

Educational Planning Committee

October 19, 2020

2:30-4:00 p.m.

Via Zoom

Present: Gina Cullen, Cara Kreit, Connie Siegenthaler, Ryan Byrne, Julian Solis, Alina Varona, Sharon Goldfarb, David Everitt, Rebecca Yim

Absent: Logan Wood, Holley Shafer

Guests: Jon Hornick, Cari Torres-Benavides

Agenda

Agenda approved for the current meeting.

Minutes

Minutes approved for 10/05/2020

1. Meet with Champions for discussion of SAS Goal 3, 4 and 5– review of action steps

Action steps discussion for Goal 3:

Mini orientations for noncredit students have been implemented from Level 40 to level 10. The focus is on orientation and pre enrollment. There has been more of an effort to disseminate relevant information such as drop and withdraw dates, and announcements regarding events such as midterms and finals. Existing communication does not exist that would alert counseling (for example) when a student drops a class, and their funding might be affected. Future goals are development of a master calendar and expansion of system for consistent messaging on important dates.

Intercollegiate Athletics uses Argos reports to alert dept/coach know when a student drops below a certain unit load so they can reach out to student to discuss. Could work well with learning communities as they have individuals assigned to work with them. Not having the learning community coordinator position makes it more challenging.

Could use Canvas to plug in a master schedule of important dates.

Complete revamp of online orientation program – geared more for all students rather than just high school students.

Added wins: Summer Bridge successfully transitioned to remote learning, added an ESL section and overall had 141 students complete; Canvas orientation added to College Success Sat.

Action steps discussion for Goal 4:

More students do have an Ed Plan and clear goals. How do we promote the value of an Ed Plan and what is the incentive for students to create one?

Key discussion points:

- The baseline for Ed plans is set at 42% and the target is 60%. This is a large increase and it may be helpful to be more targeted in understanding who we are missing.
- Need faculty onboard to push Ed Plan creation in the classroom, begin with a basic Ed Plan and then expand on that as the student's goals develop.
- Might be informative to see who does not have an Ed Plan. Incentive will be different depending on who. Possibly convene student panels and get thoughts/feedback on why they do or do not have an Ed Plan. Connection to IP Goal 1: Are they undecided or just lost?

A multi prong approach to reaching students is needed. Hum 101 is viewed as an intro course which has an Ed Plan built into the design of the class. COMPASS program, Summer Bridge and HUM 101 and student-athletes and some LC's are all required to have an Ed Plan. MAPS serves as the general First Year Experience program and could be scaled up.

Outreach activities have increased and include weekend and evening hours, College Success Saturday was well attended, Zoom has been beneficial for counseling as it is easier to attend a counseling appt online rather than having to come to campus, deal with parking etc. This method might continue to be utilized after the current COVID situation ends.

Development of Interest Clusters on the website is ongoing. This is a big effort which will hopefully be rolled out by the end of the year. Content is being developed and there is collaboration with IT to revamp website. "My Path" is a program developed by the CCC Chancellors office designed to help students choose a major or career. We are hoping to implement by next summer.

Process for students to change their major is being developed. the process must have intervention from counseling as some changes might affect eligibility for certain funding.

Action steps discussion for Goal 5:

"Faculty Feedback" - method for faculty to report students who are struggling academically to provide earlier intervention. Possible implementation by spring. At the beginning of COVID counselors called students who were MIA or struggling to check on them and see how they were doing and what they needed. Calls were very appreciated. This is not COMCare. This is just for addressing academic issues. COMCare is still just for addressing behavioral/life issues. Recommended that "Faculty Feedback" be brought back to Academic Senate and to Chairs meeting to plan for implementation.

Questions/comments from Champions:

Many of these action steps are being impacted by COVID. Difficult to tell what is being effective right now, the passage of time will allow us to see what progress has been made.

2. **Discussion/wrap-up with EPC:** RE messaging to students around dates and other important info
– must be strategic about messaging since everyone is starting to suffer from message overload and there is the possibility of things being ignored.

Next Champions:

David Wain Coon

Keith Rosenthal

CER Goal 3,4, and 5 and EQ Goal 3

Next Meeting – November 2, 2020