

November 12, 2020
ZOOM

Present: David Wain Coon, Jonathan Eldridge, Greg Nelson, Isidro Farias, Meg Pasquel, Maria Coulson, Peggy Dodge, Luanne Mullin, Marian Mermel, Monica Applegate, Janis Olson, Fernando Sanchez Lopez (student rep), Bertha Cazares (student rep), Jesse Klein (guest) and Micõl Benèt.

Absent: Maridel Barr.

The meeting was called to order at 3:01 p.m. by Superintendent/President Coon.

1. **Agenda** - The agenda was approved by consensus.
2. **Minutes** - The minutes of the October 10, 2020 College Council meeting were approved.

3. **President's Report**

COVID-19 Update:

President David Wain Coon reported that someone in the nursing program tested positive for COVID-19. It is the first reported positive test of someone on the Kentfield campus. That person immediately quarantined themselves upon learning of the positive test result and reported the result to College of Marin. All campus safety measures and protocols recommended by the COVID-19 Work Group were implemented to prevent further infections. There have been no further reports of positive COVID-19 test results since then.

Vice President of Student Success and Learning Jonathan Eldridge reported that the College of Marin (COM) COVID-19 safety procedures greatly reduced the likelihood of transmissions. While some challenges with remote instruction remain, College of Marin will continue to remain diligent to keep the community safe, including ongoing measures for Spring 2021.

President Coon reported that COM intends to purchase the property at 830 College Avenue, Kentfield, a former Union Bank. Besides thirty-two parking spaces, the location is ideal for student Services. COM intends to keep the current structure.

Two public forums to discuss the prospective acquisitions will be held on November 18 and November 19, 2020.

Capital Projects Update

Isidro Farias, Director of Capital Projects, provided a brief end of [semester Measure B Project Update](#). Project status updates included design progress, flow diagram, and

outreach efforts on the Learning Resource Center (LRC), and the New Miwok Center and dive tower project. Please see his report [here](#) for more detail.

Director Farias then introduced the G4 architects and SWA to present schematic design survey feedback on the LRC.

Group 4/HMC/SWA Presentation

David Schnee, Harding Dowell, Marko Blagojevic, Nicole Ghiselli, and Marco Esposito gave a [report on the LRC survey results](#), with the first round of feedback for the proposed schematic design for the LRC. Overall, the community prefers the “casual + warm” design over the other two options, “bold + sculptural” or “clean + minimal.” A breakdown of the survey feedback, about the design scheme, can be found in the [PowerPoint presentation](#).

Meg Pasquel, Academic Senate President, commented that the design should account for practical issues such as glare, heat, location of entrances and other issues experienced *inside* classrooms, as a result of design decisions. Currently the Academic Center classrooms seriously suffer from issues such as glare when using the whiteboard. Connecting the outside and inside of the building design is important.

ASCOM President Fernando Sanchez Lopez and Vice President Bea Cazares agree that the “casual + warm” design is preferable to the others, liked the idea of the formal entrance to the campus and emphasized the need for both formal and informal places for students to meet. They recommended incorporating elements for learning community meeting in outdoor spaces.

Mr. Schnee responded to the Council’s input and explained that the next surveys will continue to explore community design input, with today’s feedback included. The schematic design is expected to be complete in February 2021.

3. Policies and Procedures Update

The College Council approved all [recommended changes](#), without revision for the following policy and procedures:

BP 2220 Committees of the Board, AP 3600 Auxiliary Organizations, AP 5013 Students in the Military, AP 5020 Nonresident Tuition, AP 5203 Lactation Accommodation (NEW) AP 5030 Fees, AP 7337 Fingerprinting, AP 7346 Employees Called to Military Duty, AP 7348 Accommodations (NEW).

They will go to the November 17, 2020 Board of Trustees meeting for first read and for information.

4. **Constituent Reports**

Classified Senate

Classified Senate Vice President Monica Applegate reported that the Classified Costume and Fundraising Halloween event raised over \$2,148, all of which will go to the student emergency fund. She thanked Janis Olson for securing donations for the raffle.

ASCOM

ASCOM President Fernando Sanchez Lopez reported that the Student Senate held a successful *Día de los Muertos* online event, with participants able to make real-time song requests of the live mariachi band. A few early technical issues were quickly resolved to make the event a success. ASCOM Instagram TV recorded the event so students and the COM community can watch the mariachi performance at any time on Instagram and Facebook.

ASCOM plans to launch a forum to discuss micro-aggressions, with the support of Umoja, a student mental health event is planned in conjunction with psych services, and meditation events will be available the week before final examinations.

Bea Cazares, ASCOM Vice President, reported that an Alpha Gamma Sigma (AGS) tribute night is planned for November 20, 2020 at 5:00 p.m.

President Coon reported that there are upcoming developments for the Umoja Equity Institute that he will keep the Council updated on.

ESCOM

Luanne Mullin, ESCOM President, reported that the interest in ESCOM clubs continues to grow, there are vacant seats on the council with four qualified persons already expressing interest (including an author, an attorney, and an international businessman), that ESCOM is working with Keith Rosenthal, Director of Advancement, on annual donations, and that the December holiday party details will be provided at the next meeting.

Academic Senate (AS)

Academic Senate President Meg Pasquel reported that the Academic Senate revised, reviewed, and passed extensive revisions to *AP 4235 Credit by Examination*. She also reported that the COM faculty cultural curricular audit and diversification of the internship program continue to make great progress, both R&Ds have been funded and are expected to be presented next fall, and that the faculty continue to improve their skills and understanding of distance education platforms.

Action: President Coon will discuss the classroom design issues with Meg further to get input in order to avoid the same problems with the proposed LRC design.

5. Board of Trustees

The College Council reviewed the draft Board of Trustees regular meeting agenda, for November 17, 2020.

President Coon also previewed the Board of Trustees December 15, 2020 meeting that is both the annual organization meeting and the regular monthly meeting. The annual organization meeting will include a rotation of officers as well as the swearing in a newly elected trustees, that include 3 incumbents and one new member. 2020 marks the last general election that the District will have. Future elections will move to area elections. A census will help determine the area boundaries and how many areas there will be.

The proposed Board meeting calendar for 2021 has every board meeting fall on the second Tuesday of every month for the entire year.

6. Meeting Wrap Up

7. Meeting Schedule: The next meeting will be in December 10, 2020.

8. Adjourn Meeting – The meeting was adjourned at 4:01 p.m.