

November 4, 2021
ZOOM

Present: David Wain Coon, Greg Nelson, Meg Pasquel, Maria Coulson, Luanne Mullin, Marian Mermel, Janis Olson, Maridel Barr, Peggy Dodge, Sonia Saltzman (student rep), and Micöi Benèt (Mici).

Absent: Jonathan Eldridge, Mia Robertshaw, Monica Applegate, and Ana Camacho (student rep)

The meeting was called to order at 3:01 p.m. by President David Wain Coon.

1. **Agenda** - The agenda was amended to add the Learning Resource Center Design Development item for information/discussion/action. The agenda was approved as amended by consensus.
2. **Minutes** - The minutes of the October 7, 2021, College Council meeting were approved.

3. **AB 361 & Brown Act Requirements**

The Council was reminded of the Brown Act teleconference rules. AB 361 has replaced the prior executive orders with exceptions. The new legislation individually requires action from governance committees who must follow Brown Act requirements to continue to meet by teleconference, every 30 days.

Under the Brown Act and AB 361, a board or committee by majority vote must find that it reconsidered the circumstances of the state of emergency and that one of the following circumstances exists in order to continue to hold Board Policy Review Committee meetings online only and via Zoom: “(i) the emergency continues to directly impact the ability of members to safely meet in person,” or “(ii) state or local officials continue to impose or recommend measures to propose social distancing.” (Gov. Code § 54953(e)(3).)

President Coon reminded the Council that each committee must agendize the AB 361 item and act on the item to continue meeting via teleconference. Mici sent a communication on October 15, 2021, outlining the application of AB 361 on how to follow the AB 361 and Brown Act requirements. Council members are encouraged to contact Mici with questions.

The College Council unanimously approved the conditions are met pursuant to AB 361 to continue to meet by teleconference: 1) the emergency (pandemic) is ongoing and 2) social distancing requirements are still in place.

4. LRC Design Update

Harding Dowell, of G4 Architects, gave a brief [presentation](#) with design revisions to the Learning Resource Center (LRC) subsequent to the Board of Trustees meeting and feedback, on October 12, 2021, and in response to additional constituents' input. Design revisions were responsive to accessibility concerns, food and service options, materials and colors, flexibility of the library hard copy collection, adaptability of the spaces for future needs, and proposed a room reservation system for space management.

The [presentation](#) lists a summary of changes. Once approved by the College Council, and then the Board of Trustees, the next phase will entail construction design and cost control before returning to stakeholders.

Construction is expected to begin in about one and half years. The absence of handrails has been accounted for in the grading of the slope and the concerns expressed by some members have been noted, and the design team will also take maximum classroom size into consideration.

College Council approved the LRC design revisions by consensus.

5. **PGS Plan**

The final revised Participatory Governance System (PGS) Plan was sent to Council for review and approval. The many iterations show that this is a living document that reflects how College of Marin continues to improve and refine governance processes. Thanks to Sara McKinnon and the GRC for their great work.

College Council approved the PGS Plan by consensus.

6. **President's Report**

COVID-19 Update

President Coon reported that there are no new major updates other than the email sent by President Coon to all employees on November 1, 2021, about the return to mostly in-person work and classes in Spring of 2022. The message contained an informative link about [indoor air quality](#) in response to the many questions we received. A similar communication is being composed to students, which is scheduled to be sent next week.

Board of Trustee Redistricting

President Coon reported that the Board of Trustee will hold a public hearing on [Redistricting](#) draft map scenarios on Tuesday, November 9, 2021, at 5:00 p.m. The redistricting aims to create seven trustee areas. Methodologies to come up with the boundary lines will be explained at the upcoming Board meeting.

The final public hearing for trustee-area draft map feedback will be held at the December 14, 2021, Board meeting, where a map will be selected and approved. The District welcomes public feedback.

Landscape Master Plan Update

Isidro Farias, Director of Capital Projects, summarized the 150-page Landscape Master Plan document, that includes aerial shots of both campuses. He described the goals for more campus green areas, including a proposed promenade along the Physical Education complex, as well as a dock for viewing creek. Overall, the LMP designs envision more intimate outdoor spaces for teaching, learning, and campus connection in addition to more connecting pathways. He reported that the master plan is unfunded and acts as a compilation of ideas looking to the future of COM.

The next step is for the Board of Trustees to conduct onsite views of the proposed landscaping ideas.

Greg Nelson, Vice President of Administrative Services, explained that the dirt lot (Parking Lot 13) at the Kentfield campus cannot be turned into parking spaces. Because the location is marshland that sinks over time, the District must regularly fill it with dirt and rocks to mitigate the sinking. The lot also acts as a levy/berm to keep College Avenue from flooding. For the same reason it cannot be paved or used for electrical use.

The cost and maintenance of the dock must be reassessed, and Council was reassured that no parking will be lost even if Circle Drive is reconfigured to improve landscaping on campus.

7. Board Policies and Administrative Procedures

AP 3433 Prohibition of Sexual Harassment under Title IX (NEW) and AP 3434 Responding to Harassment Based on Sex under Title IX (NEW) were presented to Council as information items. No action was taken.

Action: AP 3433 and 3434 will be on the December 6, 2021, agenda for approval.

8. Board of Trustees

The College Council reviewed the draft Board of Trustees regular meeting agenda for November 9, 2021, 2:30 p.m.

Key highlights included the District's FY 2020-2021 audit report, an expanded conversation about the LRC design development, a student report on a sustainability project, a review of unfunded capital projects at IVC, Diversity, Equity, and Inclusion (DEI) assessment of work for the upcoming December Board retreat, and the public hearing on redistricting.

President Coon reported that projects like Building 12 are currently unfunded. At the October Board meeting, the bond spending plan was presented. Since 2015, when the bond plan was created, much has changed, and costs have gone up exponentially. With \$12 million in Measure B Bond funds remaining, the Board will review all unfunded projects and prioritize projects. Once prioritized, the projects list will be shared with governance committees

9. Constituent Reports

Academic Senate

Academic Senate (AS) President Meg Pasquel reported that significant legislation will impact the work of the senate in policy and procedure review, and emphasized the importance of maximum class size considerations for the LRC class designs and configurations before having technical difficulties that could cause a disconnection.

Peggy Dodge completed the report by sharing the importance of adjacencies of transfer center and counseling offices in the new LRC building. The things that may make sense for the LRC building may have significant implications for staffing and hiring.

Classified Senate

Maridel Barr, Classified Senate President, reported that the last CS meeting took place in October where classified employees received a presentation of the LRC and LMP designs. The Senate's virtual Classified Halloween event on October 27, 2021, was a big success with 40 participants. Last month's events included a classified Zoom social hour (11), emergency preparedness (17), and a magic show (33). Classified Senate met with the Umoja Equity Institute to brainstorm employee mentoring plans and looks forward to further collaboration.

ASCOM

ASCOM Vice President Sonia Salzman reported on student events including the Halloween party in conjunction with MAPS and AGS, the transfer club, micro-aggressions in the classroom, veterans' awareness, women of color café, and ASCOM board interviews with librarian David Patterson.

Sonia was happy to report that student engagement and participation has increased.

ESCOM

Luanne Mullin, ESCOM President, reported that as with Classified Senate, the LRC and LMP presentation was well received. ESCOM is working with EOPS on intergenerational contacts, continues to develop its brochures, administrative processes, and is working on its annual fundraising and newsletter. An upcoming event will focus on eyewitness

testimony and wrongful convictions, with a guest lecturer Professor Kathy Pezdek, from Claremont Graduate University.

10. Meeting Wrap Up

In response to a question, Vice President Nelson reported that of the \$11.6 million in federal and state stimulus funds, over half has been spent on student and institutional pandemic support. Plans for spending the remainder based upon student and institutional needs are under discussion.

The Student Services building programming will be reviewed in Spring, once the new Welcome Center opens.

All contracts (approximately 752) are being amended over the next few weeks to address BP/AP 3507 COVID-19 Vaccination Requirements affecting vendors and contractors. Vendors and contractors have until the end of the year to enter the amended contracts.

The District plans to be fully open in January 2022.

11. Meeting Schedule: The next meeting will be December 6, 2021.

12. Adjourn Meeting – The meeting adjourned at 4:00 p.m.