

Educational Planning Committee

April 3, 2023

2:00-4:00 p.m.

Via Zoom

Present: Holley Shafer, Mary Kesler, Alina Varona, Irina Roderick, Logan Wood, Julian Solis, Cara Kreit, Lilyana Barajas, Sara Malmquist-West, Alison Brier Welch, Emily Fox

Absent:

Guest presenters: Nicole Cruz

Agenda: Approved

Minutes 3/6/23: Approved

Study Session

Facilitator leads review of CER 3, CER 4 and CER 5

Champion Presentation by: Nicole Cruz

See Champion Report_CER3 in Additional Materials with the 4/3/23 Agenda

CER3: Periodically assess community needs, with specific focus on segments of the service area that have been historically underrepresented.

Objective 3.1

Engage key internal and external stakeholders to provide community feedback, inform priorities, needs, goals and share findings with work team to inform priorities and planning.

Discussion:

- Novato needs assessment and environmental needs assessment will be occurring next year.
- To gather ideas from community events such as the Administrators' Breakfast, there were small breakout groups. A COM employee took notes at each smaller group. Those notes are compiled and will be shared with EPC.
- How do we utilize other organizations data? For instance - Canal Alliance? There is not currently being done unless a specific program is utilizing that data already. Environmental scanning work will be a concerted effort to gather this data.
- MCOE should collect CalPads data from all school districts, however this is not happening from all school districts. This information would be so useful to COM. It makes sense that perhaps MCOE should appoint a person. Holley is trying to build this program up in the next few years. Perhaps this would be a good area to ask for a funding stream for a temporary person to do this work.

Champion Presentation by: Holley Shafer reviewed report submitted by Dr. Coon

See Champion Report_CER4 in Additional Materials with the 4/3/23 Agenda

CER4: Respond to community needs in all mission-relevant areas in a more flexible and timely manner.

Objective 4.1

Use data from internal and stakeholder engagement (qualitative, quantitative,) and other sources to respond to needs of high-priority groups (Latinx, African American, ESL, First Generation) identified in CER Goal 3 and other mission-relevant areas.

Discussion:

Suggestion to hear more about the new funding approval process in PRAC. Academic and Non-instructional Program Reviews are different processes. We want to make sure both processes are thoughtful and data-driven requests. Holley will ask Dr. Coon more about this process.

Discussion about community partnerships:

- The Administrator's Breakfast occurred recently, and it was great to connect with people there.
- Suggestion to connect more with Novato in general. Note that the two main High school principals have had a lot of turnovers, so that made continuation of programs and the championing of programs with COM difficult.
- The greatest connection is with Marin Oaks because leadership has been consistent.
- Collège and Career Readiness (CCR) program is helping in continuing to be a presence at the high schools.
- It takes time for programs to ramp up and to see the results.

Champion Presentation by: Nicole Cruz

See Champion Report_CER5 in Additional Materials with the 4/3/23 Agenda.

CER5: Make the College a center for community engagement and cultural enrichment.

Objective 5.1

Increase activity at both College campuses including student activities, community events, and facilities use.

Objective 5.2

Plan and host College's Centennial Celebration 2026.

Discussion:

Suggestion to include collaborations with Art programs for Objective 5.1: MSA, Marin MOCA

Debrief Discussion:

- Request to hear more about what is happening at IVC. A calendar for internal COM would be nice to see what is happening at both campuses, with more communication about events. Centralized calendar with filters would be great. It could unify the two campuses.
- Centennial celebration sounds exciting. Acknowledgement that a large team will be needed. Suggestion that planning starts now.

Year-end Strategic Plan Progress Report discussion: Tabled until next meeting

Holley will email out highlights and performance indicators for IP and SAS for committee members to review in the next couple of weeks.

Wrap Up

Alina is the next Study Session facilitator for CS 2, CS 5

Next meeting is April 17, 2023