

**Educational Planning Committee**  
**December 4, 2023**  
**2:00-4:00 p.m.**  
**AC 229 and Zoom**

**Present:** Holley Shafer, Mary Kesler, Hector Saez, Alina Varona, Brier Welch, Emily Fox, Lily Barajas, Sara Malmquist-West

**Absent:** Julian Solis, Zachary Rowson, Tino Vicencio-Mares, Irina Roderick, Greg Nelson, Eresa Puch

**Agenda:** Approved

**Minutes from last meeting 11/20/23:** Approved

**Study Session:**

- Facilitator leads review of CER 3 and CER 4

**Champion Presentation by: Nicole Cruz**

See CER3\_ChampionReport\_20231204 in Additional Materials with the 12/04/23 Agenda

**CER 3: Periodically assess community needs, with specific focus on segments of the service area that have been historically underrepresented.**

**Objective 3.1**

Engage key internal and external stakeholders to provide community feedback, inform priorities, needs, goals and share findings with work team to inform priorities and planning.

**Discussion:**

Comment: data being collected, for example a recent ESCOM student survey, is often collected for a specific purpose/group but might be helpful to inform other areas of the college, but sometimes is not shared widely

Recommendations needed for sharing and utilizing data sources, as part of development of the EMP.

- Perhaps a centralized repository or group that reviews the data.
- Discussion needed on how we can make this happen.
- Challenge to coordinate the data has been discussed.

**Champion Presentation by: Nicole Cruz**

See CER4\_ChampionReport\_20231204 in Additional Materials with the 12/04/23 Agenda

**CER 4: Respond to community needs in all mission-relevant areas in a more flexible and timely manner.**

**Objective 4.1**

Use data from internal and stakeholder engagement (qualitative, quantitative,) and other sources to respond to needs of high-priority groups (Latinx, African American, ESL, First Generation) identified in CER Goal 3 and other mission-relevant areas.

**Discussion: Anything EPC can do to help move progress along on this goal?**

- New President, Jonathan Eldridge will move forward on these goals with his new team. And it may get folded into the next EMP.
- The work group on CER 4 would likely consist of Dr. Eldridge and his leadership team.
- Dr. Coon commented that EPC process is much more engaging, collegial and has better tools for reporting by Champions.

**EPC Discussion and debrief:**

- College has gotten better at sharing work and data and resources, but any suggestions on how to compile the data that we have is appreciated.

**Study sessions for next time: IVC 1 and IVC 2 – Emily Fox**

**Wrap Up:** January 8<sup>th</sup> meeting is cancelled. Next meeting is Monday, January 22 (Zoom only)