

Educational Planning Committee (EPC)

May 5, 2025
2:00-4:00 p.m.
AC 217 & Zoom

Present: Holley Shafer, Brier Welch, Mary Kesler, Emily Fox, Logan Wood, Hector Saez, Alina Varona

Absent: Eresa Puch, Julian Solis, Meg Pasquel, Kathleen Antokhin

Review Agenda – Agenda approved

Minutes from last meeting 4/7/25: approved

Strategic Plan Draft Review

- Added "equity-minded" language to faculty learning community goal
 - Promote professional learning opportunities that prioritize open, equitable, universal design, and anti-racist pedagogy
- Clarified AI strategies, including "establish AI community practice to ensure responsible and innovative use of AI across the college"
 - AI Workgroup will be convened in the Fall
- Discussed metrics for tracking goals, especially for community impact and social services
- Agreed to keep some metrics and implementation strategies flexible, to be developed further by stewards and implementation teams

Implementation Process

- Stewards (administrators) will lead implementation teams for each goal
- EPC will provide orientation and set expectations for stewards early in the fall
- Suggested having stewards meet with implementation teams and report back to EPC on first-year plans
- Discussed balancing guidance from EPC with allowing stewards flexibility in implementation
- Stewards should consider Automation (AI) in these processes with focal point of using technology to maximize relational work.
- Suggestion for a Kick-off meeting at MSC Retreat: aligning the expectations and process with everyone

Holley presented the Strategic Plan Goals to Academic Senate for approval

- They would like to see the full version of the goal with Implementation Strategies.
- Academic Senate will discuss this at their next meeting

Discussion of Metrics – Outcomes

- How to track social service impact for underserved – track by student participation
- Discussion of need for ConexEd to track participation by students/staff

EPC Meeting Structure for Next Year

- Agreed to keep Monday afternoon meeting time
- Proposed reviewing two goals per meeting in the first half of the year, then cycling through again in the second half
- Suggested having stewards submit written updates before meetings
- Discussed need for clear expectations and timelines for stewards' reporting
- Discussion of committee members who will continue or cycle off

Reflection on Plan Development Process

- Acknowledged challenges in messaging and engaging campus community
- Recognized need for better explanation of the new, more dynamic approach to strategic planning
- Suggested creating an FAQ for stewards and implementation teams

Next Steps

- Holly and Mary to meet in early August to plan next year's EPC schedule
- Send out meeting invites for next year before calendars fill up
- Develop orientation materials and expectations for stewards
- Create example timeline for stewards' activities and reporting
- Finalize any remaining tweaks to the strategic plan draft

Meeting Adjourned

Next meeting: Fall 2025