

Sample: Educational Planning Committee Report
Academic Year 2020-2021
Year 2 of the 2019-2022 Strategic Plan
Year 2 of the 2019-2025 Educational Master Plan

EMP Focus Area and Goal: *College Systems Goal 3*
Champions: Vice President of Administrative Services
Presenters: *Greg Nelson and Isidro Farias*

[CS Goal 3 Implementation Plan with action steps](#)

EMP 6-Year Goal and Strategic Plan 3-Year Objectives

CS Goal 3: Plan, design, facilitate and provide logistics for the creation of workforce housing for the purpose of recruiting and retaining District employees including staff, faculty, and administrators in a sustainable manner.

Strategic Plan Objective CS3.1: Plan and design a facility to house District employees at the Indian Valley Campus.

Strategic Plan Objective CS3.2: Develop the board policies, administrative procedures, and associated collective bargaining related to employee housing.

Action steps discussion for CS Goal 3 from 2/1/2021

- Faculty and staff housing is still being explored.
- Process is about 2 years behind schedule.
- Development of housing will be a very long process due to many factors:
 - o Having to sit down with bargaining units and negotiate this as an employee benefit.
 - o Drawing up plans, permits and drawings will be an extensive process in and of itself.
 - o Will have to go through the Governance committees.
 - o Review and approval by the Board of Trustees
 - o Building faculty/staff housing will move the needle on helping to diversify faculty/staff.

Are there links that you would like to embed above or attachments you can send to EPC that show evidence of these action steps? These will be included on the tracking tool.

The Board had a study session on March 23, 2021 where the future of housing was discussed in more detail. The board still has an interest in pursuing housing at IVC and will continue to study the possibility. Here is the link to the board agenda item that also has the results of the housing survey: <http://go.boarddocs.com/ca/marin/Board.nsf/goto?open&id=BZ6UUG7DC03E>

What do you need to add that hasn't been captured above that you've completed this year since presentation?

As noted above only the preparation of materials for the Board meeting on 3/23/2021.

EPC Discussion / Feedback 2/1/2021

The EPC committee would like to learn more about whether *student* housing was considered and whether it is possible to reevaluate the possibility.

Progress Indicators

Progress Indicator CS3.1.1: Complete 25% drawings by fall 2019, 50% by fall 2020, and complete full set by summer 2021 or sooner.




20/21 Value: *Not much progress has been made in proceeding with completion of project drawings at this time.*

Progress Indicator CS3.1.2: Complete construction by summer 2022

20/21 Value: *Construction will not be completed by Summer 2022 since there is still a lot of work to do before even beginning a construction on this project.*

Rating of Progress

Please self-rate your progress toward achieving each of the above objectives:

-  Red: No progress
-  Yellow: Substantial progress
-  Green: All action steps implemented and objective achieved

Strategic Plan Objective CS3.1:

There has not been much progress towards the development of housing other than receiving background information through market research on the demands.

Strategic Plan Objective CS3.2:

Minimal progress has been made in this area since more information on the type of housing will be needed before more details can be worked out.

Where are you not on track? What will you do differently for next year / what else needs to happen?

More direction will be needed from the Board before Staff will be able to move ahead with planning, design & construction.

Performance Indicator Data for EMP 6-Year Goals

CS Goal 3 Performance Indicator: 90% of employees entering workforce housing anticipate continuing to work for COM for more than 5 years. (Source: Survey of employees selected to participate in workforce housing).

Baseline/ Target	Year 1 19/20	Year 2 20/21	Year 3 21/22	Year 4 22/23	Year 5 23/24	Year 6 24/25
	N/A	N/A				

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