

November 30, 2017

Academic Center, Room 303, KTD

Present: Marian Mermel, Luanne Mullin, Ismail Azam, Mercedes Sosa Cordero, Meg Pasquel, Becky Brown, Lindsay Bacigalupi, Kim Foulger, David Wain Coon, Jonathan Eldridge, Christina Leimer, Kathy Joyner

Absent: Greg Nelson, Patricia Seery, Hugo Guillen

Guests: Tonya Hersch

1. **Agenda** –The agenda was approved by consensus.
2. **Minutes** - The minutes of the November 9, 2017 meeting were approved by consensus as modified by ESCOM to correct the spelling of Luanne Mullin’s name and to add her as an attendee at the meeting.

3. **President’s Report**

Guided Pathways Self-Assessment Tool – Tonya Hersch provided background about the Guided Pathways model that community colleges are moving to which provides students with a more structured and integrated support system designed to improve their ability to succeed. The Guided Pathways Self-Assessment Tool is a requirement of funding. A faculty team developed the assessment tool based on information learned from related workshops and processes already in place at the College based on findings by the Faculty Led Inquiry Team (FLIT). The guided pathways self-assessment tool was approved by consensus and will go to the Board for approval on December 4, 2017.

Integration Plan – Tonya also provided an update on work being done on a Master Integration Plan which will combine the BSI, Student Equity and SSSP plans and related committees into one system. This will help to inform all groups on the activities related to SAS and student equity. The plan will be ready next week. Because the document is due to the State Chancellor’s office before the Council meets again in February, it will be distributed electronically for review with constituents an on-line approval by College Council. The decision will be ratified at the February College Council meeting.

PGS Plan Change

The Governance Review Council approved the request by the Academic Senate to revise the language for Academic Senate membership in the PGS Plan. After discussion, it was decided that all groups will review the language in the plan to assure that it is appropriate and meets the intent for senate representation. Students will include clarification about ASCOM/ESCOM members. This will be on the agenda in February.

Process/Review Board Policies/Procedures

Kathy reported that she has received questions about the policy review process and how governance committees participate in that process. She shared the current BP/AP review process and asked council members to think about options that would assure governance committee inclusion into the review process for relevant policies/procedures. She also noted that ACCJC requires the College to have a structured and formal process to ensure timely and proactive review of Board Policies/Procedures. She shared a document she has been using to track review policies and procedures, which has been shared with the management team. She will update the document to include BP/APs that are 10 + 1 as well as those that are required by ACCJC and share it with the group. Council members were asked to think about ways to include governance committee review and to provide a more structured review system.

4. Board Policies and Procedures

The following Board policies and administrative procedures were approved to move forward to the Board:

- BP 3850 Display of Flags
- BP/AP 4106 Nursing Programs (10 + 1)
- AP 3516 Registered Sex Offender Information
- AP 3530 Weapons on Campus

5. Board of Trustees

Dr. Coon provided a review of the agenda for the December 4, 2017 Organizational and Regular Board meetings.

6. Constituent Reports

ESCOM – See attached report.

Classified Senate – Lindsay reported that the senate is working on ways to better disseminate information related to actions taken by participatory governance committees.

Academic Senate – Meg reported that the senate has heard the reports on guided pathways and the integration plan. She also noted that she is hearing concerns that the Bond construction costs may result in a reduction of resources for the SS and LRC projects. An ad hoc committee has been formed to address concerns about cheating in SAS testing.

ASCOM – Ismail reported on the recent activities held by ASCOM including the Harvest Festival at IVC and art show and an upcoming event with law enforcement in the spring.

He was happy to report that the library will have extended hours until 11 p.m. to assist students in prepping for their finals. As a result of attending the general assembly conference, he asked how students are informed of actions that have been implemented, such as providing showers for students. Dr. Coon will meet with Ismail to discuss.

7. Meeting Wrap Up -

- Follow-up on PGS membership language
Review/approval of integrated plan over the break
- Ideas for BP/AP process to better incorporate review by governance committees when necessary and a cyclical review process for all BP/APs
- Codify action taken on integrated plan

8. Meeting Schedule – The next meeting will be in February. The meeting schedule will be sent out after the Board of Trustees approves the Board Meeting schedule for 2018 and Kathy will follow-up with meeting invitations once that has occurred.

9. Adjourn Meeting – Meeting was adjourned.

Approved February 15, 2018