

Educational Planning Committee
October 21, 2024
2:00-4:00 p.m.
AC 217 & Zoom

Present: Holley Shafer, Mary Kesler, Alina Varona, Brier Welch, Emily Fox, Julian Solis, Kathleen Antokhin, Logan Wood

Absent: Eresa Puch, Meg Pasquel

Review Agenda – Agenda approved

Minutes from last meeting 10/7/24: approved

Goal development forum discussion and planning:

- Campus Forum for October 23 (Student access and success)

Data Discussion

- Review of Professional Learning Center task force report.
 - EPC will incorporate the goals of the Professional Learning Center into the annual implementation plans.
 - Professional Learning Center will serve as a hub for innovative staff and faculty professional development.
 - EPC will decide how to measure the progress of these goals—suggestions include employee surveys, analysis of anonymized faculty evaluations, and employee participation rates.
 - EPC will not be doing the work or guiding the work of the annual implementation plans. We are codifying the plan, monitoring the progress, and making recommendations where appropriate.
 - Stewards will be responsible for facilitating the implementation plans. EPC will make decisions on what that will look like after the 5-year goals are finalized.
 - Discussion of how stewards will be selected, whether they will be a team
 - Review of feedback from various departments about their vision for the professional learning center, which showed a variety of needs across different departments and general alignment with input gathered in the 10/4/24 goal setting forum.

Discuss and draft 5-year goal for teaching and learning, recommendations for year 1 implementation priorities

- Draft Goal: Build a faculty learning community that supports faculty in expanding innovative teaching practices that promote student success.
 - Short-term and long-term Outcomes from the Chancellor’s Office reviewed
 - Faculty evaluations would be a great measure of success of the goal, but there may be barriers to obtaining the data from UPM
 - We do have student survey results and can find other ways to measure progress

- Another student survey will be conducted in the spring: we can add additional new questions that we need
- Review of student survey results in Student engagement and Student belonging and support
 - 75% of students are part-time students and 25% are full-time students.
 - How does COM Hour help with student engagement?
 - Discussion of the percentage of students who work
 - Based on the student survey, where do we need to direct our focus for our goals?
 - Discussion of how to define engaged students, comparison to other community colleges
- Discussion of Employee Safety Survey
 - Employees concerned about workplace violence by other employees, students
 - Conflict resolution training desired by employees
- Discussion of Employee Climate Survey – closing Friday, November 1
 - Approximately 250 responses out of 500 current employees
 - Pretty good response rate from classified staff and MSC. Survey was translated into Spanish.
 - Survey will be advertised at the Classified Halloween fundraiser
- Discussion of the wording of the draft goal for innovative teaching and learning strategies
- EPC members can review relevant documents in EPC Shared Docs folder
 - Summary Plan for Best Place to Learn goals
 - PLC task force recommendations
 - Student Survey

Next Meeting: Mon. November 4 (Campus Forum and EPC)

Meeting Adjourned

Training for forum facilitator