

February 2, 2026
2:00-4:00 p.m.
AC 217 and Zoom

Present: Holley Shafer, Mary Kesler, Laura Cooper, Kathleen Antokhin, Nicole McIntyre, Emily Fox, Kahtara Harris

Absent: Eresa Puch, Brier Welch, Hector Saez, Julian Solis, Kai McCarthy

Review Agenda – Agenda approved

12/1/25 Minutes: Approved

Participatory Governance Reflection: EPC

Send reflections to Mary & Holley to compile and review

April 6 EPC Meeting facilitator – tabled until the next meeting

EPC Spring Plan 2030 Strategic Goals monitoring

- Feedback on Fall 2025 Steward check-ins
 - Low Awareness: Many stakeholders are unaware of Plan 2030, even when their work directly supports its goals.
 - Monitoring Ineffectiveness: The fall steward check-ins were inconsistent and lacked a clear structure, making it difficult for the EPC to track progress or offer targeted support.
 - Visibility Barrier: The official Plan 2030 document is not on the college website.
 - Impact: This prevents staff from referencing it in official reports (e.g., grant applications) and signals a lack of institutional commitment.
 - Status: Marketing has the request but is understaffed.
 - Solution: New Monitoring Process & EPC Structure
 - New Check-in Format: Replace formal presentations with structured Q&A.
 - Rationale: Reduces the compliance burden on stewards, freeing up time for actual work.
 - Key Questions for Goal Stewards:
 - Progress: Highlights and accomplishments for each recommendation.
 - Challenges: Obstacles encountered and support needed from EPC.
 - Alignment: How stewards are messaging the plan to their teams.

Next Steps: Holley will draft a set of questions for the Stewards and send out to EPC.

- EPC Member Liaisons
 - Each EPC member will become a liaison for 1–2 goals.

- Rationale: Provides focused support for stewards and makes the monitoring task more manageable.
- Responsibilities:
 - Act as a direct contact for the steward.
 - Attend relevant implementation team meetings to increase plan visibility.
 - Prepare a brief summary of fall progress for the EPC before the steward's check-in.
- Mary will send out schedule for members to sign up to be an EPC liaison with each goal.
- Context: EPC's Evolving Role
 - Shift from Compliance to Support: The EPC is moving away from its previous "hot seat" dynamic.
 - New Role: To empower stewards, elevate their recommendations, and help them overcome challenges, rather than just check boxes.

Participatory Governance Reflection: EPC

- Purpose: To reflect on and improve internal processes, such as communication and engagement.
- Members who attended the Flex Week PGS session should send Mary & Holley their review forms
- Holley will review and compile the information

Wrap up

Next meeting: March 2, 2026

Meeting Adjourned