

Spring 2018 Classified Staff Professional Development Day Proposal to Cabinet

Details

Date: One Day during Spring Break (3/19-3/23)

Time: 8:30 a.m. until 1:30 p.m.; offices will
reopen at 2 p.m.

General Agenda

8:30 – 9:30 Opening Session

9:30 – 11:00 Break-out Sessions

11:00 – 12:00 Lunch (pending funding)

12:00 – 1:30 Break-out Sessions

Requested Topics

Topic Areas are the Result of Feedback from Spring 2017 PD Day, Fall 2017 Equity Survey, and Classified Senate Meeting 1/9/18

- Employee Panel, Moderator and Panelists TBD
Staff have expressed an interest in learning more about the student support programs that exist at COM and the departments that manage them. Classified Senate agreed that a panel consisting of employees from different departments would be a good way for staff to get to know their colleagues and the services they provide.
- Student Equity for Non-Public-Facing Staff, Presenter TBD
The Fall 2017 Equity Summit started some valuable conversations around student equity. However, staff who don't interact regularly with students would like to know more about how they can address student equity within their own position and department.
- Student Equity in Context, Presenter TBD in Concert with PRIE
Staff have indicated that they'd like to learn more about student equity in greater context. Some areas that they'd like to learn more about and discuss are its background, history, COM's current/projected student demographics, and the factors that influence student success and retention.
- Self-care and Exercise, Keenan (TBD) and PE Department (TBD)
A theme that continues to arise from professional development day feedback is to have continued workshops on self-care, stress reduction, and exercise such as yoga or dance. Keenan offers some workshops around these topics, and this would be a good opportunity to include the PE department in the day's planning.
- Campus Safety and Self-Defense, Campus Police
Workshops on campus safety are continuously well-attended, and there are many areas to cover as they relate to classified staff.
- Workshop from Anthem EAP (Need to Choose One)
Feedback from the Spring 2017 classified professional development day included a request for a presentation on at least one of the following topics: Conflict Resolution; Communication; Strategies for Managing Frustration; Preventing Burnout

Next Steps

- Finalize date in concert with Cabinet, College departments
- Confirm available funding for food
- Send out call for workshop presenters (if needed)
- Form ad hoc planning committee
- Consider workshop registration in advance