Flex theme in the near future.
- **Convocation** – What will convocation look like for Spring? Potential breakout session after convocation depending on if there is a keynote and how much time they utilize. Possible student panel during convocation or just after. Possible Wellness Fair again focusing on financial and personal fitness. Once the PLC gets the proposals back, it will be easier to make an informed decision on convocation.

- **Professional Learning Plan: Pending** Committee will review and update current Professional Learning Plan. Cara will share the current plan with the committee and we will use procedure like last time which was to divide areas up across the committee to complete.

**Next PLC meeting is November 26, 2019**