

September 6, 2018

Academic Center, Room 303, KTD

Present: David Wain Coon; Karen Robinson; Peggy Dodge; Maridel Barr; Kim Foulger; Anne Pearson; Hellen Sigaran; Jadon Seitz; Kathy Joyner

Absent: Jonathan Eldridge; Christina Leimer; Meg Pasquel; Becky Brown; Patricia Seery; Greg Nelson; Hugo Guillen; Luanne Mullin; Isidro Farias

Guests: Ellen Clements; Marian Mermel

1. **Agenda** –The agenda was approved by consensus.
2. **Minutes** - The minutes of the May 10, 2018 meeting were approved by consensus.
3. **President's Report**

Introductions: Committee members and guests introduced themselves and their affiliations.

Committee Charge: Dr. Coon reviewed the committee charge and responsibilities.

Flex Week: Dr. Coon asked for feedback related to the flex activities this year and encouraged input from constituents. There were comments that the activities were good, but that the full-day department chair meeting the first day back was a bit abrupt after being away for the summer.

ACCJC Report: Dr. Coon provided background information on the ISER done last March noting that there were recommendations that the College was required to respond to in the 18-month follow-up report which is due in October. The follow-up report has been provided to the senates for review and has been approved by the academic and classified senates. Dr. Coon will review the report with the students as an upcoming ASCOM meeting.

Measure B Update: Ellen Clements from Gilbane provided an update on the Measure B projects. Projects currently under construction include the athletics fields, the classroom and site improvements at the IVC organic farm, interior renovations at the Pomo cluster and the demolition of the Miwok center. Projects scheduled for bid include a speaker system and adding air to the ticket booth in Performing Arts, fire lane improvements at physical education, exterior work on the Pomo cluster and selected roofing projects at the Administrative Cluster and Pomo at IVC. Projects in design include the construction of the maintenance and operations building, construction and repurposing of the Jonas Center and Building 18, waterproofing, testing and structural

improvements at Fusselman Hall, reconstruction or new construction of student services and new construction of the Learning resource center. A copy of the update and project details is attached to the minutes.

SS/LRC: Ellen also provided an update on the programming discussions for the LRC and Student Services, noting that discussions are focused on what is needed in the spaces and what can be combined. They hope to have a plan to the Board by the end of the year. There was discussion about timeline, swing space and the role of College Council as a liaison and decision making body for these projects. Currently the direction is for keeping the student services building and reconfiguring it and building a new LRC. There have been no decisions made at this time.

4. Board Policies & Procedures

BP/AP Review Process/Definitions

Kathy Joyner provided the committee with information on the process for review and revision of Board policies and procedures as part of the governance review process.

The following BP/APs will be held for further review by the academic senate. The classified and student senates approved all of the listed BP/APs.

- BP/AP 3518 Child Abuse Reporting
- BP/AP 3410 Nondiscrimination
- BPAP 4111 Posthumous Degrees (10 + 1)
- AP 7120 Employment Recruitment (10 + 1)

5. Board of Trustees

Dr. Coon reviewed the agenda for the Board of Trustees meeting agenda for September 11, 2018. The meeting will be held at the Indian Valley Campus with a study session at 3:00 p.m. The regular meeting begins at 6:30 p.m. Trustees will take a tour of the makerspace in building 27. Dr. Coon also shared the schedule for the September 29 Open House at IVC which includes the Miwok project ground breaking at 11:00 a.m. and a Ribbon cutting for the Organic Farm and Garden at 1:00 p.m. There will be activities going on throughout the day.

6. Constituent Reports

Academic Senate: Karen Robinson reported that the Academic Senate approved the ACCJC report; have been working on AP 4250 Probation and AP 4255 Dismissal. They also plan to review BP/AP 3260 Participation in Local Governance. Kathy will check 4250 and 4255 for any changes from CCLC and will provide 3260 for review. She also provided information about student application deadlines for UCs and encouraged students to contact a counselor.

ESCOM: Marian Mermel provided an update on ESCOM activities which is attached to the agenda.

ASCOM: Hellen Sigaran shared information about upcoming ACSOM activities. A “Majors Day” will be held thon Tuesday and they are requested assistance from faculty for this event. They have noted there is a lot of student interest in volunteering, clubs and campus services this semester. They are working on using social media to help share information with students who don’t use e-mail. The focus this year is on engaging students to make productive and positive change.

Classified Senate: Kim Foulger reported that they will be having their next meeting tomorrow. There are 5 senate seats available. Classified senate will be meeting with a representative from Sonoma State to discuss the degree program. They are also working on changes related to committee appointments with CPCL.

7. Meeting Wrap Up -

- BP/APs will be pulled from the BOT agenda so academic senate can review.
- Dr. Coon will meet with ASCOM.
- Meeting Schedule
 - Next meeting is October 11, 2018

9. Adjourn Meeting – Meeting was adjourned.

Approved: 10/11/2018

1. Emeritus worked hard on updating our By-Laws. The Emeritus Council will review and approve them. A special thanks goes to Gini and Jim Moore and Anne Pearson for their many hours of dedicated work on this project.

2. A second Members Coffee was held on Aug. 20th at IVC. 60 members attended and was a great event for old and new members to learn about the function of Emeritus and how to become involved as a volunteer.

3. Emeritus will reach out to the League of Women Voters to be on campus concerning the Board of Trustees election.

4. Denize Springer is our new on line Newsletter editor. The Newsletter already has high readership numbers. Some printed copies will be made available for both Kentfield and IVC centers.

5. Emeritus will take part in the next Senior Fair on Oct. 24th. In the past 3,000 seniors have attended this event.

6. Currently we have over 30 active clubs.

7. We are actively looking for a member to represent us on the ASCOM board.

8. Emeritus greatly appreciates the generous class grants and donations from Haddie.

Haddie will no longer sponsor the Author Series or the Mini Medical School. The Haddie donor expressed interest in classes that promote Health and Wellness-Mind and Body.

Community Ed. does not have an alternate source of funds to support the Author Series.

Emeritus will look for funding for the Author Series. These events have been very successful and the publicity for them has been great for all involved.

September is the month that Book Passage begins to organize the Authors that will speak in Marin.

Emeritus and the College will need to reach out to them if they no longer desire to continue this partnership.

8. Emeritus greatly gives thanks for the support it has received this past year from the College and Community Ed.