

**Educational Planning Committee**

**April 6, 2020**  
**2:00-4:00 p.m.**  
**Via Zoom**

**Present:** Gina Cullen, Cara Kreit, Holley Shafer, Connie Siegenthaler, Ryan Bryne, Amina Nakhuda, Leslie Lee, Logan Wood, Julian Solis

**Absent:** Sharon Goldfarb, David Everitt

**Agenda**

Agenda approved for the current meeting.

**Minutes**

Minutes approved for 03/02/2020

**Agenda Items:**

**1. Modification of current EPC Presentation schedule due to COVID -19 situation:  
There are 14 reports left to present for this semester**

Several options for modifying the schedule:

- Have presenters submit written reports this spring only
- Push reporting into the fall
- Some combination of the above two options

Decision was made that presenters would have until April 30<sup>th</sup> to complete a written report and submit to the EPC for review. This will give the committee several meetings in May to review the reports and offer feedback and submit questions to the presenters. Also have the option of adding an additional meeting at the end of the semester in case we do not get through all reporting forms in regular May meetings.

**2. Should there be a modification or additional language added to the report template addressing COVID-19 challenges/impacts?**

It was decided that language would be added to the email that goes out to the presenters to ask that they capture challenges and impacts of COVID-19 situation on their respective goals in Question 2C.

**Next Meeting – May 4 (April 20 would be cancelled)**