

Educational Planning Committee
January 22, 2024
2:00-4:00 p.m.
Zoom

Present: Holley Shafer, Mary Kesler, Alina Varona, Brier Welch, Emily Fox, Sara Malmquist-West, Julian Solis, Zachary Rowson, Irina Roderick

Absent: Tino Vicencio-Mares, Eresa Puch, Hector Saez, Lily Barajas

Agenda: Approved

Minutes from last meeting 12/4/23: Approved

Study Session:

- Facilitator leads review of IVC 1 and IVC 2

Champion Presentation by: Alina Varona

See IVC1_ChampionReport_20240122 in Additional Materials with the 1/22/24 Agenda

IVC 1: Develop and implement a plan for educational use of IVC that brings more students to campus, allows programs to be completed, and serves multiple student pathways (credit, noncredit, not-for-credit).

Objective 1.1 Develop and expand program offerings to increase enrollment at IVC.

Discussion: Dr. Varona is not involved in task #1: GE Pattern at IVC or in IVC/DE, which involves student-centered scheduling process. More info needed.

- Discussion about Certified Nursing Assistant (CNA) program waitlist
 - The current Certified Nursing Assistant (CNA) program waitlist of 80-90 people is an open waitlist of people from COM & the community.
 - Last year's cohorts consisted of Bilingual students chosen from the partnership with Canal Alliance.
 - The current January cohort is again from Canal Alliance. COM is working on how to expand the program to serve people from outside the Canal Alliance. Limited capacity is the issue.
- Discussion of whether these programs are full-time:

- Fire foundry is a full-time program. Some students are going on to get Public Safety degrees.
- CNAs are in school Tues-Thurs 9-4pm – not full-time, but very close.
- The dental program is exclusively full-time with space saved to enroll 5 part-timers.
- Recently added Early Childhood Education program.
- Needs assessment may be helpful to find out how to get part-timers to go full-time.
 - Many students must work full-time to support themselves, so cannot go to school full-time.

Champion Presentation by: Lori Friedman

See IVC2_ChampionReport_20240122 in Additional Materials with the 1/22/24 Agenda

IVC 2: Ensure that the new facilities at IVC are integrated into all other campus planning so that they serve educational, student support, and community needs.

Objective 2.1 Optimize facilities capacity and utilization to ensure integrated instructional planning, student services, and facilities use for academic and nonacademic purposes.

Discussion:

- Community Ed program could be considered fully developed, but always in progress and on-going.
- Community Ed camps will be offered at IVC geared to middle school to high school.
 - Swim and sports related week-long enrichment summer camps.
 - Suggestion to mention these camps to high school Summer Academy students' families who are already coming to IVC campus Summer Academy folks. They may have younger siblings.
 - Suggestion to offer culinary courses for students for Summer Academies.
- Special Olympics will be held at IVC in November of 2024. Lori will let us know how to get tickets.
- Discussion of changes in goals for the next EMP
 - Miwok Pool under-utilization.
 - Nugget kitchen is under-utilized.
 - Connecting with the community and bringing them to the IVC Campus during under-utilized times.

- Discussion regarding data-visualization/needs assessment about spaces that could inform scheduling, so that everyone at COM can access it.
 - Data does exist for classroom spaces but Facilitron data – Conference rooms and other spaces – should be added.
 - Suggestion to include Holley in the next meeting of the Schedule Planning Refinement Group (Course Schedule).

EPC Discussion and debrief:

- Discussion about the timeline for the next Educational Master Plan
 - Process began at the Leadership Convening and Convocation
 - PRIE will be assisting President in putting timeline together.
 - They will be reviewing Mission and Values, Chancellor's Office goals.
 - Collecting more specific data and narrowing down priorities.
 - President is looking for suggestions from EPC on how we might structure Educational Master Plan & Strategic Plan differently.
 - Strength Weaknesses Opportunities Threats (SWOT) analysis will take place.
 - PRIE will be doing needs analysis to help inform the new goals.
 - Fall 2024 will be focused on developing the new plan.
 - Comment that COM's attempt to measure performance using indicators is impressive and has a lot of value.

3/18 meeting is during Spring Break – should we cancel this meeting?
EPC faculty members can attend that day so meeting not postponed.

Study session for 2/5/24 meeting: CS 1 and CS 3 – Sara Malmquist-West

Wrap Up: Next meeting is Monday, February 5 (Zoom only)