

**Educational Planning Committee**

**January 27, 2020**

**2:00-4:00 p.m.**

**Room AC229**

**Present:** Gina Cullen, Leslie Lee (via Zoom), Cara Kreit, Holley Shafer, Connie Siegenthaler, Ryan Bryne, Logan Wood, David Everitt, Amina Nakhuda, Sharon Goldfarb, Julian Solis

**Absent:**

Guests: Dustin Ruiz, Isidro Farias

**Agenda**

Agenda approved for the current meeting.

**Minutes**

Minutes approved for 12/02/19

**Agenda Items:**

**1. College Systems Goal 5 - presentation by Dustin Ruiz (COM PD)**

*Increase campus safety, awareness, and training at all locations to prepare employees and students in case of emergencies.*

5.1 Improve and expand the use of training methodologies for campus safety, awareness and emergency preparedness. – Report contains a list of trainings that have been offered by COM PD in conjunction with other agencies and in house.

5.2 Improve capabilities to utilize IT telecommunications – Report outlines the steps taken to utilize texting as well as digital signage, computers, alert beacons, and high power speakers.

**Follow up action items for this goal:**

**Many trainings have been held but attendance at the trainings needs to be tracked more accurately. Plans are to improve this tracking this year, and progress report next year will reflect this tracking. AlertUS systems needs to be completed at both campuses.**

EPC questions for Champion were focused on plans for upcoming trainings and whether there were plans for purchasing equipment such as resuscitation devices, disaster prep.

**EPC assessment of progress for CS Goal 5:** EPC supported the Champion self-evaluations of substantial progress for each objective.

**2. College Systems Goal 2- presentation by Isidro Farias**

*All facilities are conducive to 21<sup>st</sup> century teaching and learning and are maintained in a high functioning, safe, clean, and environmentally sustainable manner, aligned with the Measure B schedule.*

- 2.1.** Ensure efficient use of bond funds and complete all capitol projects on both campuses on schedule and in alignment with other COM plans. – Report outlines all steps taken regarding this objective
- 2.2.** An up-to-date and viable Facilities Master Plan is maintained. – An outside consultant has been hired to help with this.
- 2.3.** Adequately maintain all College properties and facilities with environmental sustainability in mind that supports the mission of the College. – Report outlines steps taken regarding green building design.

**Follow up action items for this Goal:**

**Revamping of Bond website so each project has its own page for greater clarity on the progress of each project, including focus on sustainability.**

**EPC assessment of progress for CS Goal 2:** EPC supported the Champion self-evaluations of substantial progress for each objective.

**Some of the results of this reporting were inconclusive. Are they promoting faculty/staff membership on work groups per Action Step 1.2? EPC would like more info on this.** Chair will ask for additional evidence from Champions for this action step. Chair will also communicate recommendation to add marketing to work team and/or other Champions working on relevant objectives. **It was noted that Action Steps are not part of the reporting document.**

**Next Meeting is February 3, 2020**