

**Educational Planning Committee**

**December 07, 2020**

**2:00-4:00 p.m.**

**Via Zoom**

**Present:** Cara Kreit, Ryan Byrne, Julian Solis, Alina Varona, David Everitt, Rebecca Yim, Logan Wood, Holley Shafer, Ryan Nelson, Gina Cullen, Connie Siegenthaler

**Absent:** Sharon Goldfarb

**Guests:** Jonathan Eldridge, Cari Torres-Benavides, Carol Hernandez, Tonya Hersch, David Snyder

**Agenda**

Agenda was approved for the current meeting.

**Minutes**

Minutes approved for 11/30/2020

**Discussion of IP Goal 1 – Tonya Hersch, Cari Torres-Benavides**

**Action steps discussion for IP Goal 1:**

Student Journeys are being mapped, CTE pathways are being mapped in coordination with GE pathways, this work is being done in conjunction with counseling. This is possible using the CTE Pathways Grant. Looking to increase collaboration with high schools.

Interest clusters are being finalized and working to align GE patterns with interest clusters. Goal is to convene an Ad Hoc committee as part of the curriculum committee to evaluate this work.

Working to build connections and relationships between depts, enlisting counseling to help build collaboration between depts.

Question – Could these relationships be connected to building Master Schedule work? Perhaps -- could work to leverage these relationships to develop a Master Schedule, work with depts to see how their programs fit into Student Journeys and developing a Master Schedule

Some of the work around this goal is being impacted by COVID 19.

Question: How are the counselor liaisons being rolled out to the depts? Idea is for the counselor to attend dept meetings, build relationships within the dept and work with the dept on class offerings. Some depts are farther along than others in this process. The goal is to build this out across the campus. One idea is to have each dept follow-up with the counselor after completing Program Review.

**Discussion of Equity Goal 1 : Jonathan Eldridge**

Discussion of equity scorecard and hiring scorecard – viewing this as a process rather than a document. Program Review data focuses on how depts are doing in relation to the college as a whole in terms of success and completion rates. Program review needs to be viewed as an equity exercise. Critical to identify issues and solutions that can be implemented over time.

Professional Development – COM has a comprehensive program for professional development, offering training in how to assist students of color, identifying inherent bias and other issues.

Question: Action step for gathering student voices – does that pertain to building scorecard or measuring it? Gathering student voices – imperative that we continue to engage with students and get feedback on what is working and not working for them. Especially through use of surveys and student panels.

### **Discussion of IP Goal 3 – Tonya Hersch, Cari Torres-Benavides**

#### **Action steps discussion for IP Goal 3:**

Master schedule – more preliminary work needs to be done. There are a variety of things to consider such as AB705, increase of 4-unit classes and companion courses. All of this is being impacted by COVID. Other considerations include use of online instruction going forward, evening GE classes and breadth and depth of online instruction program going forward now that students are more adept at online instruction.

Working with IT on a Master Schedule platform. Ryan offered an example from Pasadena City College of master schedule software.

What are the connections between CCC Apply and Degree Works and how does this inform the master schedule? One piece that is complete is that the learning communities are part of scheduling as a regular practice.

Many of the action steps have been delayed due to COVID.

Looking at what classes can potentially be offered online going forward and possibly be institutionalized.

#### **Action steps discussion for IP Goal 5:**

Faculty Professional Development – creation of the new Teaching and Learning Center in the LRC. Already in place is a comprehensive professional learning program that integrates FLEX week activities with COMMUNITY Hour events that align with equity agenda of college.

Professional Development Committee is working on a new PD Plan this year. Surveys have been sent out soliciting feedback on faculty training needs, especially during COVID.

Faculty mentoring program is starting again this year.

**Action steps discussion for IP Goal 6:**

Guided self-placements for math and English. Focus on helping students place themselves in math classes for those who do not have a recent GPA.

Late start classes are currently being assessed. Offering late math and English companion classes will be a challenge and no success workshops are being offered.

Actions step 1.4, 1.5 and 6.2 are delayed due to COVID

Action steps 2.2 and 2.3 are ongoing – it is difficult to assess success rates for these programs because there is no prior data to look at.

Discussion:

Contextualized math courses – it was noted that a good instructor will bring this into the classroom all the time.

Online VS In person instruction – how to make resources available to students, how to keep students engaged, how to determine success and success rates.

What does self-placement in math look like if there are no math problems allowed? Some instructors use diagnostic tests at the beginning of the semester to gauge the class readiness and determine what resources might be needed to foster success.

Question – What is success in English 150 w/ AB 705, if higher throughout and no pre-reqs means likely lower success rates, and what does that mean for how much students can progress in one semester? This is opportunity to rethink how we offer these courses so all students can succeed.

Question in regard to IP Goal 3: What will online teaching look like post-pandemic? Important to get student feedback on this and work with student Ed goals/plans. Important to keep an eye on enrollment patterns of online VS in person and see what evolves.

Point was made again that COVID cannot be an excuse indefinitely for work being paused.

Next Meeting – February 1, 2021