

Professional Learning Committee

February 11, 2020

3:30-4:30 pm

Room AC303

Present: Cara Kreit, Connie Siegenthaler, Stacey Lince (via Zoom), Gina Longo, Tea Perales, Carol Hernandez, Malaika Smith, Shook Chung, Tonya Hersch and Ron Owen (via Zoom)

Absent: Connie Lehua

- **Agenda** – Approved
- **Minutes** – Approved with stipulation to add more detail if possible

- **Classified Professional Learning Day is March 18th** – Theme: **“Cultivating Empathy and Care”** discussion focused on keynote speaker and theme.
- Possible keynotes are:
 - Aneissa Rosas Sanchez
 - Kelli Finley
 - Cesar Laglira
- Cara will email Aneissa first so see if she has availability, seen as best fit for the theme based on her bio. If she can't make it then Cara will reach out to the other two to see either of them has availability.
- Possible areas of focus for keynote address might be:
 - How to be a supportive coworker
 - Supporting coworkers going through crisis (defining crisis with a broad, equity-minded lens, including health issues, mental health challenges, trauma, micro-aggressions). There may be more going on behind the scenes in people outside of work that may impact workplace
 - Assume positive intent on the part of others to create positive work environment
 - Not just supporting coworkers but also students through this lens: Unpack what we see when interacting with students.
- Structure of day will be similar to last time - possible timeline:
 - Opening session 9 – 10
 - Breakout sessions – 10:15 – 11:30
 - Lunch 11:45 – 12:30 (no panel discussion during lunch)
 - Breakout sessions – 12:45 – 2:00
 - Jon Eldridge wants to have a meeting of student services staff – probably at end of day 2-3pm or 3-4pm. Recommendation was to make that open to everyone. Cara will reach out to Jonathan about this.
- Possible workshops might include:
 - Supporting students on the autism spectrum
 - Healthy eating / movement – this is likely being offered in March COM hour so PLC decided not to move ahead with it.
 - Microaggression workshop

- Horticulture walk with COM gardeners – Ron will take lead on reaching out.
- Office organization to manage a crisis/Emergency management on campus
- Office365 workshop
- Accessible documents

Next PLC meeting is February 25, 2020