

**October 16, 2025**  
AC 229 Kentfield Campus

**Present:** Jonathan Eldridge, Dana Emerson, Mia Robertshaw, Maria Coulson (Academic Senate rep), Gina Cullen (Academic Senate rep), Sally Wong (Classified Senate rep), Brier Welch (Classified Senate rep), Lauren Amundson (Classified Senate rep), Arthur Hu (ASCOM rep), Gio Carbonaro (ASCOM rep), Gary Gonser (ESCOM rep), and Mici Benét

The meeting was called to order at 3:01 p.m.

1. **Agenda** – The Council approved the meeting agenda.
2. **Minutes** – The September 11, 2025, meeting minutes were unanimously approved.

**3. President's Report**

Participatory Governance System (PGS)

The Governance Review Council (GRC) continues to assess the effectiveness of the Participatory Governance System (PGS), with Ryan Byrne as chair. Academic Senate President Maria Coulson reported that the GRC work reviewing committee charges and filling vacancies on PGS committees.

Student Services Building

The Center for Student Success (CSS) will open in January. President Eldridge shared concern about potential confusion with the name of the existing Elizabeth Deedy Student Services Center, commonly referred to as the “Student Services Building” (SSB). With names and acronyms so alike, there is a high risk of confusion. Also, once the CSS opens, most student services will be relocated there.

Adjusting the SSB building name will avoid confusion and maintain clarity. For instance, the *Elizabeth Deedy Student Services Center* could be named “Deedy Hall”. This approach continues to honor Elizabeth Deedy, a former Board Trustee (1958–1973), differentiates the two facilities by using “Hall” for the older building and reserving “Center” for the new CSS. Internal references (e.g., course schedules) could use “DH” and the room number. Because the current Student Services building already has a name, it falls outside any requirements of *AP 2800 Naming of Facilities*.

President Eldridge seeks input from constituent groups. This agenda item will be brought back to the November College Council meeting once the senate leaders

have discussed this with their constituent groups. This allows time for additional questions or feedback from constituents before any proposed renaming goes to the Board of Trustees for approval.

Plan 2030

Planning, Research, and Institutional Effectiveness (PRIE) has identified stewards to work on the 5-year goals. President Eldridge has been selected to steward one goal area by the Educational Planning Committee (EPC). He will consult with College Council as needed.

**4. Board Policies and Administrative Procedures**

Update: Agenda Platform

Mici Benét reported that she and Jesse Klein have met with several agenda platform software representatives for product demonstrations. They have completed a comparative assessment of competitive agenda management software platforms as part of the due diligence process. At the November CCLC conference, Mici will meet with other executive assistants throughout California to learn about their migration to Diligent Community and/or other service providers before making a final recommendation.

Introducing New and Amended Board Policies (BPs) as Discussion Items

- *AP 4020 Program and Curriculum Development* was pulled from the agenda by the Academic Senate for additional review.

The College Council discussed Administrative Procedure (AP) 7350 – *Minors and Other Dependents on Campus* (New). The Academic and Classified Senate expressed concerns about the potential for disparate impact on single parents and perceived the language in AP 7350 as negative. Vice President of Human Resources Nikki Harris clarified questions related to the procedure. She will make changes to the procedure based on the discussion at the meeting. The procedure will be returned to the College Council at the November meeting.

- *AP 7350 – Minors and Other Dependents on Campus (New)* was pulled from the agenda for revision.

The College Council discussed Board Policy (BP) 6560 *Environmental Responsibility*, with recommendations to remove bullet points and amend a sentence. The Academic Senate's proposed language change has been approved to move the policy forward in the process.

- *AP 3430 Prohibition of Harassment*

General Counsel Mia Robertshaw explained that an amendment to the procedure addresses consensual workplace relationships. The proposed changes will list specific prohibited relationships and clearly define “position of authority”. The intent of the recommended changes is protective of employees. General Counsel Robertshaw will route her draft revisions by email to the College Council.

- *BP 3850 Display of Flags*

Recently, questions arose about a Presidential decree to lower American flags to half-mast. General Counsel Mia Robertshaw researched laws that regulate flags and determined that the recent decree did not adhere to relevant law. General Counsel Robertshaw recommends amending the language to use legal requirements in place of the current language in *BP 3850 Display of Flags*.

**Policy and Procedure Review:** To the extent that a BP/AP is in a constituent group’s purview, the College Council unanimously recommended that the following policy and procedures be forwarded to the Board of Trustees for a first read and as information items, respectively:

- *AP 4230 Grading and Academic Record Symbols*
- *AP 5011 Admission Concurrent Enrollment of High School and Other Young Students*
- *AP 5013 Students in the Military*
- *AP 5015 Residence Determination*
- *AP 5035 Withholding of Student Records*
- *AP 5130 Financial Aid*

*Ongoing:* Chapter 2 procedures and 3 policies and procedures with no legal updates are under review by administrators as part of the regular six-year review cycle. This work is in conjunction with the CCLC 46 review and revisions that are underway.

5. **Board of Trustees**

The Council reviewed the draft regular board meeting agenda for October 21, 2025, in Building 9, in the conference room, at the Indian Valley campus.

6. **Constituent Reports**

Academic Senate

Academic Senate (AS) President Maria Coulson had no updates besides her earlier feedback on the GRC activities and input on the policies and procedures under review.

Classified Senate

Classified Senate (CS) President Sally Wong reported on upcoming events, highlighting the *Classified Know More* podcast that will host the board officers (11/13). This year, managers are also invited to the annual Halloween fundraiser (10/30).

The Classified Senate book club is reading Ernest Hemingway's *Big Two-Hearted River* and is grateful for Vice President of Student Learning and Success Dana Emerson's continued support.

ASCOM

ASCOM President Arthur Hu reported on the successful student midterm meet-up in support of students. He looks forward to the upcoming alumni event where former students will share their transfer experiences. President Eldridge reported that staff is working to identify former student trustees, dating back to 2000, to speak with current students.

Vice President Gio Carbonaro announced the upcoming November 5 Día de los Muertos event in collaboration with student organizations such as Puente and Mi Familia. Students will create traditional altars (ofrendas) at the event and tacos will be provided.

ESCOM

ESCOM President Gary Gonser reported on multiple successful, engaging events as ESCOM's membership continues to grow. Gary's full report may be read [here](#).

**7. Meeting Wrap Up**

The Council will review and discuss *AP 7350 Minors and Other Dependents On Campus (NEW)* ahead of the next meeting. If anyone has any questions about the proposed procedure, contact Mici Benét so she can invite the author of the AP to the next meeting.

**8. Meeting Schedule:**

The next College Council meeting of the academic year will be on November 13, at 3:00 p.m., in room AC 229.

**9. Adjourn Meeting** – The meeting adjourned at 4:15 p.m.