

**September 9, 2021**  
ZOOM

**Present:** David Wain Coon, Jonathan Eldridge, Greg Nelson, Mia Robertshaw, Meg Pasquel, Maria Coulson, Luanne Mullin, Marian Mermel, Janis Olson, Maridel Barr, Monica Applegate, Peggy Dodge, Ana Camacho (student rep), Sonia Saltzman (student rep), and MicöI Benèt (Mici).

The meeting was called to order at 3:00 p.m. by Superintendent/President Coon.

1. **Agenda** - The agenda was amended to remove board policies and administrative procedures and approved as amended by consensus.
2. **Minutes** - The minutes of the May 6, 2021 College Council meeting were approved.
3. **President's Report**  
President Coon reviewed the [College Council charge](#) with the group.

COVID-19 Update:

President Coon reported on the vaccine verification process for employees and students. Progress has been good and the District is currently processing exemptions. He thanked Jon Horineck for Enrollment Services' work with students and Nekoda Harris for the Human Resources work with employees on vaccine verifications.

*AP 3507 COVID-19 Vaccination Requirements* was pulled from today's agenda to allow staff more time to work through some complicated processes on how to handle members of the public, contractors, and vendors.

District Police Services Review:

President Coon reported on the Planning Resource and Allocation Committee (PRAC) process for review of funding requests and subsequent recommendations that are forwarded to the President's Office. Requests may be monetary and may include non-monetary recommendations. One such non-monetary recommendation that was approved is for a task force to review College of Marin's police services.

President Coon requests representation from each constituent group to serve on the task force, as per his [memorandum](#). Stormy Miller Sabia and Annie Ricciuti will serve as representatives for management. First, the task force will engage in a program review to become familiar with current campus police practices. Nikki Harris, Executive Director of Human Resources, serves on the state-wide task force, the College Campus Police Reform (CCPR). The desired outcome is to align COM's work with what is happening at state level.

Board of Trustees Redistricting Process:

General Counsel Mia Robertshaw gave the Council an overview of the transition from at-large elections and the redistricting process to create by-area elections, as aligned with the Voting Rights Act (VRA), the Election Code, and the Education Code. The process should be complete before the 2022 election.

Candidates will have to reside within a specific area, determined by the boundaries that are drawn, to be elected by the people within that boundary area. Creating maps to define seven election boundary areas will utilize the 2020 census data, public input, with two public hearings on the process on September 14 and September 28, before maps are drawn. The hired demographer will go over the process at the hearings. COM's [redistricting webpage](#) also explains the process in detail and members of the public may opt to provide input by submitting comments online.

Outreach to Canal Alliance, 10,000 Degrees, Marin Promise and other partner organization is underway and a community-wide email will be sent by the Director of Communications today.

LRC Update:

Vice President of Student Learning and Success Jonathan Eldridge provided a follow-up report from the August 18 Convocation. The LRC project is in the design document preparation work phase. From summer through fall a series of technical meetings for staff, students, and faculty to participate in smaller groups to provide feedback will take place.

Student Services and Accessibility met with the designers to discuss a wellness area and the mental health needs of students. Soon COM learning communities will engage in the same process and have an opportunity to meet with the LRC designers for comments.

A series of open community meetings are also planned. The LRC architects will return to the Council with an updated design plan when community outreach is complete. If approved, the proposed design will go to Board for approval.

Isidro Farias, Director of Capital Projects, reported that the plan is to implement an incremental approach. By breaking up the project into three categories it will keep things moving along with the State architects, without increasing costs.

All renderings of furniture in design plans are purely illustrative. Classroom furniture decisions will be made in the future, with opportunities for community feedback.

**4. Board Policies and Administrative Procedures**

This item was pulled from the agenda.

*Action:* Board policies and administrative procedures pulled from today's agenda will be reviewed at the next College Council meeting, October 7, 2021.

**5. Board of Trustees**

The College Council reviewed the draft Board of Trustees regular meeting agenda, for September 9, 2021, 2:00 p.m.

The redistricting process and public hearings will be held at the upcoming Board meeting as well as the special Board meeting on September 28, 2021 at 5:00 p.m.

**6. Constituent Reports**

Academic Senate

Academic Senate (AS) President Meg Pasquel introduced herself, Maria Coulson (Vice President), Peggy Dodge (Secretary). The AS is revising *AP 4020 Program and Curriculum Development* and *AP 4250 Probation*. The newly launched FDIP program has nine mentors and nine mentees this semester and the full-time faculty mentorship program and curricular program workshop is underway. The AS determined a need for part-time faculty mentorship as well as more discussion around distance education and technology. The senate will reach out to Vice President Eldridge for discussion.

Other items reported include that the AS has trained people to assess faculty technology needs in the Learning resource Center (LRC) design along with a pre-emptive audit of hardware on campus by the Technology Committee; the COVID Oversight Team meets on Monday (9/13/21); faculty would like a hard date for student attendance proof and drops to communicate to students and faculty; and, the Proctorio discussion about the same issues continues from last year.

ESCOM

Luanne Mullin, ESCOM President, reported ESCOM's 50th year on campus. She was happy to report that the Emeritus students presented a program during FLEX week in support of students harnessing the power of ESCOM with focus on outreach, career, and panel discussions. Speakers focused on intergenerational outreach. ESCOM is working with staff to connect with other students.

Next week Tom Welch, Mill Valley's Fire Chief, will speak to ESCOM about fire prevention and safety and the LRC G-4 Group architects are scheduled to give a presentation to ESCOM.

Classified Senate

Maridel Barr, Classified Senate President, reported that CS has started event planning for the semester to continue fostering connections among staff. Upcoming events include a Zoom social hour, an emergency preparedness presentation, a magic show, book club meetings, and guided meditation.

CS is reviewing their charge with eye towards diversity, equity, and inclusion (DEI). CS is also encouraging classified employees to join governance committees where there are open seats with a recent completion of recruitment to serve on the Police Task force.

Maridel introduced other Classified Senate members Monica Applegate (VP) and Janis Olson (Secretary) to the Council.

ASCOM

Newly elected ASCOM Vice President Sonia Salzman introduced President Ana Camacho. Sonia reported that ASCOM had a great start over the summer with two retreats that covered students' goal setting and capacity building. The retreats served as a good foundation for the student senate.

She reported on [Welcome Week](#), ASCOM's Instagram live, and Transfer week. There are several events planned to celebrate different communities and to provide a venue to discuss diverse topics. ASCOM is currently still need to fill the treasurer and secretary seats despite outreach efforts and asked the Council to pass along the information so these seats can be filled as soon as possible. Student outreach and engagement has been challenging but ASCOM is doing their best.

**7. Meeting Wrap Up**

Dr. Coon thanked everyone for their contributions to the meeting and introduced the remaining persons on the College Council. He reminded the Council they can request items be placed on the agenda for discussion.

Reminders: Policies and procedures pulled from today's meeting will be on the next meeting's agenda, Student Services plans will be on a future meeting agenda, communications about redistricting will go out to COM, and the Jonas Center ribbon cutting ceremony will be September 10, 2021.

**8. Meeting Schedule:** The next meeting will be October 7, 2021.

**9. Adjourn Meeting** – The meeting adjourned at 3:38 p.m.