Educational Planning Committee Report
Academic Year 2020-2021
Year 2 of the Strategic Plan 2019-2022
Year 2 of the Educational Master Plan 2019-2025
EMP Focus Area and Goal: CER Goal 3
Champions: Superintendent/President

Timeline for Implementation

EMP 6-Year Goal and Strategic Plan 3-Year Objectives

Community Engagement and Responsiveness EMP Goal 3: Periodically assess community needs, with specific focus on segments of the service area that have been historically underrepresented

Strategic Plan Objective CER3.1: Review existing reports and research data from previous Marin County community needs assessment(s) and share findings with work team to inform assessment priorities and planning.

Action steps discussion for CER Goal 3 from 11/2/2020

Action steps discussion for CER Goal 3 and 4: Progress has been impacted by the pandemic. More focused on current student needs, revamping of student resources and developing online student services. Increased functionality of website for a better online experience, including accessing resources, registration and class schedules. Some wins include successful Summer Bridge Program, Student Success Saturday and other wins across campus.

Several surveys have been distributed and results are available through PRIE. They addressed basic needs questions, internet access and access to computers and other technology. It was noted that surveys taken during this time will only be useful for a limited period of time because needs of community may change after the pandemic. We might be able to utilize some surveys and community scans that have been done by others in the community such as the local hospitals.

Added wins: Work of Student Advocacy and Leadership and Student Access and Success to organize community-focused speaker series and discussions around equity issues and mental health.

1. 2020 Summer Bridge Evaluation Report (external report)
2. 2019 Summer Bridge Evaluation Report (external report)
3. Enrollment and Student Success Outcomes in the First and Second Year of Enrollment at COM: Latinx Students Participating in Summer Bridge Only, Summer Bridge and Learning Communities, and Non-Summer Bridge Students, First-Time Student Cohorts 2018-2020
4. COM Student Survey Results Fall 2020
5. COM Student Remote Instruction Survey Results Spring 2020
6. Student Internet Access Survey April 2020

EPC Feedback / Discussion from 11/2/2020
Many of these action steps are being impacted by COVID. In some areas COVID has pushed COM to be more flexible. But it is a stumbling block when it comes to reaching out to the community and to students.

ESLN students have been impacted by access, along w/ other students, and some may no longer be at the College. Needs assessment efforts post-pandemic may need to particularly focus on re-engaging with students that are no longer at the College who are no longer in contact. Any needs assessments done now will no longer be valid post-pandemic, which is why the focus has been turned inward.

Progress Indictors

Progress Indicator CER3.1: *Needs assessment for high-priority groups has been determined.*

In Spring 2020, a campus-wide survey was conducted including the noncredit and credit ESL population about the need for hotspots, but there was a low participation rate. ESL students have not surveyed beyond that. It's been difficult to get responses in the remote environment. We have tried to meet their needs based on faculty and staff feedback.

Many ESL students needed hotspots and laptops. The need was so great, that we have been partnering about how best to distribute technology to ESL students and support them. Until the Library took over distribution, we created a system where noncredit ESL faculty reported their class technology needs to the Dean's Office staff and then an Excel sheet was sent to SAA. From January-March of 2021, one of the College Skills staff members worked on campus two evenings a week from 4:30-6:30 PM to allow ESL and other students better access to technology with evening hours.

In addition, for both Fall 2020 and Spring 2021, two ESL faculty members, selected through UDWC calls, supported ESL students with technology questions for the first eight weeks of each semester. They helped students access technology, Zoom, the MyCOM portal, Canvas, etc. Lastly, we had also two ESL faculty members help ESL students register for classes in the last 5 weeks of the Fall 2020 and now Spring 2021 semesters.

Rating of Progress

Please self-rate your progress toward achieving each of the above objectives:

🔴 Red: No progress

🟡 Yellow: Substantial progress

🟢 Green: All action steps implemented, and objective achieved

Strategic Plan Objective CER3.1:

Clearly the pandemic has prevented us from making progress toward assessing the needs of the broader community. With the extreme needs of our students, we chose to focus internally on meeting the needs of our existing population of students. So, while we haven't been able to make progress more broadly, progress has been made internally as we continue to work to address the needs of our most vulnerable students.

Performance Indicator Data for EMP 6-Year Goals

CER Goal 3 Performance Indicator #1: *Needs assessment cycles are tied to planning cycles at the College.*

Baseline / Target	Year 1 19/20	Year 2 20/21	Year 3 21/22	Year 4 22/23	Year 5 23/24	Year 6 24/25

CER Goal 3 Performance Indicator #2: *Findings in Community Engagement and Responsiveness Goal 3 inform Community Engagement and Responsiveness Goal 4.*

PRIE Data for 20/21:

Baseline / Target	Year 1 19/20	Year 2 20/21	Year 3 21/22	Year 4 22/23	Year 5 23/24	Year 6 24/25

EPC Use Only