

Educational Planning Committee (EPC)

September 15, 2025

2:00-4:00 p.m.

AC 217 & Zoom

Present: Holley Shafer, Brier Welch, Mary Kesler, Emily Fox, Hector Saez, Nicole McIntyre, Eresa Puch, Julian Solis, Kathleen Antokhin, Kai McCarthy

Visitor: Laura Cooper (plans to join EPC)

Absent: none

Review Agenda – Agenda approved

Minutes from last meeting 5/5/25: approved by email

Review of EPC Committee Charge

- Overview of Educational Planning Committee (EPC) and its responsibilities
- Mary will Send link to all EPC members for EPC Shared docs
- Mary will correct one typo in the charge

EPC Co-Chairs and vacancies

- Discussion re: electing a new chair or co-chair (interested people should email Holley)
- There are vacancies on EPC for new members: especially need faculty members

Review of Plan 2030 Goals

- Discussion of Stewards, Coordination Leads and EPC Steward visit schedule
 - The new approach engages multiple administrators serving as stewards to facilitate better communication and cross-departmental coordination.
 - Stewards are expected to reach out to coordination teams and discuss implementation strategies before presenting to the EPC, with the first meeting scheduled for Oct. 6
 - Reporting will transition from a checklist-based system to more narrative and qualitative summaries using AI transcription.
- Reporting progress
 - New approach to monitoring progress that focuses on "how" rather than just tracking numbers; this will result in a more narrative-focused monitoring process.
 - Progress summaries will be shared through meeting minutes; will continue to track and share quantitative performance indicators as well
 - EPC will review quantitative outcomes from 2024-2025 in the fall of 2026.
 - Discussion of Holley's recent meetings with stewards, where she emphasized a more expansive and less prescriptive approach to goal achievement, noting that different

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goals will require different monitoring strategies based on their specific nature and existing committee work.

- Reporting and tracking data for Chancellors Office performance
 - Discussion of new Vision 2030 quantitative goals set by the Chancellor's Office, including increasing completions and improving students' ability to attain livable wages after certificate programs, student completion of transfer-level math and English, as well as timely degree completion within 60 units for most programs.
 - We will be exploring additional data sources, including surveys, job attainment outcomes
 - Holley outlined plans to better share both internal and external data, including posting progress indicators on the website

Discussion of Student representative's contribution

- Give feedback to EPC from student perspective
- Report relevant info to ASCOM
- Survey questions feedback

Next EPC Meeting

- Agreements for how we operate on the next agenda
- Discussion of having nominations and an election next time for a Co-Chair or new Chair.

Next meeting: Oct. 6 (Zoom only)

Meeting Adjourned