

**November 9, 2017**

Academic Center, Room 303, KTD

Present: Marian Mermel, Luanne Mullin, Ismail Azam, Mercedes Sosa Cordero, Meg Pasquel, Becky Brown, Lindsay Bacigalupi, Kim Foulger, Kathy Joyner

Absent: David Wain Coon, Jonathan Eldridge, Greg Nelson, Christina Leimer, Patricia Seery, Hugo Guillen

1. **Agenda** –The agenda was approved by consensus.
2. **Minutes** - The minutes of the September 14, 2017 meeting were approved by consensus.
3. **President’s Report**  
Meg Pasquel ran the meeting at the President’s request due to the absence of managers at this meeting.
4. **Board Policies and Procedures**  
The following Board policies and administrative procedures were approved to move forward to the Board:
  - AP 3255 Memberships
  - BP/AP 4100 Honorary Degrees (10 + 1)
  - BP/AP 5160 Open Educational Resources (10 + 1)
  - AP 6307 Debt Issuance and Management
  - AP 6365 Contracts – Accessibility of Information Technology
5. **Board Policies and Procedures (Chapter 2 – Board)**  
The following policies and procedures were provided as information and were reviewed by the Board Policy and Procedure Committee.
  - BP 2430 Delegation of Authority to Superintendent/President
  - BP 2431 Superintendent/President Selection
  - BP 2432 Superintendent/President Succession
  - BP/AP 2435 Evaluation of the Superintendent/President
  - AP 2714 Distribution of Tickets or Passes
  - BP 2740 Board Education
  - BP 2745 Board Self-Evaluation
  - BP/AP 2800 Naming of Buildings and Facilities
6. **Board of Trustees**  
Kathy Joyner reviewed the study session items for the November 14, 2017 Board meeting which included updates on the Miwok Center process and design and a

Measure B Program update. The Board will adopt a commendation resolution that was presented to College Police at the last meeting and will also be presenting a commendation to nursing student Mario Monte for his efforts in saving elderly residents at the facility where he worked during the Tubbs fire in Santa Rosa. Other items of discussion will be a sabbatical report by James Gonzalez and an update on sustainability management planning and the energy management system. The remaining consent items and action items were also reviewed. The meeting will be held at the Kentfield campus.

**6. Constituent Reports**

ESCOM - Marian introduced Luanne Mullin. A copy of the ESCOM report is attached to the minutes. Meg commented that ESCOM would be included in the discussions related to college hour moving forward.

ASCOM – Ismail and Mercedes provided a report which is attached to the minutes. They asked about the status of the Technology committee and noted that the college wi-fi is a problem and not accessible to students. They noted a concern that Biology 112C is only offered on a rotational basis and that many students need it for transfer. They provided a copy of a petition signed by 30 students (attached to the minutes). Meg offered to assist in getting the units for the course. Becky noted that they have the slot and someone that can teach the course.

Classified Senate – Lindsay reported that the senate had successful welcome back breakfasts at each campus with good attendance. She also reported that the senate raised over \$650 at the Halloween fund raiser and that everyone enjoyed the costume contest.

Academic Senate – Meg reported that the senate is working on college hour, the concern with wi-fi, the need to get the technology committee active, a Resolution for Open Education Resources (OEP), and work on an institutional syllabus to address the standard issues such as cheating, plagiarism etc.

**7. Meeting Wrap Up**

**8. Meeting Schedule** – The next meeting is scheduled for November 30, 2017, 3:00 p.m.

**9. Adjourn Meeting** – Meeting was adjourned.

***1. Introduce - Luanne Mullin is the new ESCOM VP***

***2. ESCOM has formed a committee to review its' Bylaws. Revisions will be discussed and brought to the ESCOM council.***

***The ESCOM curriculum committee will review their Procedures and Policies.***

***3. Minimum age for ESCOM membership is being discussed.***

***How does age relate to Haddie scholarships and ESCOM class discounts.***

***4. ESCOM will be part of the community ed. website rather than having an independent website. The website will be a way of connecting ESCOM members with information about events, news and activities happening on the College campus and within the ESCOM organization.***

***5. The Holiday party is set for December 9<sup>th</sup>***

# College Council Report

*11/9/17*

## **Recent Events:**

1. Constitution Day
2. Donation Drive
3. What does a feminist look like
4. Halloween

## **Coming up before this semester ends:**

1. Harvest Festival – 17<sup>th</sup>
2. Craft Day – Art by students – 30<sup>th</sup>
3. Law Enforcement Event
  - a. Working with Chief, AHO, AGS, Umoja and S4SJ to create a forum to bridge the gap between the community and the police department (not ours, but in general)
4. Finals Week Giveaway – December 11<sup>th</sup> and 12<sup>th</sup>
5. Season of Giving – TBA
6. Free Volleyball Game Day – TBA

## **Conferences**

1. CCCSAA Conference – met 63 other Presidents and a lot of other students who I am now in touch with everyday
  - a. We help them – they help us
2. GA coming up

## **Projects we're working on**

1. We are filling in the PGS Committee's
  - a. College Council filled
  - b. PRAC filled
  - c. EPC filled
  - d. GRC Filled
  - e. Professional Development Committee – one person interested
  - f. TPC?
    - i. 3 students interested, what's the update on it?
2. Embedded tutoring in math classes, especially basic skill classes
3. In contact with food trucks around the Bay Area
4. Snapchat – we already have drafts and are just waiting for the release for submissions
5. More incentives to join student government and making it more official like neighboring community colleges who have way more benefits and it is way bigger/official
6. Longer Library Hours for Finals week in hopes of doing it every semester after collecting data

### **Questions – Can I ask during this meeting?**

1. Wifi problem – new device or old device (that is completely against our mission at College of Marin (equity and access for students) – how can this be fixed?
2. Library funding issue – we need help funding it because Arts and Humanities doesn't have enough to fund faculty, only enough to fund staff
3. College Hour update?
4. Bio 112C (Cell and Molecular Biology)
  - a. 30 signatures/students who need it (provide document)
    - i. Although this is one problem, it is one of the reasons it takes students several years to transfer. They need some of these major requirement classes to transfer or they have to wait a whole year
5. What is the college spending on with the Basic Skills Transformation Grant and do we have any extra money in that account? – Embedded tutoring (that's how BCC does it)
6. End by asking what we can do for them personally and as student government
  - a. We know IVC needs more attention, so we are having Harvest Festival, but it's just hard in general because of location and student mindset

**Major's Biology 112C: Molecules, Cells, Prokaryotes and Genetics**

**Prospective students for Spring 2018**

<u>Name:</u>	<u>Signature</u>
1. Jennifer Desperner	Jennifer Desperner
2. Kai Champagne	Kai Champagne
3. Sam Kelly	Sam Kelly
4. Mercy Menjivar	Mercy Menjivar
5. Roni Rabin	Roni Rabin
6. Tony Powers	Tony Powers
7. Sofia Spositto	Sofia Spositto
8. Rebecca Schmeling	Rebecca Schmeling
9. Lauren Friedman	Lauren Friedman
10. BROOK M. SAHLEHARIAM	Brook M. Sahlehariam
11. Aianna Cottrell	Aianna Cottrell
12. Boriana Grigorova	Boriana Grigorova
13. TRAVIS BORRMAN	Travis Borrman
14. Soraya Marashi	Soraya Marashi
15. Kylie Potter	Kylie Potter
16. Amy Spurgeon	Amy Spurgeon
17. Aisha Caraballo	Aisha Caraballo
18. Elsa Pantoja Garcia	Elsa Pantoja Garcia
19. Eduardo Constanza	Eduardo Constanza
20. Jenna Lego	Jenna Lego



**Major's Biology 112C: Molecules, Cells, Prokaryotes and Genetics**  
**Prospective students for Spring 2018**

**Name:**

**Signature**

1. Kasey Curtin

Kasey Curtin

2. Tyler Peterson

Tyler Peterson

3. David Feder

David Feder

4. Sarah Fay

Sarah Fay

5. Delaney Rose

Delaney W. Rose

6. Cindy Pritcher

Cindy Pritcher

7. LIZ CIFUENTES

Liz Cifuentes

8. Kyle Farman

Kyle Farman

9. Alex Sherman

Alex Sherman

10. Aida Fitzsimons

Aida Fitzsimons

11. Jenny Resnick

Jennifer S. Resnick

12. Niklas Blanzet

Niklas Blanzet

13. Calvin See

14. Cian Murphy-Luinn

Cian Murphy-Luinn

15. Katherine Cullen

Katherine Cullen

16. Gemma Prater

Gemma Prater

17. Kelly & Norman

Kelly & Norman

18. Marco Naranche

Marco Naranche

19. Levi Fisher

Levi Fisher

20.