

September 11, 2025  
AC 229 Kentfield Campus

Present: Jonathan Eldridge, Dana Emerson, Mia Robertshaw, Maria Coulson (Academic Senate rep), Gina Cullen (Interim Academic Senate rep), Sally Wong (Classified Senate rep), Brier Welch (Classified Senate rep), Lauren Amundson (Classified Senate rep), Arthur Hu (ASCOM rep), Gio Carbonaro (ASCOM rep), and Mici Benét

Absent: Gary Gonser (ESCOM rep)

The meeting was called to order at 3:01 p.m.

1. Agenda – The Council approved the meeting agenda.
2. Minutes – The May 15, 2025, meeting minutes were unanimously approved.

3. President's Report

Introductions

The College Council members introduced themselves.

Review Purpose of College Council (Charge)

In addition to reviewing the charge and purpose of the College Council, members reviewed and discussed the [Participatory Governance webpage](#) and the [College Council webpage](#).

Participatory Governance System (PGS)

Superintendent/President Jonathan Eldridge provided an overview of the Governance Review Council (GRC), outlining its role and the ongoing initiatives aimed at enhancing participatory governance. Participatory Governance System (PGS) remains a standing item on the College Council agenda, serving as a platform to address committee overlaps, foster interconnections, and ensure Council members are informed and consulted. Students, faculty, or employees interested in serving on a committee may now complete an online [committee interest form](#).

GRC Co-Chair Dave King, who also serves as a member of the College Council, is currently on sabbatical for the fall term. In his absence, Gina Cullen will represent him on the College Council. To ensure continuity in governance, Academic Senate President Maria Coulson will serve on the Governance Review Council. For broader committee membership continuity, Vidhyah Viswam maintains a centralized repository of current and past committee members. Staff support personnel are

expected to keep their respective committee websites up to date and promptly communicate any membership changes to Vidhyah.

President Eldridge encourages College Council members to actively support the work of the participatory governance committees, contribute to the development of improved governance processes, and uphold the expectations associated with Participatory Governance Structures (PGS). Council members are invited to bring forward ideas for discussion at each meeting.

#### Board Items from the Summer

President Eldridge summarized key Board activities from the summer, including ongoing faculty and staff housing discussions (Oak Hill Workforce Development and an upcoming UC Law survey), Corte Madera wetland restoration efforts near the Maintenance & Operations building, adoption of the District budget, updates on capital and environmental mitigation projects, progress on the Center for Student Success (CSS) slated for December completion, plans for removing the portable buildings, developments at Indian Valley Campus (IVC) for Buildings 12 and 17, a new mutual support compact, and an enrollment report showing a 9% year-over-year increase.

#### Centennial

A handout that was attached to the agenda materials provides [updated information](#) on the Centennial and core activities.

#### 4. Board Policies and Administrative Procedures Policy and Procedure Review Process

Mici Benét summarized the policy and procedure review process and invited new College Council members to ask questions or meet with her for additional training.

#### Introducing New and Amended Board Policies (BPs) as Discussion Items

President Eldridge invited College Council to engage in preliminary discussions about new policies and procedures, as well as existing ones that may benefit from group input, prior to their progression through the standard Participatory Governance Structures (PGS) process. The Council agreed to review Administrative Procedure (AP) 7350 – Minors and Other Dependents on Campus (New), which was included in the current agenda, and to discuss it at the next meeting as needed. Council members were asked to inform Mici Benét if Vice President of Human Resources, Nikki Harris, should be invited to the October 16 meeting to address any clarifying questions related to the procedure.

Update: Agenda Platform

Mici Benét reported that she and Jesse Klein are currently conducting a comparative assessment of various agenda management software platforms as part of the due diligence process, with the goal of selecting a final vendor by early October.

Policy and Procedure Review: To the extent that a BP/AP is in a constituent group's purview, the College Council unanimously recommended that the following policy and procedures be forwarded to the Board of Trustees for a first read and as information items, respectively:

- AP 2320 Special and Emergency Meetings
- BP/AP 3845 Artwork Displays
- AP 3430 Prohibition of Harassment (Spanish translation)
- AP 3433 Prohibition of Sexual Harassment Under Title IX (Spanish translation)
- AP 7348 Accommodations

The following policy and procedure were introduced to the College Council for consideration and discussion with constituencies and will be revisited at the October meeting as necessary:

- BP 6560 Environmental Responsibility
- AP 7350 Minors and Other Dependents On Campus (NEW)

Ongoing: Chapter 2 procedures and 3 policies and procedures with no legal updates are under review by administrators as part of the regular six-year review cycle.

5. Board of Trustees

The Council reviewed the draft regular board meeting agenda for September 16, 2025, in AC 255 at the Kentfield campus.

Highlighted board agenda items included: the Centennial Endowment Campaign - Naming Opportunities, Capital Projects & Environmental Impact Mitigation Update, New Full-Time Faculty Introductions, the return of senate reports after the summer break, and board approval of Plan 2030: Defining Our Future.

6. Constituent Reports

Academic Senate

Academic Senate (AS) President Maria Coulson reported that the Senate met with the Sabbatical Review Committee to evaluate the rubric used for application criteria. Several Board Policies (BP) and Administrative Procedures (AP) are

currently under review. The Senate has also expanded the Treasurer's role to include responsibilities as Parliamentarian. Faculty re-elected the current senators for the 2025–2026 term.

Gina Cullen, Interim Academic Senate Vice President, shared that Holley Shafer, Director of Institutional Effectiveness, presented to the Senate and responded to questions regarding Plan 2030: Defining Our Future. Additionally, Dean of Enrollment Services Jon Horinek met with the Senate to discuss the BP/APs under review, and Interim Dean of Instruction for Math and Sciences, Dr. Jeffrey Tador Reeder, attended a Senate meeting to introduce himself.

#### Classified Senate

Classified Senate (CS) President Sally Wong described a successful Summer Ice Cream Social, the June Episode of the Classified Know More Podcast with guest Nikki Harris, Vice President of Human Resources, and that the Classified Book Club now has 36 members. Upcoming events include a podcast that will host the board officers, the Classified Professional Learning Day (9/24), and the annual Halloween fundraiser (10/31).

#### ASCOM

ASCOM Vice President Gio Carbonaro let the Council know about the upcoming Club Fest (9/22 and 9/23), and Arthur Hu, the ASCOM President, reported on the successful retreat before the start of the semester, which included new ASCOM senators.

#### ESCOM

ESCOM President Gary Gonser did not attend, but his report may be read [here](#).

#### 7. Meeting Wrap Up

The Council will review and discuss AP 7350 Minors and Other Dependents On Campus (NEW) ahead of the next meeting. If anyone has any questions about the proposed procedure, contact Mici Benét so she can invite the author of the AP to the next meeting.

#### 8. Meeting Schedule:

The next College Council meeting of the academic year will be on October 16, at 3:00 p.m., in room AC 229.

#### 9. Adjourn Meeting – The meeting adjourned at 4:10 p.m.