

**May 21, 2018**

**2:00-4:00 p.m.**

**Room AC217**

**Present:** Cara Kreit, Cheo Massion, Christina Leimer, Connie Siegenthaler, David Everitt, Emy Bagtas, Peggy Dodge, Steven Newton, Nicole Oldendick, Jonathan Eldridge (guest), Holley Shafer (guest)

**Absent:** Alexander Vassiliou, Amy Diaz, Elizabeth Pratt

## **MINUTES**

### **Agenda**

Agenda approved for the current meeting.

### **Minutes**

Minutes for 5/7/18 meeting were approved.

### **EPC Report Discussion before Presentations**

Prior to Champions' oral presentations, members discussed questions and comments that arose based on their review of written reports.

#### **Regarding Student Success 1.5**

- How have the action steps been implemented?
- How do students get disqualified from financial aid?
- Were the targets too high for this objective?

### **Champion Objective Presentations**

**Objective SS 1.5:** Reduce financial aid disqualification by 5 percentage points each year from AY 2014-15 baseline to AY 2016-17.

- The percentage of students on warning has not declined though there are interventions in-place to reverse this trend.
- Enrollment services staff review midterm grades for students on warning/disqualification and whether a student is following their educational plan. They connect students with services accordingly (Action Step 5.1).
- The department will conduct further research into student demographics, reasons why students are on warning, what happens to students after warning status.
- Financial literacy is provided by financial aid staff; it is required for loan borrowers. 10,000 Degrees and College Success Saturday also have financial literacy components and SparkPoint still has a presence on campus (Action Step 5.2).

- Orientation topics are embedded in HUM 101, connected to resources, learning communities.
- EPC members suggested that the report expound more on action steps, provide evidence, and provide data on disqualification.

### **EPC Discussion/Rating of Progress**

#### Ratings

#### **Student Success 1.5: Reduce financial aid disqualification**

- Activity: Green, based on the oral presentation of the report
- Objective Met: No

### **Planning Process**

Fall 2018 will likely be the most intensive semester in the 2018-19 academic year for planning. The EPC will need to review the environmental scan, mission review, year-end strategic plan reports, already-done SWOT analyses and those from the community forums, other feedback from community forums. The EPC will help identify emerging themes and inform the draft EMP. The strategic plan task force will develop the strategic plan and the EPC will engage as-needed.

It was suggested that the EPC have a faculty co-chair and help present at Convocation. Cara Kreit was unanimously voted as EPC co-chair for the 2018-19 academic year.

Convocation will be the first all-college event for the new EMP. Dr. Coon will introduce the EMP. Cara and Christina will lead the presentation on logistics, overview of the year, introduce EPC members. There is also a one hour time period after Convocation for further work around the EMP, mission review, and beginning internal assessment. Suggested guiding questions include are we meeting our mission/how are we performing on our mission/what are we doing well. Co-chairs and the President's Office will determine the logistics for the additional hour, how EPC members are involved, and how participants are divided.

The internal COM community forums will include discussion of the 3-year progress summary, environmental scan, and SWOT analyses, but have to determine how to provide needed info in easily digestible form that can inform discussion.

A draft of the environmental scan will be provided at the upcoming leadership retreat and to EPC members. The scan is a formal document developed by PRIE that discusses the external factors that affect COM. At the leadership retreat, the scan will be introduced by Dr. Coon and Christina. Employees will be broken up into groups where they will answer key questions, discuss, and take notes accordingly. PRIE will synthesize the discussion for the EPC.

**Next meeting:** September 2018, date TBD

Agenda items include May 21, 2018 minutes, review 3-year plan progress report, feedback from Convocation, recommendations from previous EMP available for reference