

Educational Planning Committee
November 29, 2021
2:00-4:00 p.m.
Via Zoom

Present: Cara Kreit, Holley Shafer, Logan Wood, Emily Fox, Emma Mitteregger, Gina Cullen, Julian Solis, Alina Varona

Absent: Brier Welch

Guests: Cari Torres, Tonya Hersch

Agenda: Agenda approved. Note: Champion presentation of Equity Goal 1 moved to 1/31/22.

Minutes: Minutes approved.

Notes on Champion Presentation and EPC Discussion:

IP Goal 1: Clarify various educational pathways, strengthen existing and develop new curriculum to support those pathways, connect pathways in new ways, and educate faculty to become more knowledgeable about pathway opportunities.

Objective IP1.1

Student journeys will be clearly mapped for all degree and certificate programs.

- **Champion Recommendation: Keep this objective, including action steps.** In-progress -- All current degrees and certificates are mapped and we are working to put those maps on the COM website. Have done roadmaps; still aren't website-ready. Need to work out format and vet them with the faculty
 - Action Step 1.1: (Goal Year 2020-21)
 - Need to move to next strategic plan? yes
 - Action Step 1.2: (Goal Year 2021-22)
 - Need to move to next strategic plan? Reference discussion notes from GP conference in November; consider an “undecided” interest cluster and ed plans (sketch out some plan – transfer, career, AA/AS, upskilling, etc.)
 - Action Step 1.3: (Goal Year 2021-22)
 - Need to move to next strategic plan? Yes, do another review of the data (especially with the implementation of the ADTs – is that impacting unit accumulation overall)?
 - Action Step 1.4: (Goal Year 2020-21)
 - Need to move to next strategic plan? Work with the departments more closely; build out counselor liaison work (resume that work with intention)
 - Action Step 1.5: (Goal Year 2021-22)
 - Need to move to next strategic plan? Yes; have not made progress on this one

- Action Step 1.6: (Goal Year 2021-22)
 - Need to move to next strategic plan? Alina and Katheryn; Work Experience full-time hire (refer to what we learned at GP conference – connection with industry and student opportunities).
- EPC Notes: Supports champion recommendation.

Objective IP1.2

Program-level maps will inform two-year course rotation blueprint designs and scheduling practices by faculty.

- **Champion Recommendation: Need to move to next strategic plan?** Yes, overdue on the blueprints – Spring 2022. We are gathering data about scheduling and working with IT to develop a platform for a master schedule that is accessible to departments. In addition, part of this work is engaging faculty/departments in discussions about how their programs and degrees fit within the broader scope of student journeys and IGETC. We have established the foundation for those discussions through assigning counselor liaisons to each department.
 - Action Step 2.1: (Goal Year 2020-21): Need to move to next strategic plan? Yes, need to flesh this out more in the next strategic plan
 - Action Step 2.2: Need to move to next strategic plan? Completed
 - Action Step 2.3: (Goal Year 2020-21). Beginning progress: Some progress is being made on this step with the work related to the CTE Online Pathways grant and bringing more courses online that meet the IGETC requirements. Additionally, work is underway to integrate the work around the interest clusters with the CTE online pathways and career education program (planning for the website is taking place but slowed down due to the Covid-19 crisis). Work with the faculty around interest clusters and work with students more closely on interest clusters; have “majors” meetings
- EPC Notes: Question was around what % courses will go to DE in the future – 20%? Need to balance between student need, approval at state level, quality, attention to IGETC. Supports above recommendations.

IP Goal 3: Implement a student-centric master schedule that meets student needs for timing, location and course offerings rotation.

Objective IP3.1

COM will have a master schedule that allows students to reach their educational goals in 2-3 years for full-time students and 5 years for part-time students, based on mapped student journeys from IP Objective 1.1 and 1.2.

- Champion Recommendation: Move these forward.
 - **Action Step 1.1. (Goal Year 2021-22):** Add to next strategic plan; will phase this work (starting with math and English for Fall 2022); have reduced barriers with some Career Ed programs and Business (multimedia, business, for example, have diversified modalities).
 - **Action Step 1.2: Convene master scheduling group? Not done.**
 - **Action Step 1.3: Improving as a result of PRIE staffing**

- **Action Step 1.4 (Goal Year 2021-22)**
- Develop the capacity to visually display the master schedule to see trends, offerings, and rooms. **Not done; however, we used Facilitron input to create an interactive Tableau dashboard of in-person classes by day/time for the Fall 2021 semester and we could possibly scale that for master schedule purposes**
- EPC Notes: Connect this to facilities, IVC Goal 1, 2. Action step 1.2 -- master scheduling group – needs to be convened. Consider also – students have to be able to move between online classes and in-person. DE training – labor intensive – streamlining possible? It is labor to get the DE certification and hard to add to the capacity (statewide and local). Time intensive for part-timers (bottle-necks our talent pipeline, may be a barrier to diversifying workforce), particularly for programs like CTE where most of faculty are part-time. Matching facilities with technology must also be considered.

IP Goal 4: Develop innovative offerings, scheduling, and delivery methods for student success and equity.

IP Goal 5: Create opportunities for faculty to collaborate and share effective teaching methodologies.

Objective IP5.1

The College will have a comprehensive, integrated professional learning program.

- Champion Recommendation: Ongoing – faculty participate in Flex, including sharing what was learned in the pandemic; future activities include Hy-Flex session during Spring 2022 Flex with external presenter. Could stay in plan or not – could include highlighting work on DE certification. Important to meet student need and keep quality high.
- EPC Notes: It is labor to get the DE certification and hard to add to the capacity (statewide and local). Time intensive for part-timers (bottle-necks our talent pipeline, may be a barrier to diversifying workforce), particularly for programs like CTE where most of faculty are part-time. Capacity issue – asks faculty to do a lot and barriers in how many we can let through (POCR review). Consider – how to remove these barriers to onboarding into DE teaching so we don't reinforce inequities?

Objective IP5.2

The College will have a clear vision and plan for a teaching and learning center.

- Champion Recommendation: Could stay in plan or not – depending on if want to highlight particular elements (LRC, distance ed/hybrid prof learning, etc).
- EPC Notes: Supports the above but confirm w/ current Flex coordinator as to need.