

May 6, 2021
ZOOM

Present: Jonathan Eldridge, Meg Pasquel, Maria Coulson, Luanne Mullin, Marian Mermel, Janis Olson, Maridel Barr, Monica Applegate, Peggy Dodge, Fernando Sanchez Lopez (student rep), Bertha Cazares (student rep), and Micöi Benèt (Mici).

Absent: David Wain Coon, Mia Robertshaw, and Greg Nelson

The meeting was called to order at 3:02 p.m. by Assistant Superintendent/Vice President Eldridge.

1. **Agenda** - The agenda was approved by consensus.
2. **Minutes** - The minutes of the April 8, 2021 College Council meeting were approved.

3. **President's Report**

COVID-19 Update:

Vice President of Student Learning and Success Jonathan Eldridge reported that the summer plan is to keep courses mostly online. Preparations for fall include increased in-person classes, with mostly online only and hybrid courses, although the number of overall classes is in flux. The schedule will be available to students and counselors at the end of April. He thanked the faculty and department chairs for their hard work finalizing the course schedules. The final schedule will drive Student Services for the next two semesters and in preparation for reopening.

EEO Plan:

Nekoda Harris, Executive Director of Human Resources, gave an overview of College of Marin's Equal Employment Opportunity efforts and future plans that include outreach and recruiting efforts, internal training and how Human Resources has tried to overcome challenges the pandemic has creating.

Diversity, Equity, and Inclusion Statement:

Constituents have either provided or are continuing work on their feedback to include in the draft DEI statement.

Action: Mici to resend DEI statement to Meg.

Single Use Plastics:

In the April meeting, President Coon asked the College Council to review the draft policy with their constituent groups and ask what it would mean to them or how it might

impact them. This is ongoing and will resume in September once the summer break is over.

Action: Mici to resend draft Single Use Plastics policy to Meg.

Action: College Council to provide constituent feedback regarding the draft policy in September/October.

4. Board Policies and Administrative Procedures

The following BP/AP updates were approved by the College Council: BP/AP 3410 Nondiscrimination, BP/AP 3420 Equal Employment Opportunity, BP/AP 3430 Prohibition of Sexual Harassment, BP/AP 3433 Prohibition of Sexual Harassment under Title IX (NEW), BP/AP 3540 Sexual and Other Assaults on Campus, AP 4105 Distance Education, AP 4231 Grade Changes, AP 6530 District Vehicles, AP 6540 Insurance, BP 6570 Integrated Pest Management, BP 7510 Domestic Partners, and AP 7600 District Police.

Mici Benèt reviewed the policies and procedures reviewed and updated in the 2020-2021 academic year and reviewed the process of legal updates, administrative updates, and reminded the council how the process can be initiated by constituents when needed to conform with practices or correct errors. The purpose of CCLC Legal updates was also discussed.

5. Board of Trustees

The College Council reviewed the draft Board of Trustees regular meeting agenda, for May 11, 2021, 2:30 p.m., meeting agenda.

6. Constituent Reports

Academic Senate

Academic Senate President Meg Pasquel reported that AP 4105 and AP 7122 were passed by the senate.

Meg described the final version of the PGS Plan approved by the GRC approval on May 5 and pending FPC approval of one slight change in their charge but that will not occur until May 24, 2021. Please note that all constituents have had input through all the committees to this revision.

The Academic Senate met with ASCOM to discuss the Proctorio Resolution and pointed out some of the issues with ASCOM's approach while remaining mindful of the students' points of view. This may be revisited after the summer break.

ASCOM

ASCOM President Fernando Sanchez Lopez reported the election of ASCOM President Ana Camacho and Vice President Sonia Saltzman.

ASCOM Vice President Bea reported that the Single Use Plastic policy has been shared with the Environmental club for feedback.

As this is the last College Council meeting the group exchanged thanks and well wishes.

ESCOM

Luanne Mullin, ESCOM President, reported that ESCOM, by unanimous vote, agreed to donate \$5,000 to the COM student emergency fund, and Dr. Yashica Crawford met with and is working with ESCOM on intergenerational issues and lifespan interviews because not all students have parents or elders.

Classified Senate

End of semester events included Trivia Games on Kohoot, a Zoom Social Hour, a virtual Meditation/Yoga event, and Ryan Byrne gave a presentation on the work of the Equal Employment Opportunity (EEO) Group, a virtual meet-and-greet for new classified employees, and the Book Club met to discuss *Deacon King Kong*, by James McBride. This month, the Classified Senate will host an Emergency Preparedness Class.

7. **Meeting Wrap Up**

Vice President Eldridge thanked everyone for their contributions and wished everyone a great summer.

8. **Meeting Schedule:** The next meeting will be September 9, 2021.

9. **Adjourn Meeting** – The meeting was adjourned at 4:03 p.m.