

**Educational Planning Committee
February 10, 2025
2:00-4:00 p.m.
AC 217 & Zoom**

Present: Holley Shafer, Julian Solis, Brier Welch, Mary Kesler, Kathleen Antokhin, Meg Pasquel, Hector Saez, Logan Wood

Absent: Emily Fox, Eresa Puch, Alina Varona

Review Agenda – Agenda approved

Minutes from last meeting 1/27/25: approved

Share and discuss data feedback from Board of Trustees and Admin Assts retreats:

- Board of Trustees had no changes to the goal language
- Admin Assistants' comments were in line with other feedback received from around the college
- Suggestion to seek additional student input by having Jonathan present Plan 2030 during class visits and potentially holding a Community Hour feedback session with pizza to encourage student participation.

Discuss/develop 5-year goals:

Creating a Culture of Accountability:

- Need to assess the effectiveness of the current systems including PGS
- Remind everyone of the mechanisms already in place that are underutilized or not used effectively.
- Highlight the importance of disseminating information and institutionalizing accountability through Participatory Governance Committees
- Create a visual organizational chart to clarify roles and responsibilities, and the use of technology to facilitate communication and information sharing.

Strategic Priority: Be a Catalyst for Community Change – discussion:

Discussed changes to the draft goals. Decided on the following:

Draft Goal #1: Develop a cohesive curricular approach to incorporating environmental progress across disciplines

Suggested Strategies:

- Leverage the Professional Learning Center (PLC) to provide support for faculty to incorporate climate action material into curriculum
- Audit lab operations and materials for environmental impact
- Create opportunities for interdisciplinary work on environmental curriculum
- Explore existing and potential career pathways to Green and Blue Jobs

#2 Maximize social service impact for underserved community members via collaborative coordination, promotion and integration with community partners and agencies

Suggested Strategies:

- Support onsite social workers to support/augment student services
- Explore opportunities for on-campus legal help
- Find ways to augment funding for COM Cares emergency assistance

#3 Reduce environmental impact institutionally and locally via collaborative efforts to address transportation, housing, waste and energy generation/consumption issues which disproportionately impact underserved communities in Marin.

Suggested Strategies:

- Utilize Bolinas field station, Stone Soup, farm, EV, solar
- Need for creative transportation between IVC and KTD – suggestion of an electric jitney
- Incentivize public transportation/carbon neutral use for students and employees

Discussion:

- Discussed feasibility of student housing given examples of housing complex built for students in Napa which is 70% vacant
- EPC will discuss with Klaus regarding the focus on institutional sustainability efforts, the status of various properties, and how the facilities master plan aligns

Discuss process for developing implementation plans and Steward roles:

Suggested inviting the following staff to join the EPC and discuss implementation strategies:

2/24/25: Klaus Christiansen – Climate, environmental impact, sustainability

3/10/25: Jon Horinek – transportation & housing

3/10/25: Sadika Sulaiman-Hara – streamlining student support, social service impact

3/24/25: Cara Kreit and Alyssa Graff – professional learning & development

4/7/25: Dave King – culture of engagement, accountability (GRC)

4/21/25: Eresa Puch – budget, resourcing

Discussion:

- Managers are ultimately accountable but assemble a team with a steward and working group to facilitate collaboration and include diverse perspectives.
- Stewards:
 - EPC could recommend stewards
 - Talk to managers about who they might recommend
 - Strategies to complete goals would be set by EPC
 - EPC Monitors benchmarks and outcomes
 - Incentives for Stewards:
 - Could Faculty partner get paid or receive units? – must consider 10+1

- Classified: opportunity for professional development or growth, build responsibility into their work

Holley will discuss these ideas with the cabinet and report back on the 24th.

Meeting Adjourned

Next meeting: Monday, February 24th