

Educational Planning Committee
October 5, 2020
2:30-4:00 p.m.
Via Zoom

Present: Gina Cullen, Cara Kreit, Holley Shafer, Connie Siegenthaler, Ryan Byrne, Julian Solis, Logan Wood, Alina Varona

Absent: Sharon Goldfarb, David Everitt

Guests: Jon Hornick, Tonya Hersch

Agenda

Agenda approved for the current meeting.

Minutes

Minutes approved for 09/21/2020, with the correction of spelling of Alina Varona and Ryan Byrne and noted that Logan Wood was not in attendance at that meeting

Agenda Items:

1. **Meet with Champions for discussion of SAS Goal 1 and 2 – review of action steps**

Action steps discussion for Goal 1:

It was noted that there has been an increase in student services in many areas, including the reading and writing lab, tutoring, and counseling. Is increased use of laptops and hotspots for student an example of increased access and increased student services? How are these activities being tracked as part of Progress Indicator SAS 1.1? It was noted that the position of Learning Communities Coordinator has been frozen, therefore no one person is available to track these activities.

There is no system in place to track disproportionate impact for enrollment services. We know that more students are using the increased hours, but we don't know who they are. We know that there is a huge tech gap for many students, including unreliable internet access, using a phone to access MyCom and other services. The COVID pandemic has accelerated the transition from paper to online services and forms, but Wifi access is one of the biggest barriers to enrollment and registering for classes. The focus is on transitioning the website from just being a source of information to being more service based and task oriented. Many new "how to videos" have been developed to assist students in navigating the website and MyCom Portal. Work has also been done to make CCCapply easier to navigate. The MyCom Portal is still an obstacle for many students, they are expecting a new rollout of that portal in the next couple of weeks to help address accessibility issues.

Commented [CK1]: I added this

Math and English guided self-placement options have been developed and being improved. English use of guides is being tracked, but Math is still in the development phase. This has been a big lift for the ESL team and the counseling dept.

- Key discussion points:
 - Gap/Implement/Measure: We don't have a baseline for PI SAS 1.1 (students served), which would be great to have more info on in spring.
 - Qualitative / narrative evidence is significant and important too.

Action steps discussion for Goal 2:

Noncredit ESL students are now able to register using Noncredit CCC Apply and Banner and this has been a huge step forward for that group of students and enables the counselors to see progress made and help students with an Ed Plan. Students still struggle with the process and the tech gap also has a big impact on this population of students.

The tracking of the objective of increasing enrollment in older adults has been impacted both by the COVID pandemic and by BOT and SPAM activity across the CCC System. Thousands of fake applications have been submitted and while it is possible to ID most of them many are not easily ID'd as fake and therefore tracking enrollment of this demographic is very difficult.

Commented [CK2]: is it the objective of increasing enrollment or ability to track this that has been impacted? I had thought it was the ability to measure it.

Due to decreased enrollment the total number of Non Credit ESL classes was reduced, but there was still a good offering. Because students are now using banner, they have increased access to certain types of financial aid, use of college laptops and hotspots.

- Key discussion points:
 - Although some equity gaps remain in terms of access, ESLN students in Banner is HUGE increase in providing equitable support to ESLN students.
 - Added wins: Certs for ESLN now in eLUMEN to capture student progress and SLOs will be mapped this fall.
2. **Discussion/wrap-up with EPC:** Committee members agreed that this was a helpful process. The role of the committee will be: "How do we help them do something meaningful and lay the foundation for future work?"

Committee wants to refrain from putting Champions on the defensive, but rather help to frame a conversation around issues and focusing on equity. One way to facilitate this would be to ask the Champions to bring questions and topics of concern for the EPC to discuss and offer help with. Focus on is being supportive, rather than punitive.

Next Meeting – October 19, 2020