

March 8, 2018

Academic Center, Room 303, KTD

Present: David Wain Coon, Peggy Isozaki, Jonathan Eldridge, Meg Pasquel, Becky Brown, Patricia Seery, Maridel Barr, Kim Foulger, Marian Mermel, Ismail Azam, Luanne Mullin, Isidro Farias, Kathy Joyner

Absent: Greg Nelson, Hugo Guillen, Mercedes Sosa Cordero, Christina Leimer

Guests: Tonya Hersch, WLS Architects

1. **Agenda** –The agenda was approved by consensus.
2. **Minutes** - The minutes of the February 15, 2018 meeting were approved by consensus.

3. **President's Report**

LRC/SS Steering Committee:

Representatives from WLC Architects were present to review the role of College Council as the primary interface group for the LRC/SS project(s). Information gathering meetings will be scheduled starting in March with constituents to receive input on programming needs for LRC and SS. College Council will be tasked with helping to facilitate the process and to provide direction based on the input received. The focus is currently on programming for the space(s) and developing an overall vision. As appropriate, this topic will be agendized on the monthly council meetings and meetings will be extended by ½ hour to accommodate the discussion.

Guided Pathways Multi-Year Plan (Tonya)

Tonya Hersch provided a report on the working draft of the Guided Pathways plan. The plan has been reviewed with the academic senate and will be reviewed with students and classified for any additional feedback. The document is due on March 30. A copy of Tonya's talking points are attached to the minutes.

Measure B Update -

Isidro provided an update on Measure B projects. He commented that they are looking at options to help mitigate budget shortfalls on the M&O and field projects. The solar projects are on track and should be completed soon. Buildings 19 & 20 at IVC have been demolished as part of the Jonas project. The Miwok project should be in design by the end of the year and complete in the spring of 2021. Pomo exterior updates should be completed by September of 2018. The farm building project will be awarded next week with buildings ordered for arrival in May.

College Hour

Jonathan Eldridge commented that the classified senate is in agreement with this moving forward. Next steps will be to initiate a work group of faculty, staff and students to work on logistics and implementation. The work group recommendations will come back to constituent groups and college council. Implementation is anticipated in spring or fall of 2019.

PGS Constituent Member Review -

Council members approved changes recommended by each senate to the college council member composition language as noted below.

Composition

~~3 faculty appointed by the Academic Senate~~

3 Academic Senate members including the Academic Senate president, vice president, and secretary. The Academic Senate president may appoint a designee from the Academic Senate.

3 classified staff including the Classified Senate President, Vice President and Secretary. (Add) In the absence of both the Classified Senate President and Classified Senate Vice President, the Classified Senate President will appoint another designee from the elected Classified Senators. (NOTE: additional changes were made at the request of CSEA after the college council meeting and have been incorporated here)

~~3 students appointed by the Associated Students of College of Marin~~

2 voting members from the ASCOM board will be appointed to College Council, in addition to 1 student from the ESCOM organization.

3 managers appointed by the Superintendent/President (No change)

The Superintendent/President will serve as a non-voting chair. (No change)

These recommended changes will be presented to the Governance Review Council for review and approval.

BP/AP Spreadsheet

The group agreed that the simpler version of the spreadsheet was preferred. A column to incorporate review as requested by other participatory governance committees will be added and shared.

4. Board Policies and Procedures

- BP/AP 3570 Smoke Free Learning and Working Environment was approved by consensus
- AP 4105 Distance Education was approved by consensus

5. Board of Trustees

Dr. Coon reviewed the agenda for the March 13, 2018 Board meeting.

6. Constituent Reports

ESCOM – Luanne provided a report on activities of ESCOM. The report is attached to the minutes.

Academic Senate – Meg noted that the Academic Senate approved BP/AP 3570 Smoke Free Learning and Working Environment and AP 4105 Distance Education. They are moving forward with an ad-hoc technology committee and are working on review and feedback to the Earth/Life Science proposal. They met with Tonya and approved the Guided Pathways plan and are working with Ron Palmer related to revitalization of the Court Report and Environmental Landscape programs. There are some concerns with conflicting courses with the organic farm that they are also looking into.

ASCOM – Ish reported on upcoming events and activities including ENOUGH: National School Walkout scheduled for on March 14, 2018 at 10am at student services, Earth Day on April 23, 2018 co-sponsored by Environmental Action Club (EAC) and a law enforcement event on May 7. They are also expecting to have food trucks on campus this month.

Classified Senate – Kim Foulger reported that Maridel Barr will be stepping in as Vice President of the senate and will now attend college council meetings. They are also considering changing their meeting date so it occurs prior to College Council. They have met with Gina Cullins and approved the guided pathways plan and are working on updating their constitution and website.

7. Meeting Wrap Up -

- Put WLC on agenda each month and extend meetings where there is discussion related to LRC/SS to 4:30 p.m.
- Next Meeting
- Meeting Schedule
 - May 10, 2018, 3:00 p.m., AC 303

9. Adjourn Meeting – Meeting was adjourned.

Approved as amended 4/12/2018

Guided Pathways Multi-Year Plan (Tonya – Talking Points)

- **COM's 18 month plan will focus on the following 5 key elements:**
 - **1. Cross Functional Inquiry:** College constituents (including staff, faculty across disciplines and counselors, administrators, and students) examine research and local data on student success and discuss overarching strategies to improve student success. College engages in broad, deep and inclusive discussion and inquiry about the Guided Pathways approach, framework and evidence.
 - **3. Integrated Planning:** College-wide discussions are happening with all stakeholders and support/commitment has been expressed by key stakeholders to utilize the Guided Pathways framework as an overarching structure for the college's main planning and resource allocation processes, leveraging existing initiatives and programs.
 - **4. Inclusive Decision-Making Structures:** College has identified key leaders that represent diverse campus constituents to steer college-wide communication, input and decisions regarding the Guided Pathways framework. Constituents have developed transparent cross-functional work-teams to provide the Guided Pathways effort with momentum and regularly provide opportunities for broad college-wide input. In addition, this plan strategically engages college governance bodies college-wide.
 - **6. Guided Major and Career Exploration:** (Help Students Choose and Enter a Pathway). College has structures in place to scale major and career exploration early on in a student's college experience.
 - **8. Clear Program Requirements:** (Clarify the Path). College is clarifying course sequences for programs of study (including key milestones) and creating predictable schedules so that students can know what they need to take, plan course schedules over an extended period of time, and easily see how close they are to completion. College offers courses to meet student
- 1, 3, & 4 are very similar and about building a structure for inclusive discussions and decision-making processes. Some ideas under these key elements:
 - Creating a Guided Pathways Design and Planning Committee
 - Integrating students more into the process
 - Aligning committees
 - Improving communication and processes around communication
- 6 & 8 are more about helping students to discover/enter a pathway and then clarifying that pathway. Some ideas under these key elements:
 - HUM 101 and COUN 130
 - MAPS Program
 - Career workshops
 - Interest Clusters
 - Working with departments to create roadmaps

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College Council Report for March 8, 2018

- 1) We want to thank Ish for his leadership and support for stating that ESCOM will be listed as a representative on the College Council. Wording details are still being worked out.
- 2) On Feb 23, we had our first of 3 author presentations in the library as part of the Afternoon Author Series collaboration with Book Passage. Our next author series event will be held in AC255 since we expect a large turnout for Joyce Maynard who just wrote a memoir called The Best of Us.
- 3) We are starting bi-monthly Member Coffees to encourage campus engagement and more socializing for our members. The first will be April 20 at Kentfield in Deedy Lounge. We will alternate between Kentfield and IVC. You are all invited.
- 4) We have begun the planning for our bi-annual Members meeting which will take place on Saturday June 9.
- 5) We are searching for a Recording Secretary for our monthly meetings, if anyone knows of a student who may be interested.
- 6) ESCOM has a new Journal/Newsletter editor, Denize Springer, and a new Club Notes editor, Jill Aggersbury. Both will be published on our new website. And we are working hard to populate the website with wonderful content and hope to launch soon.

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