

February 10, 2022
ZOOM

Present: David Wain Coon, Greg Nelson, Jonathan Eldridge, Nekoda Harris, Meg Pasquel, Maria Coulson, Sonia Saltzman (student rep), Emma Mitteregger, Luanne Mullin, Marian Mermel, Maridel Barr, Monica Applegate, Janis Olson, Isidro Farias, and Micöi Benèt (Mici).

Absent: Jessica Park, Mia Robertshaw

The meeting was called to order at 3:01 p.m. by President David Wain Coon.

1. **Agenda** - The agenda was amended to remove the Board Policy and Administrative Procedure 3507 COVID-19 Vaccination Requirements items.
2. **Minutes** - The minutes of the December 9, 2021 College Council meeting were unanimously approved.
3. **AB 361 & Brown Act Requirements**
The College Council unanimously reaffirmed that the conditions are met pursuant to AB 361 to continue to meet by teleconference: 1) the emergency (pandemic) is ongoing and 2) social distancing requirements are still in place. By majority vote, the Council decided to continue teleconferencing for the next 30 days.
4. **President's Report**
Welcome ASCOM Vice President
President Coon welcomed Emma Mitteregger to the College Council as the new ASCOM Vice President, who introduced herself.

COVID-19 Update

President Coon reported that students and faculty returned to campus February 7, 2022, with 83% of the courses in-person this spring semester. Students, faculty, and staff are following masking requirements.

The COVID-19 Oversight Team meets February 11 to assess State and County masking rule changes and underutilized on-campus COVID-19 testing services being provided to employees and students. College of Marin is likely to continue indoor masking requirements.

Spring Semester 2022

Jonathan Eldridge, Vice President of Student Learning and Success, reported that credit enrollment is down 1.5 % from last spring. Non-credit enrollment, primarily English as a

Second Language (ESL), is down by 18%, an improvement from 33% two and a half weeks earlier.

Student outreach and retention efforts have stopped the downward enrollment trend. Statewide community colleges have suffered enrollment losses by 10% or more and nationwide enrollment has decreased by over 1,000,000 students.

Strategic Plan Kick-Off Update

Holley Shafer, Director of Institutional Effectiveness, reported that 42 people are servings on six area committees as part of the 2022 Strategic Plan Task Force. The goal is to revise objectives and responsibilities in six focus areas, over the next six weeks, in response to shifting student needs. The Task Force plans to present the revised Strategic Plan at the regular Board of Trustees meeting on June 21, 2022.

Meg Pasquel, Academic Senate President, and Greg Nelson, Vice President of Administrative Services, reported their teams (Instructional Programs Management and College Systems Management, respectively) have already met.

5. Board Policies and Administrative Procedures

Mici Benèt submitted an [overview](#) of the policy and procedure review process for the College Council in advance of the meeting. She thanked Meg Pasquel for helping to create a streamlined process to advance legally required and advised policy and procedure reviews in a timely manner.

For 2022, Mici's goal is to catch up with all legally required and recommended board policies and administrative procedures (BP/APs) updates, followed by continuing with the review cycle in order of priority (accreditation, chronology), and optional revisions recommended by the Community College League of California (CCLC).

College Council approved revisions to [AP 7235 Probationary Period – Confidential and Supervisory Employees and AP 7236 Substitute and Short-Term Employees](#).

6. Board of Trustees

The College Council reviewed the draft Board of Trustees regular meeting agenda for February 15, 2022, 2:00 p.m.

Highlights included study session items such as the Learning Resources Center - Color Board Discussion on Exterior Colors and Materials, the Facilities Master Plan – Introduction, Employee Housing Study Session, the 2020-2021 Citizens' Bond Oversight Committee (CBOC) Annual Report, and Resolution 2022-3, an action item in Support of Black History Month.

7. **Constituent Reports**

ASCOM

ASCOM Vice President Sonia Salzman reported there is now a full ASCOM Board and they are helping students transition to in-person classes. COMchella, the student resource fair and online COMMunity Hour were held this week. Instagram account has increased by 25% since returning to campus and there are currently ten student clubs, which the Interclub Council oversees and will meet soon to discuss progress.

ASCOM has a full list of semester activities and events, many of the in-person, including Love is Love (2/14), Club Fest (2/15 and 2/16), and Honoring Black History movie event (2/23).

Classified Senate

Maridel Barr, Classified Senate President, reported that the Classified Senate (CS) kicked off the semester with a virtual magic show and is exploring a conversation space for classified employees to discuss Spring 2022 Convocation keynote speaker Dr. Jeff Duncan-Andrade's topic of *Creating a Culture of Hope and Success*. Also, CS is exploring "wellness walks" when it is safe to do so.

CS has plans for virtual meditation and stretching activities and Zoom trivia games.

The Book Club is reading "The Henna Artist" by Alka Joshi with an upcoming meeting to be scheduled.

Academic Senate

Academic Senate (AS) President Meg Pasquel reported that Distance Education (DE) in conjunction with the Strategic Plan is under review. A distinction and delineation between DE versus in-person instruction is sought. The AS is assessing the evaluation process and will provide feedback to the union (United Professors of Marin).

Where there are legal changes, the senate will have 30 days to review and respond or the BP/AP will be moved forward in order to streamline the process of updating policies and procedures.

The Faculty Diversity Internship Program (FDIP) is a wonderful program but requires more outreach to increase the scope of young people who can benefit from the opportunity to join to the program.

ESCOM

Luanne Mullin, ESCOM President, reported that a focus this month is avoiding scams and frauds. On February 25, Marin County District Attorney Lori Frugoli, will give a presentation. Students, faculty, and staff are invited to attend.

ESCOM continues to fundraise for student groups and works closely with Yashica Crawford (Umoja), Becky Reetz (EOPS), and David Patterson (COMmon Read and Learning Communities) to foster intergenerational connections.

ESCOM would like to create networking and mentorship opportunities between its members and other students and would like to host student art exhibits in its space. Luanne will reach out to Kevin Muller from the Fine and Visual Arts Department to gauge interest.

8. Meeting Wrap Up

Nikki Harris, Executive Director of Human Resources, reported that HR is at a fair recruiting for 5 new faculty positions.

Greg Nelson reported that the Welcome Center is complete with an opening date planned for February 28, 2022. Enrollment, Cashier Services, Outreach, and Community Education will be located there. Short-term parking is limited to 30 minutes to assist students.

ESCOM is required to check on third-party vaccination status for non-vendors, non-students, and non-staff who participate in their indoor activities on campus.

Action: Find out if there are or will be limits to the number of people who may occupy rooms.

Action: Information requested about make-up testing location and services.

9. Meeting Schedule: The next meeting will be March 3, 2022.

10. Adjourn Meeting – The meeting adjourned at 3:57 p.m.