

February 4, 2021
ZOOM

Present: David Wain Coon, Jonathan Eldridge, Greg Nelson, Meg Pasquel, Maria Coulson, Luanne Mullin, Marian Mermel, Monica Applegate, Janis Olson, Maridel Barr, Fernando Sanchez Lopez (student rep), Bertha Cazares (student rep), Mia Robertshaw, and Micöil Benèt (Mici).

Absent: Peggy Dodge

The meeting was called to order at 3:00 p.m. by Superintendent/President Coon.

1. **Agenda** - The agenda was approved by consensus.
2. **Minutes** - The minutes of the December 10, 2020 College Council meeting were approved.

3. **President's Report**

COM Discontinuance Policy

Academic Senate President Meg Pasquel gave her report first. She shared the GRC Discontinuance Policy with the Council, via Zoom. Meg reported the Academic Senate approved the policy. The new approval process is straightforward and explains what steps committees will need to take when they want change. Unless, there are any objections, this policy will go forward.

Action: Mici will send a copy of the GRC Discontinuance Policy to the Council and if anyone has any concerns, they are to share them with Meg.

COVID-19 Update:

President David Wain Coon reported that vaccine availability remains limited. Those persons seventy-five (75) years old and older are currently prioritized for vaccines, when available.

Spring 2021

Vice President of Student Learning and Success Jonathan Eldridge reported that student enrollment for the semester is still settling as waitlists and patterns are shifting. While enrollment is down from last spring, College of Marin's enrollment has not been as severely impacted by COVID-19 as other community colleges. In-person courses will begin soon, mostly as hybrid classes, with continuing safety protocols. Planning for summer and fall of next year is underway.

LRC Schematic Design (Round 2)

G4 lead architect David Schnee introduced the Learning Resource Center (LRC) and landscaping design team: Harding Dowell, Nicole Ghiselli, Marko Blagojevic, and Marco Esposito.

Mr. Schnee reported on the engagement and project schedule, and schematic design phases. The end of the project budget assessment will occur at the end of this phase. Program stacking is incorporated into the design including a library pod, an enrollment+ pod, a wellness pod, flexible spaces and classrooms. The program flow and layouts of stacking are designed with three levels: 1) focus and support, 2) meet and engage, and 3) learn and grow. Because of College of Marin's 830 College Avenue purchase, some program planning will now move from the LRC to the newly acquired building space.

The Ridgeline design was shown to the Council. It incorporates the Board of Trustees' values and principles, COM's Educational Master Plan, and community input. The design is warm and casual with a more naturalistic feel. The emerging design, survey results, and the Board showed a clear preference for the contextual and subtle design. Emerging designs were shown to the Council as process sketches and models. Overall, the design is intended to unify the community and to inspire students, faculty, staff and the community alike.

Marco Esposito then briefly presented landscaping ideas to create a gateway and inviting setting to the campus, from College Avenue. He explained how a change in the grade of the "social slope" will allow for removal of the many railings, while enhancing accessibility. He presented a draft design of a possible area for communal tables, umbrellas and shaded seating areas.

The Council asked for clarification on location of the new entrances, in relation to College Avenue, and expressed some concern about delivery issues from the street to the campus cafeteria. Vice President of Administrative Services Greg Nelson responded that in the future fewer deliveries will be brought onto campus, with access restricted to district vehicles only. The proposed social slope design will also solve irrigation issues the District gardeners have struggled with.

Marko Blagojevic reported on the building materials, incorporation of sustainable design, and environmental analysis. Because the campus sees about forty inches of rain annually but also experiences hot summers, the design needs to shade the building (so heat doesn't come in) without restricting natural sunlight into building. The building needs to be heated more throughout year than it needs to be cooled.

The material design aims to incorporate all five senses of Marin, while paying homage to native American heritage, in a tasteful and appropriate way. Some proposed concepts for the exterior envelope of the building are stone cladding, terra cotta rain screen,

ribbed metal panels, solid phenolic panels, or perforated panels with imagery that could appear either abstract or more naturalistic, produced with 3D CAD.

Harding Dowell briefly showed the Council interior design values: colorful and creative, neutral and refined, warm and comfortable, ecological and organic. The LRC team would appreciate any feedback for the online survey currently underway, at <https://surveyhero.com/c/COMLRC2>.

M&O Naming

President Coon updated the Council on naming the M&O corps yard after Robert “Bob” Thompson. The draft resolution was reviewed and unanimously approved by the Academic Senate, Classified Senate, CSEA, SEIU, UPM, and Managers, Supervisors and Confidential group (MSC), as required by the District’s policy and procedure. The College Council then unanimously approved the proposed resolution that will go before the Board of Trustees, on February 9, 2021 to authorize the naming the M&O corps yard after Robert “Bob” Thompson.

4. **Board Policies and Administrative Procedures**

Executive Assistant Mici Benèt reminded the Council that all policies and procedures will be added to the Board Docs public content, without identifying who requested changes, although those will be available in the executive content and upon request.

Mici also reported that in conjunction with the cycle of monthly review of policies and procedure updates, groupings of policies and procedures with non-substantive changes, will be sent to the Council as information items well in advance of the meeting, to comport with accreditation.

Separately, a deadline will be added to the top right corner of any policies and procedures with legal updates sent to constituents for review and/or revisions. Under exceptional circumstances, the deadline may be extended.

5. **Constituent Reports**

ASCOM

ASCOM President Fernando Sanchez Lopez reported that as part of ASCOM’s commitment to providing financial resources to students in need, they passed a resolution on open educational resources. ASCOM meets tomorrow to discuss how to support students with paying for classes, and how to provide additional resources, because students need help covering costs for more than just their courses.

The retreat held mid-January covered topics on what to expect from the spring semester, preparation for elections, and graduation. ASCOM has been busy planning upcoming events including addressing racism on campus.

ASCOM Vice-President Bertha Cazares reported that nobody attended the last Club Fest. Some events will be held bi-weekly instead of weekly due to low turnout.

Classified Senate

Classified Senate President Maridel Barr reported that the CS is preparing a survey to assess what virtual offerings classified employees would like for spring and summer. The focus is on activities that connect the community, during COMMunity Hour. Participant interest in virtual meet and greets with new employees is under assessment. In the past, new employees were invited to go out for a coffee.

The Book Club is currently reading Brit Bennett's *The Vanishing Half* and will meet on February 22.

ESCOM

Luanne Mullin, ESCOM President, reported that ESCOM started strong in January, with new committees in marketing and membership. A COM graduate speaker, from late 1950s, who is now a donor at COM spoke at a recent meeting. The event was a big success and ESCOM plans to host more COM graduates as speakers.

ESCOM appreciated the community education preview day because it was nice to hear faculty describe course offerings, compared to stand-alone catalogue descriptions. The curriculum committee is still working on the Book Passage series and it is unknown whether ESCOM can host any Book Passage events this spring but they will continue to collaborate.

6. Board of Trustees

The College Council reviewed the draft Board of Trustees regular meeting agenda, for February 9, 2021.

President Coon highlighted the M&O naming resolution and the Black History Month resolution. Otherwise, the regular meeting will include a study session with a sabbatical report from Mia Chia, on computer sciences, the Measure B Bond Spending Plan #13 to move money to where it is needed within the scope of the project, a PowerPoint retrospective with program highlights of projects, a midterm report for ACCJC based on 13 recommendations, and a midyear budget update.

The Board is considering holding two meetings a month, beginning in March.

7. Meeting Wrap Up

The Council will review the GRC Discontinuance Policy, once Mici sends it, and provide feedback to Meg.

8. **Meeting Schedule:** The next meeting will be March 4, 2021.
9. **Adjourn Meeting** – The meeting was adjourned at 3:58 p.m.