

**February 15, 2018**

Academic Center, Room 303, KTD

Present: Marian Mermel, Ismail Azam, Becky Brown, Patricia Seery, Kim Foulger, David Wain Coon, Christina Leimer, Kathy Joyner (representing classified senate)

Absent: Greg Nelson, Hugo Guillen, Meg Pasquel, Lindsay Bacigalupi, Luanne Mullin, Mercedes Sosa Cordero, Jonathan Eldridge

Guests: Isidro Farias, Mia Robertshaw

1. **Agenda** –The agenda was approved by consensus.
2. **Minutes** - The minutes of the November 30, 2017 meeting were approved by consensus.
3. **President's Report**  
Dr. Coon introduced Mia Robertshaw, General Counsel and Isidro Farias, Director of Capital Projects.

Measure B Update - Dr. Coon provided an update on Measure B projects noting that there is a good deal of work occurring at the Indian Valley campus and that staff are excited about the changes happening there. He also reported that work is progressing with the solar projects at both campuses and the athletics field at Kentfield. He stated that he would like the College Council to act as a steering committee for the Student Services and Learning Resource Center projects to help with recommendations and decisions. There will be more discussion on this topic at the next meeting.

College Hour – In Jon's absence, Dr. Coon reported that the idea of college hour came about as a recommendation from FLIT. A proposal has been working its way through the governance system for a mid-day hour on Monday or Wednesday for community activities, discussions, etc. Kim noted that the classified senate had not yet seen the proposal. This item will be on the March agenda for further discussion.

Integration Plan – The integration plan was approved via e-mail by college council over the winter break. Proposed changes were added and the document went to the Board and was approved in January. The decision to approve the integration plan was ratified by consent.

PGS Constituent Member Review - Dr. Coon asked senate leaders to provide written recommendations on proposed constituent membership language for College council at the next meeting.

Process BP/AP Governance Committee Review – Kathy handed out three spreadsheet options for the BP/AP review process and asked for input as to which format was preferred by the group. In addition to including approval dates, CCLC update information, and when regular review is required, the document will reference which BP/APs fall under 10 + 1, which are cited by ACCJC, and where there is interest by a governance committee for additional review. Once formalized the document will be shared with managers, supervisors, legal counsel, and governance groups for information and related action related to review and/or revision of BP/APs.

#### **4. Board Policies and Procedures**

- AP 5013 Students in the Military was approved.
- AP 4050 Articulation was received as information. Revisions to AP were provided to the Board of Trustees in January 2018 and were non-substantive changes only.

The following BP/APs were held for further review by the Academic Senate:

- BP/AP 3570 Smoke-Free Learning and Working Environment
- AP 4105 Distance Education

#### **5. Board of Trustees**

Dr. Coon provided a review of the agenda for the February 20, 2018 Board meeting.

#### **6. Constituent Reports**

Classified Senate – Kim reported that the welcome back breakfasts at both campuses were successful and very well attended. She also noted that Maridel Barr will be filling in on CPLC for Ellen Shaw while she is on leave.

Academic Senate – Becky reported that the senate has approved the college hour proposal; is evaluating program review templates; approved AP 5013 Students in the Military and deferred AP 4105 Distance Education. They have received requests to look at privacy issues related to BP/AP 3720 and are forming an ad hoc technology committee.

ASCOM – Ismail reported on ASCOM's recent events as well as things that they are working on. A copy of his report is attached to the minutes.

ESCOM – Marin presented Dr. Coon with a book that provides historical information about ESCOM and how it began. She also reported that ESCOM will be contributing

\$4,000 to EOPS for student scholarships in the amount of \$500.00 each. Students will be asked to write an essay about themselves and their need. ESCOM also held a vision meeting with one of the topics being “who are we” as related to the College campus.

7. Meeting Wrap Up -

- BP/AP 3570 Smoke Free Environment and AP 4105 Distance Education tabled for additional review by Academic Senate.
- Next Meeting
  - College Hour update
  - Measure B update
  - Written proposals for college council membership
  - Input on BP/AP spreadsheet
- Meeting Schedule
  - April 12, 2018, 3:00 p.m., AC 303
  - May 10, 2018, 3:00 p.m., AC 303

9. Adjourn Meeting – Meeting was adjourned.

Approved: March 8, 2018

ASCOM Report – 2/15/2018  
College Council

Past Events:

- Umoja Event with Ericka Huggins
- Not In Our Town (NIOT) Event
- Appreciation Day (supply/food giveaway)

Upcoming Events:

1. ASCOM Election cycle coming up in March
2. Food trucks coming soon (hopefully this month)
3. Mental Health Awareness Week (March 5th-7th)
4. Get to know College Employees Day - scheduled for March 29th in theatre

Projects we are working on:

- Working with IT to get the TV's in the cafeteria running with content
- Working closely with the EEO committee to have improvements in interview processes
- Working with food trucks, administration, and Chief to figure out the logistical overview of paperwork, etc.
- Working with the library once again for extended hours during Finals week in hopes of adjusting it to the yearly budget starting August
  - From the statistics we gathered, it was an extremely successful idea/event
    - Snacks ran out within an hour, around 40-60 students were in the library every hour it was extended and very positive feedback from surveys from students

Also, the following is ASCOM's written change for the GRC update:

*"2 members from the ASCOM board will be appointed to College Council, in addition to one student from the student body."*