

October 10, 2019

Academic Center, Room 303, KTD

Present: David Wain Coon, Greg Nelson, Jonathan Eldridge, Mia Robertshaw, Meg Pasquel, Peggy Dodge, Karen Robinson, Kim Foulger, Maridel Barr, Valerie M., Isidro Farias, Luanne Mullin (student rep); Marian Mermel (Luanne's backup); Hellen Sigaran (student rep); Fernando Sanchez Lopez (student rep); Micöi Benèt

Guests: Cara Kreit, presenting the Educational Master Plan/Strategic Plan status.

1. **Agenda** –The agenda was approved by consensus.
2. **Minutes** - The minutes of the September 12, 2019 meeting were approved by consensus following minor edits.
3. **President's Report**

Dr. Coon checked in with the College Council regarding PG&E power shut offs and followed up regarding the effectiveness of the College's Emergency Communications. For those who have not done so, staff should sign up for AlertUs – the College's version of Nixle.

Final EDU/Strategic Plan

After providing the College Council with a brief process timeline of the Educational master Plan (EMP) and Strategic Plan over the past year, including the synthesis of College-wide feedback and initial presentation to the Board in September, Cara Kreit asked the Council for approval of the final Plan. The College Council approved the EMP and Strategic Plan so it can move forward for Board approval at the October 15, 2019, Board of Trustees Meeting.

Once the Board approves the Final EMP/Strategic Plan then the next phase will be the implementation and the Plan will be available on the website with supporting documentation.

Capital Projects Update (Greg/Isidro)

Isidro provided updates on active projects at both campuses. The dive tower completion is anticipated in Spring of 2021, the Jonas Center in Fall of 2020, and the Maintenance and Operations and POMO buildings are on schedule for Spring of 2020. Building 9 and 12 draft design handouts were provided the Council. The designs match existing building 11 in openness and with flexible spaces.

Reprographics staff is expected to move into 941 Sir Francis Drake Blvd. this December with equipment to follow later December/early January. Site work at the Kentfield campus for Circle Drive and trailers has also begun and completion is expected in November when portable structures will populate the area. Fusselman Hall has been delayed by one month. Because some concern exists about the safety of Circle Drive because an increase in pedestrian traffic is expected, President Coon and VP of College Operations Greg Nelson will meet to discuss preventative measures, such as speed bumps, to slow traffic.

The Learning Resource Center project is in the contract negotiations stage and demolition is expected in Summer of 2020. In the future, the architects will meet with the College Council to give a presentation, discuss the vision and obtain Council feedback.

Lastly, anytime the faculty or staff is interested in Bond projects they should contact Isidro Farias because such input is project specific.

4. Board Policies & Procedures

There were no BPs or APs for the Council to review.

5. Board of Trustees -

Dr. Coon reviewed the agenda for the October 15, 2019 Board meeting which will be held at the Kentfield Campus. The study session will include a review of College of Marin's sustainability practices, fiscal impacts, and wider implications should the College cease to sell plastic water bottles and implement a ban on single use plastics.

6. Constituent Reports

ESCOM

Luanne reported that ESCOM seeks more campus events. Collaboration with organizations is beginning to flourish, including a Financial Abuse Presentation, and successfully attracting more people to Campus. ESCOM has been collecting data on their student population to learn who and why they attend college. So far ESCOM has learned that academic stimulus at the College is invigorating and provides diversity for their students. Events continue to be very popular.

The ESCOM's Winter Solstice Celebration takes place on December 7, 2019, at St. John's Parish Hall in Ross from 11:30 a.m. to 2 p.m.

Academic Senate

Meg reported that the senate has four representative candidates for the Landscaping Committee. Also the Revitalization effort has failed for the ELAN (environmental

Landscaping) program. There is now a discontinuance procedure in place. The process involves a program review committee that will make recommendations based on the review of programs that appear to be failing.

ASCOM

Hellen conveyed that with midterms, it is a very busy time in the semester. However, the community events for students has not slowed. From Spooky Spice to Know Your Rights to Migration is Beautiful, ASCOM is keeping very busy. More activities are coming up: Día de los Muertos will take place in October 30 (even though it is traditionally November 1-3). The event is in collaboration with the Puente program. There will be many surprise events planned.

Fernando updated the Council on survey work being conducted regarding the class schedule. With Nicole Cruz's assistance over 156 students responded in one day. Although the new Spring schedule is already in production the students' feedback will be considered for future schedules.

The Council asked ASCOM to remind students that they may request their grades even if they are not posted by teachers, so students can assess their course load and make course load adjustments if needed.

Classified Senate

Maridel reported that Classified Senate is happy to partner with ASCOM this year for its annual Halloween fundraiser that will include BBQ, a raffle, a costume contest and other surprises. Lastly, the Classified Senate website is still in progress and should be updated within the next 2 months.

7. Meeting Wrap Up -
 - Revisit Planning and Resource Allocation Committee (PRAC) for ad hoc committee to address parking issue;
 - Reminder that about 20 volunteers are needed to put on the ASCOM/Classified Event on October 30; and
8. Meeting Schedule: The next meeting will be in November.
9. Adjourn Meeting – The meeting was adjourned.