

**Educational Planning Committee**

**December 2, 2019**

**2:00-4:00 p.m.**

**Room AC229**

**Present:** Gina Cullen, Leslie Lee, Cara Kreit, Holley Shafer, Connie Siegenthaler, Ryan Bryne, Logan Wood, David Everitt, Amina Nakhuda, Sharon Goldfarb, Julian Solis

**Absent:**

Guests: Greg Nelson, Isidro Farias

**Agenda**

Agenda approved for the current meeting.

**Minutes**

Minutes approved for 11/18/19

**Agenda Items:**

**1. Review of Role of Educational Planning Committee:**

*The role of the EPC is to provide a platform for reporting and reflection on goals to take place and hold the institutional knowledge and history and insure accountability.*

**2. College Systems Goal 1 - presentation by Greg Nelson:**

*The fiscal integrity and well-being of the District is maintained in a manner that is prudent, responsive, sustainable, and transparent.*

- 2.1. General Reserve Fund grows by ½ % per year. 6 out of 7 Board of Trustee members must agree to take money out of the reserve fund. Rate for this fiscal year is 9.5%.
- 2.2. Bond rating from Moody and Standard & Poors is AAA. This is the best rating possible.
- 2.3. Last six budget cycles have been on target.

**2.4. Follow up action items for this Goal:**

- 2.4.1.** Link will be added to Board doc of adopted budget (Objective 1.1).
- 2.4.2.** Link will be added to board doc (AP 6251?) for 9.5% value in performance indicator.

**2.5. Wins/Challenges for this Goal:**

- 2.5.1. **Wins:** Grant from Marin Community Foundation for \$500,000 for development of Staff/Faculty housing. Retirement debt is all paid, no debt service on retirement.
- 2.5.2. **Challenges:** Collective bargaining, control over budget commitments such as utilities and district maintenance costs, payroll and benefits.

**3. College Systems Goal 3 - presentation by Greg Nelson and Isidro Farias:**

*Plan, design, facilitate and provide logistics for the creation of workforce housing for the purpose of recruiting and retaining District employees including staff, faculty, and administrators in a sustainable manner.*

- 3.1. Architect has been hired to prepare drawings and do a feasibility study for housing at Indian Valley campus. These have been presented to the Board of Trustees at September board meeting.
- 3.2. Various scenarios are being considered including a P3 project which involves partnering with outside investors. A bond will be needed to build any housing.
- 3.3. There have been approx. 65 scenarios presented to the board at this point. There are many variables to consider including management.
- 3.4. Policy and procedures must be developed by the board to cover all aspects of housing and possible scenarios

**3.5. Follow up action items for this Goal:**

- 3.5.1.** Link will be added for exec summary from Sept BOT meeting (Objective 3.1)
- 3.5.2.** Link will be added to housing survey results - *not available until late January 2020* (Objective 3.1)

**4. Indian Valley Campus Goal 2 – presentation by Greg Nelson and Isidro Farias:**

*Ensure that the new facilities at IVC are integrated into all other campus planning so that they serve educational, student support, and community needs.*

- 4.1. Building 12 drawings are almost complete, Building has been abated and the building shell is complete. Estimate came in almost twice the budget so ways are being investigated to bring down the construction costs.
- 4.2. Building 17 will be a partnership with 10,000 Degrees NPO. Building 17 has been moved down the priority list for the time being. It's close proximity to the Jonas Center may open it up for use for additional rooms
- 4.3. Building 21 is the old pool bldg. this building is being decommissioned and may be used down the line for a new child study center
- 4.4. Facility Master Plan – a new plan will be developed over the next year to replace expiring one. Some of the difficulties of facility planning is that often facility/curriculum alignment is difficult. Because the planning process is so lengthy, curriculum needs change over the course of the planning process and the intended classroom use may become obsolete before it goes into service.

**4.5. Follow up action items for this Goal:**

- 4.5.1. Link will be added to Measure B newsletter and Citizens Oversight info (possible widget added to Measure B site for tracking hits)

**5. EPC Committee discussion and rating:**

**5.1. College Systems Goal One**

**5.1.1. Objectives 1.1 and 1.2 are yellow**

**5.1.2. Objective 1.3 – Not rated: Cara will follow-up with Dr Coon and Keith Rosenthal, the new Advancement Director, to see where this goal should be housed.**

**5.2. College Systems Goal Three**

**5.2.1. Objectives 3.1 and 3.2 are yellow**

**5.3. Indian Valley Campus Goal Two**

**5.3.1. Objective 2.1 is yellow**

**Next Meeting is January 27, 2020**