

May 20, 2025
AC 229 Kentfield Campus

Present: Jonathan Eldridge, Dana Emerson, Mia Robertshaw, Maria Coulson (Academic Senate rep), Dave King (Academic Senate rep), Sally Wong (Classified Senate rep), Brier Welch (Classified Senate rep), Ryli Bowen (ASCOM rep), Emily Cardwell (ASCOM rep), Gary Gonser (ESCOM student rep), and Mici Benet

Absent: Eresa Puch and Lauren Amundson (Classified Senate rep)

The meeting was called to order at 3:06 p.m.

1. **Agenda** – The Council approved the meeting agenda.
2. **Minutes** – The April 10, 2025, meeting minutes were unanimously approved.

3. **President's Report**

Standing Item: Participatory Governance System (PGS)

Superintendent/President Jonathan Eldridge praised the Governance Review Council (GRC) for the survey work. The feedback will help improve participatory governance and develop recommendations.

GRC co-chair Dave King reported on transition recommendations for the incoming GRC members for governance continuity. More than half of the 2025-26 GRC members will be new to the council. GRC will explore times for governance committees to meet for several hours – either in late 2025 or in January, during FLEX week. Otherwise, governance committees can expect the PGS 2024-25 Digest form to be completed and returned by May 29.

President Eldridge encouraged the College Council members to consider ways to support the GRC's work, help develop improved processes and reinforce expectations of the PGS. Ideas are welcome for discussion at the September 11, 2025, College Council meeting.

The College Council will hear details about the proposed Accreditation Steering Committee at the September meeting for information/discussion/action.

While students have expressed interest in the Environmental Action Committee (EAC), ASCOM Vice President Emily Cardwell recommended holding off on adding any students to the newly formed committee until after the new ASCOM leaders return from summer break.

Committee interest forms on the ASCOM website, with a QR code, would benefit students interested in serving on a committee. The interest forms could be routed to the relevant committees. Students also need to be conspicuously informed that they do not need to be on ASCOM to serve on a governance committee. This is a common misconception.

PRAC Recommendations & Tentative Budget Development

Dana Emerson, Vice President of Student Learning and Success, reported that the Planning and Resource Allocation Committee (PRAC) will meet on May 19, to make collaborative recommendations to inform the June tentative budget, for final board adoption by September.

Plan 2030

Holley Shafer, Director of Institutional Research and Planning, presented the progress on the college's draft strategic plan, "Plan 2030," that incorporates constituent feedback from the last year. The plan has three broad strategic priority areas and ten five-year goals. The draft plan will go to the Board of Trustees for approval in June.

Dave King questioned whether the entire College of Marin community was provided with the draft Plan 2030, as well as a comment period, for a wide representation within the plan. Director Shafer explained that the new plan is intentionally broad to be more inclusive, it is based on widespread engagement over the past year-plus, and the Educational Planning Committee ensured every group and the College community more generally had multiple opportunities to review and provide input.

End of Year Check-In

The Council characterized the College Council's academic year as productive, with substantive discussions and meaningful work accomplished. President Eldridge invited the Council to offer ideas for more meaningful work for future governance meetings.

From members contributing to agenda development to discussing the uncertainty created by federal rule changes, the Council environment has been a supportive space to address challenges and mission fidelity.

4. Board Policies and Administrative Procedures

To the extent that a BP/AP is in a constituent group's purview, the College Council unanimously recommended that the following policies and a procedure be forwarded to the Board of Trustees for a first read and as an information item, respectively:

- *BP 2305 Annual Organizational Meeting*
- *BP 3050 Institutional Code of Ethics*
- *BP 3225 Institutional Effectiveness*
- *BP 3433 Prohibition of Sexual Harassment under Title IX*
- *BP 3440 Service Animals*
- *BP 7230 Classified Employees*
- *BP 7250 Educational Administrators*
- *BP 7260 Classified Supervisors and Managers*
- *AP 3415 District Response to Immigration Enforcement Actions*

The following policy and procedure were pulled and will go before the board at a future date:

- **3250 Institutional Planning:** *Improper language (e.g.: “sustainability plan”) will be removed because it is not required by law, and the policy will return to the Board Policy Review committee. Additional language enumerating all plans required by law for the educational planning system should be included.*
- **AP 7212 Temporary Faculty:** *This item will be reviewed further by administrative staff. Policy and procedure reviewers are reminded to follow the protocols for adding and/or deleting language.*

Part of the Chapter 3 policies with no legal updates that are due for review as part of the 6-year review cycle, were shared on OneDrive for feedback by staff, faculty, and the Council. Because there was no feedback, the policies will go to the Board of Trustees’ May 20, 2025, regularly held meeting, before they are updated as “reviewed” online. All these are listed within agenda item I.9.

Ongoing: Chapter 2 procedures and 3 policies and procedures with no legal updates are under review by administrators as part of the regular six-year review cycle.

5. **Board of Trustees**

The Council reviewed the draft regular board meeting agenda for May 20, 2025. This meeting will be held in AC 255 at the Kentfield campus.

Highlighted Board agenda items included: Recognition of newly tenured faculty; an update on dual enrollment; Capital Projects & Environmental Impact Mitigation Projects Updates; board training on The Brown Act, the Public Records Act, Conflicts of Interest, and Ethics; the Planning and Resource Allocation Committee (PRAC) process update; an update on Plan 2030 development; follow-up information items from previous meetings; and *Resolution 2025-6 Asian American,*

Native Hawaiian and Pacific Islander (AANHPI) Heritage Month; Resolution 2025-7 Marin Community College District Student Trustee Board Membership; and Resolution 2025-8 Student Trustee Commendation for Emelia Nacos.

6. **Constituent Reports**

Academic Senate

Academic Senate (AS) President Maria Coulson reported that the Senate worked closely with Jon Horinek, Dean of Enrollment Services, to revise the academic probation process policy/procedure, replacing language “academic dismissal” with “academic pause” and “academic probation” with “academic notice”. This will go to the Council in September for approval.

Classified Senate

Classified Senate (CS) President Sally Wong’s complete update for classified employees may be found [here](#). The Classified Book Club, with a current membership record, is currently reading *Outraged*, by Brian Copeland. On June 10, Episode 5 of the *Classified Know More Podcast* will host guest Nikki Harris, Vice President of Human Resources.

ASCOM

Ryli Bowen, the ASCOM President, reported on recent and upcoming events. Events included Kudos Corner, Asian American, Native Hawaiian, and Pacific Islander (AANHPI) Heritage Month, and improved food distribution practices.

She announced that there are several vacant ASCOM positions. This will require an additional student election that will take place during the summer.

Ryli has been accepted to the University of California, Berkeley, and will attend in the spring. In the meantime, she plans to take more COM classes.

ESCOM

Gary Gonser, ESCOM President, updated the Council members on ESCOM’s upcoming events before the end of the semester, highlighting the “Power of Connection”, a joint venture with the Marin County Commission on Aging, and an upcoming author event with Greg Sarris (“The Forgetters”). His report may be read [here](#).

7. **Meeting Wrap Up**

Staff will create a web-based committee interest form for committees, with a QR code; the GRC survey results will inform recommended improvements to the PGS that will be shared with constituents at a future date; *BP 3250 Institutional Planning* will go back to the Board Policy Review Committee and staff for further review; and

AP 7212 Temporary Faculty will return to administrator Nikki Harries (Human Resources) for additional review and revisions.

8. Meeting Schedule:

The next College Council meeting of the academic year will be on September 11, at 3:00 p.m., in room AC 229.

9. Adjourn Meeting – The meeting adjourned at 4:23 p.m.

DRAFT