

April 8, 2021
ZOOM

Present: David Wain Coon, Jonathan Eldridge, Meg Pasquel, Maria Coulson, Luanne Mullin, Marian Mermel, Janis Olson, Fernando Sanchez Lopez (student rep), Bertha Cazares (student rep), Mia Robertshaw, and MicöI Benèt (Mici).

Absent: Maridel Barr, Monica Applegate, Peggy Dodge, and Greg Nelson

The meeting was called to order at 3:01 p.m. by Superintendent/President Coon.

1. **Agenda** - The agenda was approved by consensus.
2. **Minutes** - The minutes of the March 4, 2021 College Council meeting were approved.

3. **President's Report**

COVID-19 Update:

President David Wain Coon reported that on Monday, April 12, there will be a special virtual Town Hall, with updates on College of Marin's summer and fall semester planning. Governor Newsom announced a full statewide reopening date of June 15, 2021 so long as two criteria are met. Nevertheless, community colleges must comply with Cal OSHA regulations and those remain unchanged since the emergency order last September.

Vice President Jonathan Eldridge reported that the plan for this summer is to keep courses mostly online. Preparations for fall semester include increased in-person classes and fully online and hybrid course although the number of classes are in flux. On April 26, the schedule will be available to students and counselors. He thanked the faculty and department chairs for their hard work to finalize the fall schedule. The final schedule will also drive the expanding Student Services in preparation for reopening.

President Coon reported that California community college superintendents met with another across the state to discuss summer and fall plans. Colleges are aligned with another in a conservative and cautious approach and plan to have approximately 30% in-person capacity on campus in conjunction with hybrid courses. A main challenge concerns the difference between the Governor's message to the public at large and colleges' communications to the community. To avoid confusion College of Marin's messaging needs to be concise because Marin County's K-12 have opened but their schools' requirements differ significantly.

LRC Schematic Design:

David Schnee gave an update on the Learning Resource Center (LRC) schematic design and introduced the Group4 and SWA team.

The [update](#) included information about the current schedule, community engagement progress, the final schematic design stage, preliminary cost estimates, and the lease back contract from Alton estimates. The presentation also addressed design challenges, responses to those challenges within available resources, approaches to resolve concerns about cultural resources regarding the history and respect of native peoples, work with tribal groups to minimize impacts, a revisited program vision, the amended programming, the effects on changing needs, decisions about the bookstore, Academic Senate or a creating classrooms, the development for the media studio and its location, creating a smaller cafeteria or grab-and-go café, and the idea of food truck options.

Based on survey results, the community selected the Ridgeline design for the LRC and, thanks to ASCOM, more students participated. Interior design values for interior leaned toward the warm, comfortable, ecological and organic feel. For that reason, living walls and its challenges are under consideration. Also, the event space location has been changed from the second to the third floor (lowered) so this will improve accessibility. After the District review period, the architects plan to begin the design development phase. At this point the LRC is 60% complete in terms of the design aspects.

Contractor numbers are higher than expected, because the 30% market retraction was followed by inflation.

The LRC presentation will go to the Board of Trustees next, at the regularly scheduled meeting, on May 11.

Single Use Plastics Policy:

President Coon reported the Board of Trustees' Sustainability Committee and Board Policy Review Committee worked on a [draft Single Use Plastics policy](#). He drafted a [responsive memorandum](#) to address how COM may achieve those draft policy directives. President Coon asked the College Council to review the draft policy with their constituent groups and ask what it would mean to them or how it might impact them.

Action: College Council to provide constituent feedback regarding the draft policy in the next few months.

Advancing Diversity, Equity and Inclusion

President Coon reported that [California Chancellor Oakley sent out a Joint Call to Action on Diversity, Equity and Inclusion](#) (DEI). Some community college districts have failed to act in response to the call to action but COM already filled some of the information into

the sample Resolution provided by the Chancellor's Office. Since there is so much equity work taking place at COM, President Coon has asked committees and constituents, to complete in more specific information sited within the [draft DEI resolution](#). This task is time sensitive with a June 30 deadline. To make the deadline, the final draft version will need to go the June 8 regular Board of Trustees meeting for approval.

President Coon proposed creating a board policy that addresses DEI. Such an overarching policy statement would allow all other institutional equity plans and proposed actions to refer back to the DEI policy. President Coon will work with IDEA committee on templates.

Action: Staff (Mici) to send Chancellor's letter to the Council Members.

Action: College Council to work on the draft resolution points listing actual action items in their respective areas.

4. Board Policies and Administrative Procedures

The following BP/AP updates were approved by the College Council: AP 3560 Alcoholic Beverages, BP 4220 Standards of Scholarship, BP/AP 7270 Student Employees, BP 3560 Alcoholic Beverages, BP 6530 District Vehicles, BP 6540 Insurance, BP 6570 Integrated Pest Management, BP 6580 Excavations Occurring in Native American Midden Areas, and BP 6600 Capital Construction.

5. Board of Trustees

The College Council reviewed the draft Board of Trustees regular meeting agenda, for April 13, 2021, 2:30 p.m., meeting agenda.

President Coon highlighted three newly tenured faculty members Lisa Tostenson, Farhad Zabihi and Paul Daubenmire. The study session items include a DEI update, Measure B updates (Bollinas demolition and project update, a capital fundraising campaign for the Bollinas project, the final floor plan for the 830 College Avenue yet unnamed welcome center), the summer/fall report, a COVID-19 update, and a resolution condemning Asian American Hate Crimes. Closed session will include review of the United Professors of Marin (UPM) contract changes. The second Board meeting of April will consist of a two-hour sexual harassment training, in an open meeting.

Action: Staff (Mici) to send Town Hall Link to ESCOM.

6. Constituent Reports

Academic Senate

Academic Senate President Meg Pasquel reported that while AP 4105 and AP 7122 were on the consent calendar, they were pulled from the calendar for further comment.

The Academic Senate will meet with ASCOM to discuss the Proctorio Resolution. At the Area B meeting, ASCCC brought forth their resolution that all colleges should add an antiracism and equity piece to their evaluations.

COM is scheduled to host the next Area B meeting. Exercising caution, Meg will postpone hosting the in-person Area B meeting until spring. The Jonas Center may be the perfect space to host the event in spring.

ASCOM

ASCOM President Fernando Sanchez Lopez reported on the draft resolution regarding Proctorio, and the use of the monitoring program during exams, that is on the ASCOM agenda. He read the resolution, that was created in collaboration with the with the Academic Senate, out loud.

ASCOM encourages faculty to look into best practices after listing to the cons of such exam monitoring programs. He will send out a form to students and request they raise the issue with chairs and deans since the issue is ongoing while students are required to engage in online learning.

ASCOM is hosting *COMMunity Conversations: Condemning Hate, Advancing Justice*, a community conversation to address Asian American Pacific Islander (AAPI) conflicts and crime prevention. The meeting is open to all staff, students and faculty.

ASCOM scholarship recipients will be notified of their awards, on April 9. ASCOM elections has 8 students running for open student government seats, but there are still several open positions that no-one is running for.

ASCOM Vice President Bea Cazares reported that its clubs encouraged students to vote for ASCOM candidates, the Transfer Club started a scholarship for students to help them transfer to a four-year institutions, and the Environmental Club asks for more recycling.

Action: Fernando and Bea to share the Single Use Plastic policy with the Environmental club for feedback.

ESCOM

Luanne Mullin, ESCOM President, reported that Congressman Jared Huffman attended an ESCOM event last week that was very well received. An upcoming ESCOM event includes Elaine Petrocelli, Book Passage founder and president, who will discuss the best new books, cultural trends, and up-to-date information. ESCOM, by unanimous vote,

agreed to donate \$5,000 to the COM student emergency fund, and Dr. Yashica Crawford is working with ESCOM on intergenerational issues and lifespan interviews because not all students have parents or elders.

Classified Senate

Janis Olson gave a report, on behalf of the Classified Senate, on the recent events that included Trivia Games on Kohoot, a Zoom Social Hour, a virtual Meditation/Yoga event, and Ryan Byrne gave a presentation on the work of the Equal Employment Opportunity (EEO) Group. Between 7 to 15 people attended each event.

Upcoming events include a virtual meet-and-greet for new classified employees (April 19), the Book Club meeting to discuss *Deacon King Kong*, by James McBride (April 18). In May, the Classified Senate will host an Emergency Preparedness Class.

7. Meeting Wrap Up

President Coon asked the Council to confer with constituents in order to provide feedback on the draft Single Use Plastics Policy and the DEI Resolution. President Coon share the IDEA committee work on the DEI policy at a future meeting.

8. Meeting Schedule: The next meeting will be May 6, 2021.

9. Adjourn Meeting – The meeting was adjourned at 4:06 p.m.