

Educational Planning Committee Report
Academic Year 2020-2021
Year 2 of the 2020-2021 Strategic Plan
Year 2 of the 2019-2025 Educational Master Plan

EMP Focus Area and Goal: College Systems Goal 5
Champions: Chief of Police, Director of Maintenance/Operations
Presenters: Jeff Marozick and Klaus Christensen

[Timeline for implementation](#)

EMP 6-Year Goal and Strategic Plan 3-Year Objectives

College Systems Goal 5: Increase campus safety, awareness, and training at all locations to prepare employees and students in case of emergencies.

Strategic Plan Objective CS5.1: *Improve and expand the use of training methodologies for campus safety, awareness and emergency preparedness.*

Strategic Plan Objective CS5.2: *Improve capabilities to utilize IT telecommunications*

Action steps discussion for CS Goal 5 from 3/15/2021

- Established COVID 19 task force.
- M & O took many steps to prepare for COVID with increased cleaning and disinfection.
 - 20 Custodial and Maintenance Staff completed online training: Coronavirus-Cleaning and Disinfecting Your Workplace
 - Increased sanitizing of all high touch surfaces
 - Instruction schedules changed to allow sufficient time for increased cleaning regimen between occupancies.
 - Sanitization stations set up at building/classroom entry points which included hand sanitizer, masks, alcohol wipes peroxide based cleaner and paper towels.
- HVAC filters changed in all HVAC systems and service interval shortened.
- Purchase of emergency units with supplies placed in four locations around campus.
- Training in use of electrostatic foggers to clean and disinfect entire classrooms much quicker than can be done by hand.
- Developing an emergency training video which will be widely distributed.
- College wide alert system somewhat stalled due to COVID-19
- Noted that emergency alert systems are always being upgraded and updated so the emergency systems are never really “complete.” always trying to make improvements as they are developed including multilingual options.
- Utilize student groups such as ASCOM to get emergency training out to students.
- Offered extra staples (toilet paper etc) to students who might need it at start of pandemic.

Are there links that you would like to embed above or attachments you can send to EPC that show evidence of these action steps? These will be included on the tracking tool.

What do you need to add that hasn't been captured above that you've completed this year since presentation?

EPC Discussion / Feedback 3/15/2021

Are we improving air filtration in buildings? Increased use of HEPA filters in some bldgs but these systems are very expensive.

Great work having to pivot and focus on completely new safety action steps due to pandemic.

Progress Indicators

Progress Indicator CS5.1: Measure the number of staff and student participants in training simulations, how often and the various scenarios used (minimum 50-75 faculty, 500-700 Students.




20/21 Value: RED

Progress Indicator CS5.2: Alert system is in place and periodic testing of all systems occurs.

20/21 Value: YELLOW

Rating of Progress

Please self-rate your progress toward achieving each of the above objectives:

-  Red: No progress
-  Yellow: Substantial progress
-  Green: All action steps implemented and objective achieved

Strategic Plan Objective CS5.1: We have not made progress in measuring staff participation. We expect to work on creating training videos later in 2021. This will allow tracking in 2022.

Strategic Plan Objective CS5.2 We have made substantial progress with this objective. We have installed the Alertus System software that powers all of our desktops, High Power Speaker Array on top of the physical education building and tested this system. In 2021 we plan on completing the initial install of Alertus Beacons and we will test that system. More beacons will be added as necessary in the following years.

Where are you not on track? What will you do differently for next year / what else needs to happen?

CS Goal 5 Performance Indicator

Performance Indicator: 100% of full-time faculty, staff and administrators have participated in safety and /or emergency training by 2025.

Baseline/ Target	Year 1 19/20	Year 2 20/21	Year 3 21/22	Year 4 22/23	Year 5 23/24	Year 6 24/25
/ 100%	N/A	N/A				

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