

May 7, 2020
Academic Center, ZOOM

Present: David Wain Coon, Jonathan Eldridge, Greg Nelson, Isidro Farias, Meg Pasquel, Karen Robinson, Peggy Dodge, Maridel Barr, Kim Foulger, Luanne Mullin, Marian Mermel, Monica Applegate, Hellen Sigaran (student rep); Fernando Sanchez Lopez (student rep); Micöl Benèt

Absent: There were no absences.

The meeting was called to order at 3:10 p.m. by Superintendent/President Coon.

1. **Agenda** –The agenda was approved by consensus.
2. **Minutes** - The minutes of the April 16, 2020 College Council meeting was approved.
3. **President's Report**

COVID-19 update:

Superintendent/President Coon reported that pandemic restrictions, as they relate to ground crews, are loosening but there are many continuing health and safety measures. At noon, this day, there was a budget briefing and determination that the state and county are not ready to move forward with re-opening businesses. The biggest news came from the Department of Finance with the announcement that the state will experience a \$53.4 billion shortfall (37% of the overall state budget), due to COVID-19. While it is difficult to determine what that means for education or higher education at this time, it is safe to say that the Marin Community College District (MCCD) will need to have difficult conversations about cost saving measures, including hiring freezes, among other strategies. Also, there will likely be summer College Council sessions necessary to discuss the MCCD budget.

Jonathan Eldridge, Assistant Superintendent/Vice President of Student Learning and Success, announced that all summer session will be held online. What was originally planned as 260 units of coursework will be reduced to 190 units. He also reported that the fall semester will primarily hold classes online, with some hybrid courses. For the fall schedule, the administration is working with the faculty to determine what classes require a face to face component (such as studio art and labs) but the cautionary plan will be based on the possibility of pandemic resurgence. In part this is because College of Marin's standard classrooms can only fit eight people with social distancing requirements. Community education classes will also be available online this summer. Next week students will receive a message from College of Marin (COM) explaining the schedule. The schedule, only available online, will have notations describing what

course are happening and in what form they will take place. Also, summer enrollment patterns will help determine the online courses for fall.

Action: ASCOM President Hellen Sigaran requested that faculty ensure Zoom meetings scheduled for classes are in line with the course schedule calendar.

In the meantime, all campus buildings are closed to the public, except faculty and staff. The custodial staff and police will continue to be present on campus, for health and safety, as they have been during the shelter at home order. All employees will continue to be required to fill out the form to notify custodial staff each time they must be on campus: <http://forms.marin.edu/form/com-employee-campus-during-closure>.

Capital Projects Update

Isidro Farias, Director of Capital Projects, provided another update on Capital Projects along with a [presentation](#). He reported that the Learning Resource Center (LRC) will have a maximum size of 85,000 square feet (gross), more than originally expected to facilitate student programming. Design plans will be on hold until July 2020 as the LRC construction costs are likely to decline, due to economic conditions, and this will factor into design considerations.

He provided the College Council with the LRC abatement and demolition timeline, which remains unchanged, and informed the council that the District hired a state inspector for protection of the Corte Madera creek, as well as for water mitigation, and recycling of demolition materials. Isidro's PowerPoint [presentation](#) showed Measure B progress pictures and listed summer projects, although those are subject to change. All workers use, and will continue to use COVID-19 protections, and are OSHA and CDC compliant. Isidro also reported that the Indian Valley campus, that was temporarily closed to foot traffic for health and safety reasons, has been reopened to pedestrians.

Board of Trustees

The College Council reviewed the Board of Trustees regular meeting agenda, for May 12, 2020. Superintendent/President Coon reported that Trustees Tanenberg, Kranenburg, O'Brien and Long are all up for re-election this November. In response to some questions by council members, he explained that trustee would-be candidates are notified via poster informationals, trainings and public notice about the election and requirements to run for election. Trustees are given a small stipend and receive medical coverage, and while not expected to make financial contributions, often make financial donations in addition to their time.

Superintendent/President Coon also reported that the election in 2022 will be accessible to more people because the form of election will shift from an area-wide election model to elections by district.

4. **Constituent Reports**

ASCOM

ASCOM President Hellen Sigaran reported that ASCOM has almost completed the last of the student events for the semester, with one last Netflix remote group event and meditation pauses, all held via social media. The last major ASCOM item entails working on peer evaluations and transition binders for the incoming president and vice president.

Newly elected ASCOM President Fernando Sanchez Lopez reported that last week ASCOM held a really fun trivia event, with at least 17 participants, who answered 52 questions. Successful online events held by ASCOM are informing their future events. Last week ASCOM held the final interclub council meeting and discussed upcoming transitions. The discussions primarily related to student support and how to manage clubs with remote instruction. Because campus clubs are a great way for students to connect these are important considerations for transitioning to the ASCOM President position.

Exiting ASCOM President Hellen Sigaran thanked the council for welcoming students' input and the work and dedication of the District to its community.

Classified Senate

Classified Senate President Maridel Barr reported that the Classified Senate (CS) has met on Fridays, at 2 p.m., to share ideas about how to cope with remote work and continuing professional development. CS is trying to touch base with all staff and engage them with activities to prevent isolation. Planned virtual activities will cover topics such as selfcare and health. CS will also host a social hour and a book club and create a forum to share recipes. Maridel announced the May 13, 2020 Faculty and Staff Appreciation Webinar to acknowledge outstanding employees with awards. The professional development team is also working on an outline for June 2020 professional learning activities online.

ESCOM

Luanne reported that ESCOM has used Zoom to keep members connected. Sometimes these take the form of Zoom pop ups, hosting online speakers. The first one was held yesterday, May 11, with an economist presenting on the impacts of COVID-19 on Bay area. The online seminar was successful with many participants expressing nervousness about the prospect of Governor Newsom loosening shelter at home restrictions. Quarterly journal is out. Many ESCOM members are participating in weekly meetings, committees, working on website updates and conducting ESCOM "house-cleaning" activities.

Action: Superintendent/President Coon asked that the Council keep track of the number of people attending their respective online events. The information could be useful to create more engagement in online formats.

Academic Senate

Academic Senate President Meg Pasquel reported that the Academic Senate (AS) has six full-time and two part-time members, with two new members, Dave King and Patty France, joining the senate. Next week is the last meeting of the academic year.

AS asked biology faculty to review and rethink of their policy regarding the AP score, specifically as the units in natural science relate to biology units. The review has been requested due to transfer issues and the fact that University of California takes these scores but College of Marin does not. Meg announced that several faculty members will retire, some with over 20 years of experience.

Superintendent/President Coon reported that fifteen people are retiring in total with 403 years of collective experience. One of the retiring math teachers has taught at College of Marin for 42.8 years.

5. Meeting Wrap Up

Superintendent/President Coon thanked everyone for being a part of this year's College Council, that the District will continue to make the best of the pandemic situation and for all the community members the District serves. He expressed he is impressed with how the faculty, students and staff have come together during these challenging times.

He also described the powerful event "[Depressed While Black](#)" with Imadé, presented by Umoja, that he attended remotely on May 7, 2020. He encouraged the council to look into the work.

6. Meeting Schedule: The next meeting is scheduled for September 10, 2020 and will most likely be held via Zoom.

7. Adjourn Meeting – The meeting was adjourned at 4:11 p.m.