

September 14, 2023
AC 229, Kentfield Campus

Present: Maria Coulson, David King, Sally Wong, Rebecca Yim, Ryan Barbosa (student rep), Gavi Bar-or (student rep), Gary Gonser (ESCOM student rep), David Wain Coon, Jonathan Eldridge, Nekoda Harris, Mia Robertshaw, Mici Benet

Absent: Greg Nelson

President David Wain Coon called the meeting to order at 3:02 p.m.

1. **Agenda** - The agenda was approved without changes.
2. **Minutes** – The meeting minutes from May 11, 2023 were unanimously approved.

3. **Introductions**

College Council members introduced themselves. There were two new Classified Senate and Student Senate leaders present.

Review Purpose of College Council (Charge)

President Coon described the College Council charge shared on screen. The charge can be found on the [College Council webpage](#).

Semester Opening

Vice President of Student Learning and Success Jonathan Eldridge gave an enrollment update. ESL enrollment surpassed prior semesters and credit enrollment is up. The demand for added sections is being assessed as well as courses that require additional offerings.

David King reported that students have had difficulty accessing Wi-Fi since recent changes implemented by IT. He has been unable to assist his students with Wi-Fi access and is concerned about equity and accessibility issues this raises.

Ryan Barbosa reported that the campus free Wi-Fi (BYOB) often does not work and is complicated for students to navigate. Otherwise, students are excited about ASCOM events and there has been great attendance this semester.

Sally Wong reported that she has received multiple complaints about the crosswalk between the main campus and the Welcome Center. Cars often do not stop and there appears to be a visibility issue, even with the flashing yellow lights. She suggested that rapid red LED lights may help to increase visibility.

CEO Recruitment Update

There are [three finalists announced](#) in a press release today. Everyone is encouraged to attend the public forums that will be held at both campuses as well as live streamed on YouTube. Links to the recordings of the public forums will be available September 29 or the [website](#).

College Council leadership was asked to share the information with their constituents.

4. Board Policies and Administrative Procedures

The College Council unanimously approved the following board policies and administrative procedures.

- *AP 2325 Teleconferenced Meetings (NEW)*
- *BP 2340 Agendas*
- *BP 3300 Public Records*
- *BP 2365 Recording*
- *BP 3410 Nondiscrimination*
- *AP 3420 Equal Employment Opportunity*
- *AP 3433 Prohibition of Sexual Harassment Under Title IX*
- *AP 3435 Discrimination and Harassment Investigations*
- *BP/AP 3540 Sexual and Other Assaults on Campus*
- *BP 3550 Drug and Alcohol-Free Environment Drug Alcohol Abuse Program*
- *BP/AP 3820 Gifts*
- *BP/AP 4070 Auditing*
- *BP/AP 4103 Work Experience*
- *AP 4105 Distance Education*
- *BP/AP 4300 Field Trips and Excursions*
- *AP 5300 Student Equity*
- *BP 5500 Standards of Conduct*
- *AP 6400 Audits*
- *AP 7145 Personnel Files*
- *AP 7210 Academic Employees*
- *BP 7230 Classified Employees*
- *AP 7235 Probationary Period Confidential Supervisory and Classified Employees*
- *BP 7240 Confidential Employees*
- *BP 7250 Educational Administrators*
- *BP 7260 Classified Supervisors and Managers*
- *AP 7365 Discipline and Dismissal Classified Employees*
- *BP 7340 Leaves*

To the extent that a BP/AP is in a constituent group's purview, College Council unanimously recommended that the above BPs/APs move forward to the Board of Trustees for a first read (policies) and as information (procedures).

5. Board of Trustees

The Council reviewed the draft Board of Trustees regular meeting agenda for September 19, 2023, 2:00 p.m. in Academic Center 255, and via Zoom. The Board agenda includes the enrollment report, centennial committee report, and a strategic plan update in the study session portion of the meeting; new faculty introductions, the 2023-2024 Adoption Budget and fiscal update, an oral recommendation for professional services contract - Interim Chief of Police/Director of Safety that is a correction from the last Board meeting, the District's proposed openers for the negotiations with the United Professors of Marin, Local 1610, usual consent calendar items, and a resolution in Support of Hispanic Heritage Month.

6. Constituent Reports

Academic Senate

Academic Senate President Maria Coulson reported ongoing policy and procedure review and revisions, several faculty projects including rewriting of the faculty senate constitution that was last updated in 1991, continued focused work on student learning outcomes, and assessment council review.

ASCOM

Newly elected ASCOM President Ryan Barbosa reported that the main events to date were Welcome Week, with introduction to the learning communities, and Club Fest. ASCOM has planned all of its events for Fall 2023 with many opportunities for student engagement. So far there has been a higher attendance than expected with participation from administrators, faculty, and staff. The number of students that signed up for clubs was especially good.

Classified Senate

Newly elected Classified Senate (CS) Sally Wong reported that officer elections were held in July 2023, a new classified member has joined the Professional Learning Committee (PLC), and that the Classified Senate met for a three-hour long retreat. The CS leadership worked on event planning and fundraising proposals at the retreat.

A Welcome Back Breakfast will be held at both campuses on September 27, a Halloween fundraiser and costume contest on October 31, and CS is working on monthly Book Club events.

ESCOM

Gary Gonser, ESCOM President, reported that the summer was a busy time with ongoing outreach. ESCOM recruited 30 new members at the Civic Center Senior Fair, handed out over 200 ESCOM bookmarks, and are looking to partner with service providers who attended the fair.

ESCOM has been busy planning its 50th Anniversary for October 14 that will be held at the Jonas Center. This is a free event with keynote speaker Ken Dychtwald, the author of *Radical Curiosity*. There will be a book give away at the event.

ESCOM Connects continues to be successful with the use of surveys to match students with ESCOM members with specific career experience.

President Coon thanked Gary and ESCOM for the most recent publication that he really enjoyed.

7. Meeting Wrap Up

President Coon to follow up on the Wi-Fi issues experienced by students and will ask Patrick Ekoue Totou, IT Director, to attend the next College Council meeting to answer any questions.

President Coon will also look into the Welcome Center crosswalk issue, communicate with Supervisor Katie Rice, and determine what can be done to enhance visibility for safety.

Executive Director of Human Resources Nikki Harris reminded the group that the Annual College of Marin Retiree luncheon is on September 22, 2023, 11:30 a.m. to 2:00 p.m., at the Jonas Center, Indian Valley Campus, in Novato.

8. Meeting Schedule:

The next regular meeting is October 12, 2023.

9. Adjourn Meeting – The meeting adjourned at 3:38 p.m.