COLLEGE OF
MARIN

Tehnology Planning Committee

Meeting Minutes

September 25th, 2018

3-4:00pm, SMN.305

Present: Bonnie Borenstein, Paul Cheney, Brandon Grayson, Luna Finlayson, Andy Haber, Carol Hildebrand, Matthew Howard, Matt Kent, Caitlyn Rolston, Grace Tuan

First Technology Committee meeting kicked-off with a short intro of members and set the stage for the committee's charge and expectations.

Minutes: There were no minutes to approve. This was the first time The Technology Committee has reconvened with a realigned charge, and new members.

Meeting Minutes note taker: Bonnie proposed that the committee rotate taking minutes. A vote was taken and approved.

Jon Eldridge and Meg Pasquel came to greet the newly formed committee. The Tech Committee's charge, responsibilities, and its role in shared governance were discussed. A draft outlining responsibilities was left for members to refer to.

Paul Cheney discussed how to operate as a committee; explained that a number of people have stakes in the process, and to be prepared for stressful topics.

Chair Person: Bonnie volunteered to Co-Chair the committee, and Paul expressed interest in being co-chair. Matt H. raised the question of how chairs are chosen; Bonnie explained the process, and responsibilities. Bonnie offered to co-chair as no one else volunteered. Paul offered to co-chair. A motion was made and Caitlyn seconded it. All approved; no abstentions.

Discussion took place regarding the definition of technology; the committees charge; the proper use, planning, and application of technology inside and out of the classroom as well as proper accessibility to technology for all.

Bonnie volunteered to look at other college's tech plans and practices. Bonnie proposed the Tech Committee have its own email account. Matt H. is looking into it.

Adjournment: Bonnie proposed meeting adjournment at 4.00, and was seconded by Paul.

Next meeting: October 23rd; Caitlyn will take the minutes.