

**November 14, 2024**  
AC 229 Kentfield Campus

**Present:** Jonathan Eldridge, Dana Emerson, Eresa Puch, Maria Coulson (Academic Senate rep), Dave King (Academic Senate rep), Sally Wong (Classified Senate rep), Ryli Bowen (ASCOM rep), Emily Cardwell (ASCOM rep), Gary Gonser (ESCOM student rep), and Mici Benet

**Absent:** Brier Welch (Classified Senate rep), Lauren Amundson (Classified Senate rep), and Mia Robertshaw

The meeting was called to order at 3:01 p.m.

1. **Agenda** – The Council agreed to hear the Plan 2030 first and approved the agenda.
2. **Minutes** – The October 10 meeting minutes were unanimously approved.
3. **President's Report**  
Plan 2030: Defining Our Future  
Holley Shafer, Director of Institutional Effectiveness, [updated](#) the Council on the Educational Planning Committee's (EPC) development of the Plan 2030 priorities identified by constituents, the progress towards defining the related goals, and the next steps.

After three college-wide goal development sessions, the EPC continues to review data, draft goals, and develop recommendations for implementation. There is one final goal development session on December 2. The final presentation of draft goals to the PGS committees, the College Council, and the Board of Trustees will occur during the early 2025 spring semester.

Standing Item: Participatory Governance System

Academic Senate Vice President Dave King serves on the [Governance Review Committee \(GRC\)](#). He reported that the GRC is collaborating with the President's office administrative assistant Vidhyah Seval Viswam to create and format a list of all College of Marin (COM) committee assignments. Vidhyah will maintain the central repository/master list and the GRC will invite her to meet and discuss the project.

The GRC will host a PGS information Flex session in spring, to evaluate the plan and its purpose. GRC hopes to generate interest from staff and student (ASCOM) representatives to develop the future of the participatory governance system.

The College Council discussed areas of improvement, including clearer processes and committee charges.

**4. Board Policies and Administrative Procedures**

To the extent that a BP/AP is in a constituent group's purview, the College Council unanimously recommended that the following policies and single procedure be forwarded to the Board of Trustees as information items and for action.

- *BP 2015 Student Trustee (newest revision)*
- *BP 2340 Agendas*
- *AP 3435 Discrimination and Harassment Procedures*
- *AP 5011 Admission of High School and Other Young Students*
- *AP 5030 Fees*
- *AP 6535 Use of District Equipment*
- *AP 7145 Personnel Files*
- *AP 7150 Evaluation*
- *AP 7346 Employees Called to Military Duty*

ACCJC Citations Only (non-substantive), updated directly online:

- *BP 2010 Board Membership*
- *AP 2435 Evaluation of Superintendent/President*
- *AP 2712 Conflict of Interest Code*
- *AP 3050 Institutional Code of Ethics*
- *BP/AP 3200 Accreditation*
- *BP/AP 3225 Memberships*
- *AP 3250 Institutional Planning*
- *BP/AP 3260 Participation in Local Decision Making*
- *BP 3280 Grants*
- *BP/AP 3410 Nondiscrimination*
- *BP/AP 3420 Equal Employment Opportunity*
- *BP 3501 Campus Security and Access*
- *BP 4020 Program and Curriculum Development*
- *BP 4025 Criteria for Associate Degree*
- *BP 4030 Academic Freedom*
- *BP 4040 Library*
- *BP 4050 Articulation*
- *BP 5010 Admissions*
- *BP 5030 Fees*
- *BP 5040 Student Records and Directory Information*
- *BP 5050 Student Success Support Program*
- *BP 5110 Counseling*
- *BP 5130 Financial Aid*
- *BP 5420 Associated Students Organization Finance*

- *BP 5700 Athletics*
- *BP 6200 Budget Preparation*
- *BP 6300 Fiscal Management*
- *BP 6400 Financial Audits*
- *BP 6520 Security for District Property*
- *BP 7120 Employment Recruitment*
- *BP 7160 Professional Development*

**5. Board of Trustees**

The Council reviewed the draft regular board meeting agenda for November 19, 2024. Highlighted items included: a report on *Plan 2030: Defining Our Future*; an update on Centennial Campaign fundraising; a report by the Umoja Equity Institute: *Overview of Purpose, Progress, and Next Steps*; the District, Foundation, & Bond Annual Audit Presentations; a Sabbatical Report by Kevin Muller, Fine Arts instructor, on *Global Interventions in the College of Marin's Art History Survey*; and Recognition of Trustee Philip Kranenburg's last meeting.

**6. Constituent Reports**

Academic Senate

Academic Senate (AS) President Maria Coulson reported that the faculty has been busy with review of Chapter 4 policies and procedures, curriculum course development, and academic renewal. She recently attended the fall plenary.

Open education resources are a concern in relation to the bookstore, the grant, and the need for advancing alternative resources. This will require the support of the District administration. All agree that supporting students' access to course materials is a priority and a multi-prong approach, including online services, will best serve their needs. Assistant Vice President of Administrative Services Eresa Puch is working with faculty to address the issue.

Academic Senate (AS) Vice President Dave Kind expressed a need for more communication to support students after the United States Presidential election results, particularly for immigrant students.

ASCOM President Ryli Bowen reported that ASCOM has held post-election debriefs offering County resources to support students. ASCOM will communicate with the Academic Senate so faculty can share additional resources with students in classrooms, especially in ESL classes.

ESCOM

Gary Gonser, ESCOM President, updated the Council members on ESCOM's many events and activities. Details may be found [here](#). ESCOM continues to bring courses, such as

Senior Planet computer classes, directly to members in the community. The Winter Solstice event is Saturday, December 7, in the Kentfield campus Cafeteria.

ESCOM Vice President Leonard Winegarten recently worked with LyRyan Russell and Dr. Yashica Crawford to give student-athletes tips on interview techniques, based on his professional experience in sports.

#### ASCOM

ASCOM President Ryli Bowen reported that as the semester winds down there will be few events, such as Finals Week, but ASCOM has provided students with post-election wellness support and resources. [Instagram](#) continues to be the most effective method of student engagement. ASCOM is happy to report that students are in the process of forming a LGBTQ+ club.

#### Classified Senate

Classified Senate (CS) President Sally Wong reported that Episode 2 of their new *Classified Know More* Podcast, hosted Dr. Eldridge as their special guest, on October 22. It was a great opportunity to get to know our College Superintendent/President more personally and he gave great advice. Podcast recordings are available on the [Classified Senate web page](#).

Five Classified Senators are participating in the ongoing Caring Campus coaching sessions, with Caring Campus launching at COM in Spring 2025. Approximately 80 people attended the annual Halloween Fundraiser on October 31, which included several recently hired classified employees. The event included a costume contest, donations for lunch plates, and raffle tickets, with 67 donated prizes valued at over \$3,500. Classified Senate fundraised a record amount of money this year.

The Winter See's Candies Fundraiser will continue through December 6. Four Classified Senators attended a Northern Gathering of the Senates hosted by the statewide California Community Colleges Classified Senate on November 8 at Laney College, in Oakland. Classified Senate leaders networked to learn about other colleges' senate governance. The Classified Book Club is still reading *The Heaven & Earth Grocery Store*, by James McBride.

#### **7. Meeting Wrap Up**

The Board of Trustees will approve their 2025 meeting calendar on December 17. Mici will send the College Council calendar meeting dates for the remaining academic year once the Board meeting schedule is approved.

#### **8. Meeting Schedule:**

The next regular meeting is on December 12, at 3:00 p.m., in room AC 229.

9. **Adjourn Meeting** – The meeting adjourned at 4:00 p.m.

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